

MINUTES



URALLA TOWNSHIP AND ENVIRONS COMMITTEE (UTEK)

Date: Monday 19th February 2024 – **Extraordinary** General Meeting

Time: 5:00 PM

Meeting called to order by: Tony Lashlie (05:00pm)

IN ATTENDANCE: Tony Lashlie (Deputy Chair)TL, Rob Valler (Secretary – via Zoom) RV, Rob Bowie RB, Gai Buchanan GB, CR Leanne Doran LD, Marlene Jacobs MJ, Kent Mayo KM, Annie Mayo AM, Beth Platford BP, Noelene Porter NP, Mick Raby (Acting General Manager - admitted after item 1)MR.

APOLOGIES: Andrew Parker AP (Chair), Jim Sinclair JS.

MATTERS ARISING BETWEEN GENERAL MEETINGS:

1. Address from Acting Chair of UTEC (Tony Lashlie)
TL addressed the Committee on the matter of an inappropriate comment made by KM in an email regarding a digital sign at The Glen. TL called for KM to retract the statement – KM duly agreed to retract it.

TL further directed that all correspondence is to go through the Secretary and if required, to then be considered by the Chair. Members of UTEC are not to directly email other members on UTEC matters without prior approval.

2. Signage for Uralla Parks (Mick Raby)
Sunny Jim McKay Park will be formally renamed 7th April with events at the park. For this occasion, signage has been proposed for the two main access points to the park. MR requested that UTEC agree for this signage to be installed for the occasion with a view to then seeking public submissions on signage in parks and gardens throughout the Uralla township.

UTEK agreed for the proposed signs to be installed (see attached image) on the proviso that these were not necessarily the final product. UTEC further proposed and it was agreed by MR that a QR code be added to the signs where members of the public could complete a survey regarding signage design. It was further proposed and agreed that general submissions for signage are to be invited and this is to be advertised through social media, USC website etc. Submission will be collated by the

UTEC Secretary and UTEC will revise and make recommendations to USC on those responses and submissions received. MJ, RV and MR will work on the survey design.

3. Information Kiosk at The Glen (Dean Weiley)
Held over due to DW absence to next General Meeting

RECOMMENDATIONS FOR NEXT QUARTERLY MEETING: Nil

NEXT MEETINGS:

Next Quarterly Meeting: Monday 4th March 2024 - 6pm, Uralla Shire Council Chamber

Next General Meeting: Monday 1st April 2024 – 4pm, Uralla Shire Council Chamber

Meeting Closed: 05:55pm

ATTACHMENT

