

DELEGATIONS OF AUTHORITY FOR EXPENDITURE THROUGH PURCHASE ORDERS



Position	Employee	Date Signed/ Effective	TRIM Record Number (Container U12/245)	Financial Delegations	
				Approve the Payment of Orders relating to own Department up to:	Approve Petty Cash up to \$100.00
Office of the Mayor					
Mayor	R Bell	24/10/2021	UINT/21/14611		
Officer of the General Manager					
General Manager	K Jessep	26/10/2021	UINT/21/1476	Amounts included in approved budget	Yes
Executive Assistant	W Westbrook	13/07/2020	UINT/20/5998	\$1,000.00	Yes
Finance and Information Technology					
Manager Finance and IT	L Waters	6/07/2022	UINT/22/9061	\$50,000.00 (All Departments)	Yes
Corporate Accountant	(Vacant)				
Accountant	(Vacant)				
Revenue Officer	(Vacant)				
Finance Officer	L Frazier	2/06/2020	UINT/20/4797		Yes
IT Service Desk Officer	C Frazier	16/02/2021	UINT/22/2347	\$1,000.00	Yes
Human Resources					
Manager Human Resources	F Stace	17/02/2020	UINT/20/1450	\$50,000.00	Yes
Corporate Services					
Interim Director Corporate Services	C Weber	11/07/2022	UINT/22/9279	\$150,000 (All Departments)	Yes
Customer Service					
Senior Customer Service Officer	(Vacant)				
Library					
Librarian	D Garrard	12/03/2021	UINT/21/3951	\$5,000.00	Yes
Governance and Records					
Manager Governance	N Heaton	18/09/2020	UINT/20/8809	\$10,000.00	Yes
Records Coordinator	P Steedman	7/12/2017	UI/18/176	\$5,000.00	Yes
Community Services					
Director Community Services	C Valencius	14/12/2021	UINT/22/2349	\$150,000.00	Yes
Tourism and Promotions					
Tourism Officer	Michael Ihde	30/03/2022	UINT/22/4417	\$5,000.00	Yes
Community Care					
Manager Community Care	J Johnson	3/06/2020	UINT/20/4861	\$10,000.00	Yes
Coordinator Tablelands Community Transport	J Fletcher	31/08/2020	UINT/20/8841	\$5,000.00	
Group Coordinator Tablelands Community Support	T Goodwin	31/05/2022	UINT/22/6423	\$1,000.00	No
McMaugh Gardens Aged Care					
Manager Residential Aged Care / Director of Nursing	J Sutherland	21/09/2020	UINT/21/14309	\$10,000.00	Yes
Infrastructure and Development					
Interim Director Infrastructure & Development	C Bennett	3/08/2022	UINT/22/10205	\$150,000.00	Yes
Executive Support Officer	S Baxter	10/01/2019	UINT/19/261	\$5,000.00	
Administration Officer	L Maynard	20/01/2017	UINT/17/408	<i>Issue invoices subject to authorised requisition</i>	
Asset Manager	P Langat	22/02/2022	UINT/22/2361	\$50,000.00	
Civil Infrastructure and Works					
Manager Civil Infrastructure	W Barr	16/02/2022	UINT/22/2363	\$50,000.00	Yes
Works Overseer	A Swilks	2/07/2017	UINT/17/2750	\$10,000.00	Yes
Ganger Bundarra	P Gregory	11/07/2022	UINT/22/9365	\$10,000.00	
Development and Planning					
Manager Development & Planning	M Clarkson	25/06/2019	UINT/19/3612	\$50,000.00	Yes
Environmental Management Coordinator	B Kogo	11/07/2022	UINT/22/9277	\$5,000.00	Yes
Fleet, Stores and Workshop					
Coordinator Fleet Stores & Workshop	D Weiley	19/08/2019	UINT/19/4595	\$10,000.00	Yes
Assistant Stores Officer	J Bryant	5/03/2020	UINT/20/2499	\$5,000.00	
Waste, Water and Sewerage Services					
Manager Waste, Water & Sewer Services	L Finnegan	2/07/2021	UINT/21/6725	\$50,000.00	Yes
Waste Operations Team Leader	(Vacant)				
Senior Water and Sewerage Operator	S Barraclough	22/09/2020	UINT/21/3962	\$10,000.00	
Water and Sewer Team Leader	P Byrne	22/07/2020	UINT/21/4009	\$10,000.00	