



MINUTES

Budget Review & Finance Committee Meeting

12 February 2019, 12:30pm, Uralla Community Centre

TABLE OF CONTENTS

1.	OPENING, WELCOME AND PRAYER	2
2.	ACKNOWLEDGEMENT OF COUNTRY	2
3.	APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE	2
4.	DISCLOSURES & DECLARATION OF INTERESTS.....	2
5.	ANNOUNCEMENTS	2
6.	TABLING OF REPORTS & PETITIONS	2
7.	URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS.....	2
8.	REPORTS TO COMMITTEE	2
	Report # 1 / LTFP – Horizontal Service Review – Priority Actions	2
9.	LATE REPORTS TO COMMITTEE	3
	Late Report #1 - Draft Scope of Works for Waste Management Consultancy	3
10.	MOTIONS ON NOTICE	4
11.	CONFIDENTIAL BUSINESS	4
12.	MEETING CLOSE	4

Minutes of the Budget Review & Finance Committee Meeting
held at 12 February 2019, 12:30pm, Uralla Community Centre

ATTENDANCE

Present were Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Dusting, N Ledger, L Sampson, I Strutt, T Toomey, General Manager (Mr A Hopkins), Chief Finance Officer (Mr S Paul), Director of Infrastructure and Development (Mr T Seymour), Minute Clerk (G Stratton).

1. OPENING, WELCOME AND PRAYER

The Chair declared the meeting opened at 12:34pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged Country and Elders past and present.

3. APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE

The Chair advised there were no apologies received.

4. DISCLOSURES & DECLARATION OF INTERESTS

There were no disclosures or declarations made.

5. ANNOUNCEMENTS

The Chair advised there were no announcements.

6. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

7. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.

- Late Report #1 - Draft Scope of Works for Waste Management Consultancy

MOTION (Crs I Strutt / R Crouch)

That the Late Item of Business be heard following Report 1.

BRFC1/19 CARRIED

8. REPORTS TO COMMITTEE

Department: General Manager's Office
Submitted by: General Manager and Chief Financial Officer
Reference/Subject: Report # 1 / LTFP – Horizontal Service Review – Priority Actions

Minutes of the Budget Review & Finance Committee Meeting
held at 12 February 2019, 12:30pm, Uralla Community Centre

OFFICER'S RECOMMENDATION:

That the Committee:

Recommend to Council that the actions identified in the 'First Tranche of Potential Actions' list, in the Report, be addressed as follows:

- I. Items: 1, 3, 4, and 14 be implemented or researched further then, where viable, implemented by staff as quickly as possible.
- II. Items: 2, 5, 6, 9, 11, 13, 16 and 18 be researched further and then presented to Council as quickly as possible for consideration and direction.
- III. Items: 7, 8, 10, 12, 15 and 17 are to have separate cost/benefit assessments prepared and presented to Council prior to, where possible, the final determination of the 2019/20 budget.

Cr Toomey left the meeting at 1:10pm. Cr Toomey returned to the meeting at 1:14pm.

Cr Sampson left the meeting at 1:24pm. Cr Sampson returned to the meeting at 1:26pm.

MOTION (Crs I Strutt / R Crouch)

That the Committee:

Recommend to Council that the actions identified in the 'First Tranche of Potential Actions' list, in the Report, be addressed as follows:

- I. Items: 1, 3, 4, and 14 be implemented or researched further then, where viable, implemented by staff as quickly as possible.
- II. Items: 2, 5, 6, 9, 11, 13, 16 and 18 be researched further and then presented to Council as quickly as possible for consideration and direction.
- III. Items: 7, 8, 10, 12, 15 and 17 are to have separate cost/benefit assessments prepared and presented to Council prior to, where possible, the final determination of the 2019/20 budget.

BRFC2/19 CARRIED

9. LATE REPORTS TO COMMITTEE

Department: Infrastructure and Development
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: Late Report #1 - Draft Scope of Works for Waste Management Consultancy

OFFICER'S RECOMMENDATION:

That the Committee:

1. Acknowledge Council resolution 31.12/18, part 3, "Instruct the Budget Review and Finance Committee to receive a draft scope of works for approval prior to engaging the consultant".
2. Recommend to Council that the attached Draft Scope of Works for the Waste Management Consultancy has been received and is approved.

MOTION (Crs L Sampson / N Ledger)

That the Committee:

1. Acknowledge Council resolution 31.12/18, part 3, "Instruct the Budget Review and

Minutes of the Budget Review & Finance Committee Meeting
held at 12 February 2019, 12:30pm, Uralla Community Centre

Finance Committee to receive a draft scope of works for approval prior to engaging the consultant".

2. Recommend to Council that the attached Draft Scope of Works for the Waste Management Consultancy has been received and is approved.

BRFC3/19 CARRIED

10. MOTIONS ON NOTICE

There were no 'Notices of Motion' addressed to the 12 February 2019 Meeting.

11. CONFIDENTIAL BUSINESS

There were no Confidential Business items.

12. MEETING CLOSE

The meeting closed at 1:55pm.