



MINUTES

Budget, Review and Finance Committee Meeting

9 February 2021 – 12:30pm, Council Chambers

Attendee's:

Cr M Pearce (Mayor)

Cr I Strutt (Deputy Mayor)

Cr M Dusing

Cr R Crouch

Cr N Ledger

Cr L Sampson

Cr T Toomey

Cr R Bell

General Manager – Kate Jessep

Chief Financial Officer – Simon Paul

Director, Infrastructure of Development – Terry Seymour

Executive Manager, Corporate Services – Christine Valencius

Coordinator, Governance & Risk – Nathalie Heaton

Manager, Planning & Development – Matt Clarkson

Minute Clerk – Wendy Westbrook & Nathalie Heaton

Apologies:

Cr T O'Connor

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CONFIRMED

1 MEETING OPENING & WELCOME

The Chair declared the meeting open at 12:30pm.

2 PRAYER

The Chair read the prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged Country and Elders past and present.

4 WEBCAST INFORMATION

The Chair advised that the meeting is audio recorded and the recording is made available on Council's website after the meeting.

5 APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE AND OBSERVERS

5.1 *The chair noted apologies from Cr T O'Connor.*

5.2 *The Chair noted there were no observers at the Budget Review & Finance Meeting.*

5.3 *The Chair noted a request has been presented to Council for leave of absence from Cr O'Connor from this meeting going forward.*

**MOTION Moved: Cr Dusting/ Seconded: Cr Strutt
That Cr O'Connor be granted a leave of absence for the meeting.**

BRFC01.02/21 CARRIED UNANIMOUSLY

Cr O'Connor absent at time of voting.

6 DISCLOSURE AND DECLARATIONS OF INTEREST

There were no disclosure or declarations made.

PROCEDURAL MOTION – MEETING ADJOURNMENT

**PROCEDURAL MOTION Moved: Chair – Mayor Cr Pearce/ Seconded: Cr Dusting
That this Budget Review and Finance Committee meeting be adjourned for the ARIC Meeting to continue. At the conclusion of the ARIC meeting the Budget Review & Finance Committee meeting will re-commence.**

BRFC02.02/20 CARRIED UNANIMOUSLY

Meeting Adjournment 12:33pm to 2:48pm

The Meeting resumed at 1:48pm.

7 CONFIRMATION OF MINUTES

7.1 Minutes from the 8 December 2020 Budget Review & Finance Committee Meeting.

Minutes of, Budget, Review and Finance Committee Meeting held 8 December 2020 presented and the chair called for any amendments. There were no amendments requested by Councillors.

MOTION Moved: Cr Strutt/ Seconded: Cr Dusting

That Council adopt the minutes the Budget, Review and Finance Committee meeting held 8 December 2020, as a true and correct record of the 8 December 2020.

BRFC03.02/21 CARRIED UNANIMOUSLY

8 URGENT, SUPPLEMENTARY AND LATE ITEMS FOR BUSINESS

Nil

9 REPORTS

9.1 Water and Sewer Service Review

MOTION Moved: Cr Strutt / Seconded: Cr Bell

That the Budget Review and Finance Committee recommend to Council that:

- a) The service review information to be developed in conjunction with the Integrated Water Cycle Management Strategy; and
- b) Council work with ZNet and undertake community engagement on water price model structure options as part of the preparation of the 2021/22 Operational Plan.

BRFC04.02/21 CARRIED UNANIMOUSLY

9.2 Horizontal Service Review – Priority 3 Actions - Summary

MOTION Moved: Cr Crouch / Seconded: Cr Strutt

That the Committee advise Council they have reviewed the Horizontal Service Review – Priority 3 Actions Summary and recommends to Council that the proposed actions marked R and I be confirmed:

See table page 5>

Opportunity	Recurrent Benefit* Under implementation	Estimated potential recurring benefit*	Reject (R), investigate further (I), or under implementation (U)
1. Review and reduce the customer service hours at the Council Office, Library and Visitors Information Centre including consolidation of activities within the Library building. - <i>Separate these three service areas; and</i> - <i>Defer investigation until the completion of works at the VIC.</i>		31,000	I
2. Rent out the café space at the Visitors Information Centre. Suggest \$250 per day fee hire. - <i>Defer investigation until the completion of works.</i>		15,000	I
3. Upgrade street lighting	16,553		U
4. <i>Review/Remove the Community Grants Program and other sponsorships</i>		60,000	I
5. Privatise McMaugh Gardens		30,000	R
6. Solar power – water and sewer services	20,000		U
7. Solar power - pool		1,570	R
8. Improve procurement management practices, including with Joint Organisation	5,000		U
9. Joint Organisation – shared services across all back-end administration services		40,000	I
10. Transition indoor workforce from 9 day fortnight RDO system to 19 day month (excluding TCS/TCT LG Staff)		70,000	R
11. Various waste services ideas, mostly already subject to service review			U
12. Reduce opening days of swimming pool		48,000	I
13. Review of water and sewer reticulation condition		-	I
14. Review Transport Asset Management Plan for reduction of proposed service levels		100,000	I
15. Better fleet management (of vehicles)/cost benefit of staff leaseback arrangements		10,000	I
16. Ask community how we can make savings	-		U
ESTIMATED TOTALS:	41,553	405,570	

BRFC05.02/21 CARRIED UNANIMOUSLY

10 CONFIDENTIAL BUSINESS

10.1 NIL

11 CONCLUSION OF MEETING

17.1 Meeting closed at 4.14pm.

12 NEXT MEETING

12.1 Next meeting 13 April 2021

13 CONFIRMATION OF MINUTES

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
CHAIR:	Mayor, Cr Michael Pearce
Presented to Council	Ordinary Meeting <date>

CONFIRMED