



OPERATIONAL PLAN

2015 - 2016

Uralla
URALLA SHIRE COUNCIL

Disclaimer Information

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Prepared By:

Version:

Version no.	Updated by:	Date:	Nature of changes
1	GM	21 April 2015	Initial Draft
		22 June 2015	Adopted by Council – Res # 5.06/15

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PART 1: OVERVIEW

Introduction

General Manager's Message

Welcome to the 2015/16 version of Councils Operational Plan, this being the third Operational (Annual) Plan constructed in the current term of Council (4 years).

This Operational Plan sets-out a number of actions, projects and programs that will be delivered in the next twelve months in order to progress the Goals and Strategies set out in the Community Strategic Plan and more specifically Councils four (4) year Delivery Program.

Council plans such as the Community Strategic Plan, Delivery Program and Operational Plan arent developed in isolation. They are interconnected and interact so that Council can plan in a holistic way, covering both the short and long term, to ensure a sustainable future for the Uralla Shire.

During 2014/15 Council undertook the major project of reconstructing all of our Intergated Planning documents, including the:

- Community Strategic Plan;
- Long Term Financial Plan;
- Asset Management Strategy;
- Workforce Management Strategy;
- Delivery Program; and
- Operational Plan.

The reconstruction of our suite of strategic plans has allowed Council to ensure that a single direction and set of community goals are integrated across the documents; that a detailed program on how they will be achieved and measured is in place; and the resources required to achieve them are both allocated and within Councils means.

In addition to this over the past twelve months Council has implemented a number of organisation improvement initiatives developed to improve the capacity and capability of the organisation, which will ultimately allow services to be delivered more efficiently into the future.

This ongoing development program is centred around the strategic focus areas of:

- Direction and Leadership
- Strategy and Planning
- Corporate Governance
- Financial Sustainability
- Communication and Community Engagement
- Asset Management
- Project Management
- Customer Service Excellence
- Automation and Innovation
- Performance Culture; and
- Capable, Engaged and Challenged Staff

The continuing implementation of Councils Organisation Development Program along with a recent realignment of Councils organisation structure has placed Council in a good position from which to deliver this considerable Operational Plan successfully in the coming year.

The successful delivery of a number of big ticket infrastructure projects and a considerable focus on developing sustainable long term strategies has been the hallmark of the past year. This environment is set to continue during 2015/16, headlined by the follow major items:

- Finalisation of the \$3.8 million construction of the Emu Crossing Bridge and approaches;
- The \$1.4 million replacement of Abington Bridge and approaches;
- The construction of a canteen and changeroom facility at the Uralla Sport Complex;
- The construction of two multi-purpose courts at the Uralla Sport Complex;
- Delivery of the Uralla Shire Liveable Communities project;
- Installation of a new Fire Sprinkler System at McMaugh Gardens;
- Installation of site fencing around the Uralla Waste Management facility;
- The construction of an Open Space and Recreation Strategy;
- The development of a Community Development Plan; and
- Finalisation of a Tourism review and Visitor Centre refurbishment.

In addition to this, Council will also deliver through our regular capital renewal programs, including:

- Roads renewal, resealing and resheeting programs;
- Footpath and cycleway program;
- Water Supply infrastructure renewal program;
- Sewerage Service infrastructure renewal program; and
- Buildings renewal program.

Like all of our elected members and staff, I am excited and looking forward to another successful and productive year delivering for the entire community of Uralla Shire.

Damien Connor
General Manager

Operational Plan adoption timetable	
The timetable for implementation of the 2015/16 Operational Plan is as follows:	
11 May 2015	Draft plans presented for consideration by Council.
13 May 2015	Draft plans placed on public exhibition for 28 days.
11 June 2015	Public exhibition period closes.
22 June 2015	Council meeting to adopt the Operational Plan
1 July 2015	New Operational Plan implemented.

Background

Integrated Planning & Reporting (IP&R)

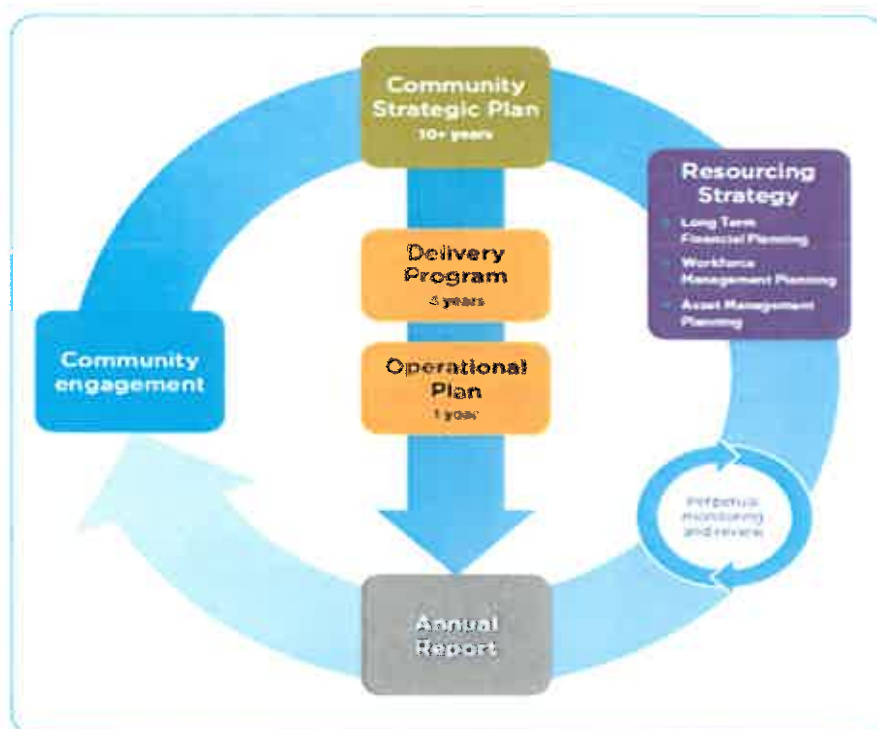
In October 2009, the [NSW Government's new framework](#) for strategic planning and reporting for local councils came into effect through the introduction of the Local Government Amendment (Planning & Reporting) Act 2009. This act amended the NSW Local Government Act 1993 with regard to Councils strategic planning and reporting requirements.

The Integrated Planning & Reporting (IP&R) framework requires councils to better integrate their various plans and to plan holistically for the future. It requires councils and their communities to have informed discussions about funding priorities, acceptable service levels and to plan in partnership for a more sustainable future.

The framework is an improved way of doing business and ensures that all of council's plans and policies work together to achieve the community's goals.

Each council must now prepare a number of plans, which provide details on how the council intends to deliver services and infrastructure across both the short and long term, based on the community priorities that have been identified through community engagement programs.

Integrated Planning and Reporting Diagram



OUR PLANNING FRAMEWORK

The **Community Strategic Plan (CSP)** identifies the long term goals and strategies of the community.

Our Community Strategic Plan 2025 is the overarching, visionary document in Council's Integrated Planning and Reporting Framework. It translates the community's key priorities and aspirations into long-term goals and strategies that guide the future direction of Uralla Shire.

Council has a custodian role in developing the Community Strategic Plan, while realising its long-term goals and strategies is a shared responsibility between Council, the community and other government and non-government entities.

The **Delivery Program (DP)** outlines how the Council intends to deliver the goals and strategies identified in the Community Strategic Plan by setting out specific actions and programs to be undertaken during the term of office.

The **Operational Plan (OP)** (this plan) specifies in detail the actions and programs to be undertaken each year in support of the delivery program.

The annual Operational Plan details the specific actions, programs and projects that will be undertaken in order to deliver the strategies and goals outlined in the Community Strategic Plan.

The Operational Plan is structured by key service areas and each action or program is attached to a specific service for delivery. Each service is also assigned to a Council officer who is responsible for the delivery of such.

The **Resourcing Strategy** is made up of the Long Term Financial Plan; the Workforce Management Strategy and Asset Management Strategy and combined they outline the key resourcing requirements needed to successfully deliver the services and infrastructure required by the community and to make progress towards the community's broader aspirations.

The **Community Engagement Strategy**

The Community Engagement Strategy details how Council engages with the community and other relevant stakeholders to identify goals and develop strategies and plans. It outlines how Council will regularly engage with the community to determine acceptable service levels and help inform Council decision making.

ADDRESSING THE QUADRUPLE BOTTOM LINE

The Integrated Planning & Reporting framework is designed to help improve the sustainability of the community, the local government area, and the Council using the 'quadruple bottom line' (QBL) approach. This is made up of four pillars –Society, Economy, Environment and Leadership.

Society, also commonly referred to as community, is the physical and emotional health of the community and how they interact with each other within the community and with others who use and support the local services and facilities.

Economy is not financial management, it is about where Council spends the money, and how they provide connectivity, support the local economy and encourage investment and employment opportunities to the local government area.

Environment refers to ecological pressures and the state of natural resources. It is important to also remember that all environmental issues are interdependent.

Leadership also commonly known as governance relates not only to the way Council interacts and works with the community but also the way the community and other agencies might become involved with delivering some of the plans objectives. It also relates to democracy and the operations of the elected Council.

OUR MISSION

“The Uralla Shire Council is committed to creating a unique environment which offers an excellent quality of life and economic opportunities for its people.”

OUR VALUES

The Uralla Shire community strives to:

- enjoy a high quality of life;
- have thriving business centres;
- have educational and job opportunities available for people with a wide range of skills and aptitudes;
- have an innovative, adaptive and diverse economy;
- have access to good public services and relevant infrastructure;
- have a continuing improvement in its socio-economic status;
- treasure its natural and built heritage and continue to be progressive;
- ensure sustainability;
- provide security and safety for its residents;
- have a growing population and a sound demographic structure; and
- retain its own independent community-based local government authority.

OUR COMMUNITY GOALS

- 1. A proud, unique and inviting community.**
- 2. A safe, active and healthy shire.**
- 3. A diverse and creative culture.**
- 4. Access to and equity of services.**
- 5. An attractive environment for business, tourism and industry.**
- 6. Growing and diversified employment, education and tourism opportunities.**
- 7. A safe and efficient network of arterial roads and supporting infrastructure, town streets, footpaths and cycleways that are adequate, interconnected and maintained.**
- 8. Communities that are well serviced with essential infrastructure.**
- 9. To preserve, protect and renew our beautiful natural environment.**
- 10. Maintain a healthy balance between development and the environment.**
- 11. Reuse, recycle and reduce wastage.**
- 12. Secure, sustainable and environmentally sound water-cycle infrastructure and services.**
- 13. A strong, accountable and representative Council.**
- 14. An effective and efficient organisation.**
- 15. Deliver the goals and strategies of the Community Strategic Plan.**

Elected Members



Back Row (L to R): Cr Isabel Strutt, Cr Kevin Ward, Cr Bob Crouch (Deputy Mayor), Cr Leanne Cooper, Cr Mark Dusting, Cr Fred Geldof. Front Row (L to R): Cr Karen Dusting, Cr Michael Pearce (Mayor), Cr Daphne Field.

Roles and responsibilities

Uralla Shire Council consists of nine councillors, selected by the community during local government elections every four years. The Mayor is elected annually from those nine councillors and is chosen in a ballot of the councillors.

The Mayor's roles include chairing meetings of the Council, presiding at civic functions and, when necessary, exercising Council's policy-making functions in between those meetings.

Each councillor has the responsibility of representing the broader needs and wishes of the whole community when making decisions.

Councillors are responsible for making decisions on all areas of policy and strategic priorities which have a direct impact on the projects and services Council carries out.

Decisions are adopted through a majority voting system, with each councillor allocated one vote. In the case of a tied vote, the chairperson (usually the Mayor) must make the casting vote.

Council must appoint a General Manager, who is responsible for Council's day-to-day operations and ensures Council policies and decisions are implemented. Council operates within a legislative framework of the *Local Government Act 1993 (NSW)* and other NSW and Commonwealth legislation.

The councillors, as the elected body of Council, are responsible for the delivery of programs and services identified in the Delivery Program.

At the end of the current term of Council, an End-of-Term Report (September 2012 - August 2016) will be provided to the community detailing Council's overall achievements in implementing the Community Strategic Plan.

Council meetings

Council meetings are held in accordance with Councils Code of Meeting Practice. The Ordinary Meetings of Council are held on the fourth Monday of each month from 1.00pm. Council also has two Standing Committees with the Corporate & Community Committee and the Environment, Development & Infrastructure Committee meetings being held on the third Monday of each month.

Agendas and business papers for meetings are available on Council's website at www.uralla.nsw.gov.au by Wednesday of the week preceding the meeting. Minutes of Council meetings are released as soon as possible following each Council meeting.

Council's senior staff prepare reports and make recommendations for councilors to consider. Matters can also be raised as Mayoral Minutes and Councillor notices of motion for debate at a Council meeting.

EXECUTIVE MANAGEMENT TEAM

GENERAL MANAGER – Mr. Damien Connor

CHIEF FINANCIAL OFFICER – Vacant

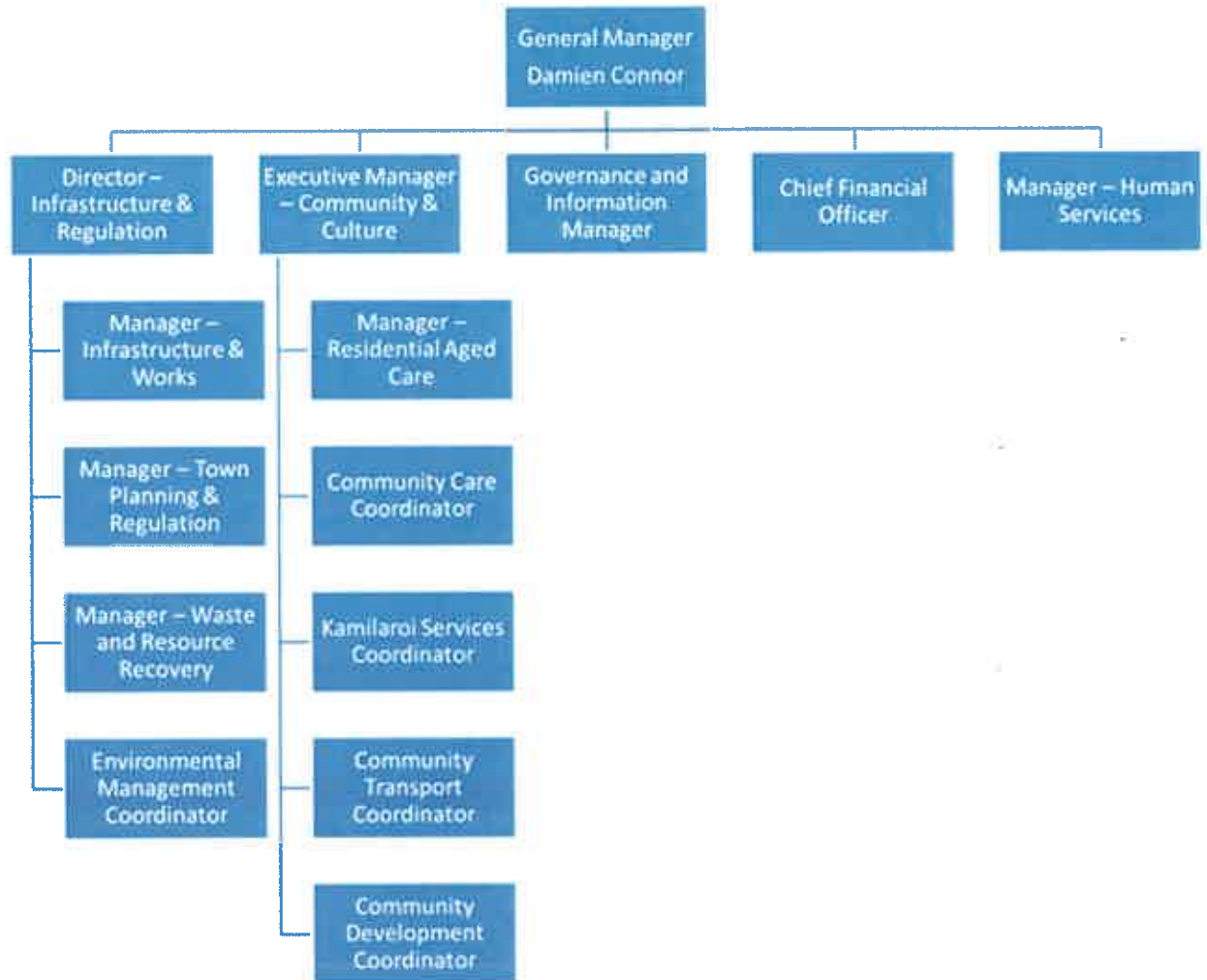
MANAGER – HUMAN SERVICES – Mrs. Annie Harris

MANAGER – GOVERNANCE & INFORMATION – Mrs. Rechelle Leahy

EXECUTIVE MANAGER – COMMUNITY & CULTURE – Mrs. Olivia Wood

DIRECTOR – INFRASTRUCTURE & REGULATION – Mr. Robert Bell

Organisation Structure



RESPONSIBILITY LEGEND

CIVIC BUSINESS	GENERAL MANAGERS OFFICE	
	Civic Leadership	General Manager
	Organisation Leadership	
	Communication	

ORGANISATIONAL SERVICES	FINANCIAL MANAGEMENT	
	Financial Management	Chief Financial Officer
	Rates & Revenue	
	HUMAN SERVICES	
	Human Resources	Manager - Human Services
	Customer Service	
	GOVERNANCE & INFORMATION	
	Governance	Manager - Governance & Information
	Technology	
Records & Information		

COMMUNITY & CULTURAL SERVICES	COMMUNITY SERVICES	
	Community & Culture Management	Executive Manager - Community & Culture
	Tourism & Promotion	
	Library Services	
	Community Development	
	COMMUNITY CARE & SUPPORT	
	Ageing & Disability Services	Executive Manager - Community & Culture
Community Transport		
Aged Care Facilities		

INFRASTRUCTURE & REGULATORY SERVICES	INFRASTRUCTURE & REGULATION MANAGEMENT	
	Infrastructure & Regulation Management	Director - Infrastructure & Regulation
	Plant & Equipment	
	Depots	
	Private Works	
	Emergency Services	
	WORKS & CIVIL	
	Sealed Roads	Manager - Works & Civil
	Unsealed Roads	
	Transport Facilities	
	Bridges & Culverts	
	Kerb & Gutter	
	Stormwater & Drainage	
	Footpaths & Cycleways	
	Quarries & Pts	
	FACILITIES & OPEN SPACE	
	Swimming Complex	Director - Infrastructure & Regulation
	Parks, Gardens and Open Space	
	Sporting Grounds & Facilities	
	Public Buildings & Amenities	
	Operational Buildings	
	Cemeteries	
	PLANNING & REGULATION	
	Land-Use Planning	Manager - Planning & Regulation
	Development Control	
	Public Health	
	Regulation & Enforcement	
	ENVIRONMENT	
	Waste Management	Manager - Waste Services
	Environmental Management	Coordinator - Environmental Mgt
WATER-CYCLE		
Uralla Water Supply	Director - infrastructure & Regulation	
Bundarra Water Supply		
Sewerage Services		

COUNCIL SERVICES BY QBL

SOCIETY

LIBRARY SERVICES
COMMUNITY DEVELOPMENT
AGEING & DISABILITY SERVICES
COMMUNITY TRANSPORT
AGED CARE FACILITIES
SWIMMING COMPLEX
SPORTING GROUNDS & FACILITIES
PUBLIC BUILDINGS & AMENITIES
PUBLIC HEALTH
REGULATION & ANIMAL CONTROL
CEMETERIES

LEADERSHIP

CIVIC LEADERSHIP
COMMUNITY ENGAGEMENT
FINANCE & PROCUREMENT
RATING & REVENUE
HUMAN RESOURCES
CUSTOMER SERVICES
CORPORATE GOVERNANCE
RECORDS & INFORMATION
TECHNOLOGY & INNOVATION
OPERATIONAL BUILDINGS

ECONOMY

TOURISM AND PROMOTION
ECONOMIC DEVELOPMENT
LAND USE PLANNING
SELAED ROADS & STREETS
UNSEALED ROADS
BRIDGES & CULVERTS
FOOTPATHS & CYCLEWAYS
PLANT & EQUIPMENT
QUARRIES

ENVIRONMENT

WASTE MANAGEMENT
ENVIRONMENTAL MANAGEMENT
PARKS & OPEN SPACE
WATER SUPPLIES
SEWERAGE SERVICES
STORMWATER & DRAINAGE
DEVELOPMENT CONTROL

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PART 2: SERVICE SUMMARIES

Civic Leadership

Service Description:

To provide community leadership and ensure Council resources are allocated efficiently. To engage with the community to inform strategic planning, policy development and decision making.

Key Outputs:

- Community Strategic Plan
- Community engagement
- Policies and Codes
- Resolutions /Council Minutes
- Representation to State and Federal Governments

Stakeholders & Customers:

- Uralla Shire residents
- Council staff
- other regional councils
- State & Federal Governments & associated organisations
- LGNSW

Goals & Strategies:

Goal: 4.1 A strong, accountable and representative Council

Strategies:

- 4.1.2 Engage with the community effectively and use community input to inform decision making
- 4.1.3 Provide open, accountable and transparent decision making for the community
- 4.1.4 Provide strong representation for the community at the regional, state and federal levels
- 4.1.5 Undertake the civic duties of Council with the highest degree of professionalism and ethics

Actions & Programs 2015/16:

1. 4.1.2.3 Deliver a Local Government Week Program.
2. 4.1.2.4 Conduct regular Community Consultative Panel meetings.
3. 4.1.2.5 Distribute monthly newsletter to residents.
4. 4.1.3.2 Develop and implement a Councillor training and development program.
5. 4.1.3.3 Council and Standing Committee Meetings are conducted and open to the public.
6. 4.1.4.1 Advocate the needs of the shire to State and Federal Governments.
7. 4.1.4.5 Business papers and minutes are distributed to Councillors and uploaded onto Councils website in a timely manner.
8. 4.1.5.1 Councillors understand and comply with the Code of Conduct.

Performance Measures:

1. Council meetings conducted as scheduled (Target – 100%)
2. Business Papers constructed and made public (Target – as per Code of Meeting Practice)
3. Policies review program completed (Target >95%)
4. Public interest requirements met (Target – 100%)

Capital Works:

- Council Chambers Foyer –\$4,000
- Council Chambers monitors and electrical work. \$8,000

Responsible Manager: General Manager

Organisational Leadership

Service Description:

The provision of leadership and direction to the organisation of Council through the development of robust and integrated strategic plans, policy, corporate planning, governance structures, performance frameworks and risk management, in order to deliver on the communities goals.

Key Outputs:

- Integrated Strategic Resourcing Plans
- Annual Operational Plan
- Service Plans
- Governance Framework
- Organisation Performance Framework
- Business Papers – Committees and Council & Public Documents
- Communications
- Code of Meeting Practice and Register of Committees
- Delegations Register
- Annual Report

Stakeholders & Customers:

- All Council Departments
- Residents
- Elected Representatives
- Office of Local Government
- State and Federal Government their local members and agencies
- Regional Groups and Other Councils

Goals & Strategies:

Goal: 4.1 A strong accountable and representative Council.

Strategies:

- 4.1.1 Provide clear direction to the community through the development of the Community Strategic Plan, Delivery Program and Operational Plan
- 4.1.2 Engage with the community effectively and use community input to inform decision making
- 4.1.3 Provide open, accountable and transparent decision making for the community

Goal: 4.2 An effective and efficient organisation.

Strategies:

- 4.2.1 Provide a range of services that meet benchmarks determined with the community, having regard to quality and cost
- 4.2.6 Identify and manage risk associated with all Council activities and ensure a safe and healthy work environment
- 4.2.7 Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.

Goal: 4.3 Deliver the goals and strategies of the Community Strategic Plan

Strategies:

4.3.1 Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in the community strategic plan

4.3.2 Implement and maintain a performance management framework to enable clear reporting on the progress against milestones and key indicators in Councils strategic documents

Actions & Programs 2015/16:

1. 1.2.3.1 Lobby the State Government to delivery on the funding commitment for the Armidale Hospital
2. 4.1.1.1 Review the Community Strategic Plan
3. 4.1.1.2 Implement, monitor and review the Delivery Program
4. 4.1.1.3 Construct Councils annual Operational Plan
5. 4.1.2.1 Develop, implement and review Council community engagement framework and community consultative panels
6. 4.1.2.2 Facilitate the delivery of community presentations to Council and deputations on business before them.
7. 4.1.3.4 Council's Code of Meeting Practice and policies are maintained and reviewed.
8. 4.1.5.1 Annual pecuniary interest declarations are completed and updated as necessary.
9. 4.3.2.1 Develop and implement a Councillor training and development program
10. 4.2.1.1 Develop, implement and review Business Plans for all of Councils Service areas
11. 4.2.7.1 Ensure that Council has in place a robust and adequate Governance framework
12. 4.2.7.2 Resource and administer Councils Audit and Risk Committee
13. 4.3.1.1 Implement and review Councils strategic resourcing strategies (LTFP, AMS & WMS)
14. 4.3.1.2 Ensure Councils organisation structure is aligned to the most efficient and effective delivery of services
15. 4.3.2.1 Develop and implement Councils Performance Management framework
16. 4.3.2.2 Report on actions delivered and progress made in the implementation of Councils Delivery Program
17. 4.3.2.3 Complete and lodge Councils Annual Report
18. 4.3.2.4 Develop and implement a key reporting suite for regular review by the Executive Management team
19. 2.4.4.1 Partner with Armidale Council and other New England Councils to lobby for funding for the upgrade of the Armidale Regional Airport.

Performance Measures:

1. Indicator - Integrated Plans reviewed and constructed
Measure - IP&R documents reviewed and operational plan constructed before 30 June
Target – All met
2. Indicator – Successful delivery of the Operational Plan
Measure - % of Actions completed
Benchmark - >90%
Target - >95%
4. Indicator – Senior Management meet regularly
Measure – Executive meet monthly and Broad Leadership bi-monthly
Target – All met
5. Indicator – Audit and Risk Committee operating successfully
Measure – Audit & Risk Committee administered to meet quarterly
Target – All met

Capital Works:

Office Equipment - \$20,000 (15/16)

Responsible Manager: General Manager

Financial Management

Service Description:

The provision of all financial and management accounting, taxation, treasury, payroll, accounts payable and strategic financial management activities to support both internal and external customers and assuring adherence with all regulatory requirements.

Key Outputs:

- Long Term Financial Plan
- Financial Statements
- Various taxation returns
- Annual budgeting
- Budget Management reports
- Quarterly Budget Reviews
- Investment Reports
- Payment of Staff
- Payment of Suppliers
- Grant acquitals

Stakeholders & Customers:

- All Council Departments
- Residents
- Elected Representatives
- Office of Local Government
- State and Federal Government and their agencies and other funding providers

Goals & Strategies:

Goal - 4.2: An effective and efficient organisation

Strategies

4.2.2: Operate in a financially responsible and sustainable manner

4.2.3: Develop and consistently apply an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity and sustainability

4.2.7: Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.

Actions & Programs 2015/16:

1. 4.2.2.1 Review, revise and maintain Councils Long Term Financial Plan
2. 4.2.2.2 Complete quarterly budget review statements in-line with statutory requirements
3. 4.2.2.3 Provide financial reports to Management and staff to assist in budget control and decision making
4. 4.2.2.4 Process payroll on a fortnightly basis in-line with the appropriate Awards and Council policy
5. 4.2.2.5 Ensure adequate and effective internal controls are in place for all financial management and purchasing functions
6. 4.2.2.6 Process accounts payable in-line with Councils protocols and suppliers terms of trade

7. 4.2.3.1 Develop funding models that ensure all of Councils infrastructure can be maintained and renewed as required.
8. 4.2.7.3 Complete and lodge annual Financial Statements in accordance with statutory requirements
9. 4.2.7.4 Complete all taxation returns and grant acquittals as required by external bodies
10. 4.2.7.5 Organise and manage the external audit of Council and address any management letter issues

Performance Measures:

1. Indicator – Long Term Financial Plan constructed
Measure - Long Term Financial Plan revised and modelled to meet sustainability criteria by 30 June
Target – All met
2. Indicator – Budget Management Reporting completed
Measure – Quarterly Budget Review and monthly budget management reports completed
Target – All met
3. Indicator – Statutory compliance
Measure – Lodgement of Financial statements, taxation returns and grant acquittals on time
Target – All met
4. Indicator – Payment obligations met
Measure – All payroll processed fortnightly and suppliers paid within terms and conditions
Target – All met

Capital Works:

N/A

Responsible Manager: Chief Financial Officer

Rates & Revenue

Service Description:

The modelling, levying and collection of rates and annual charges and the management of all day to day rating, accounts receivable and debt recovery requirements .

Key Outputs:

- Statement of Compliance
- Revenue Statement
- Levying of Rates and Charges
- Distribution of Rate Notices and Debtor accounts
- Government Returns
- Debt Recovery processes
- Sale of Land for Unpaid Rates
- Pensioner Concession Claim
- Investment of Funds

Stakeholders & Customers:

- All Residents,
- Fee charging Service areas
- Elected Representatives
- Financial Institutions
- Office of Local Government
- Debt Recovery agent, State and Federal Government and their agencies

Goals and Strategies:

Goal - 4.2:

An effective and efficient organisation

Strategy:

4.2.2

Operate in a financially responsible and sustainable manner

Actions & Programs 2015/16:

1. 4.2.2.9 Invest surplus funds to maximize the return to Council whilst complying with Councils Investment Policy risk parameters
2. 4.2.2.10 Model and adopt rate structures to maximize equity across the Council area and between categories
3. 4.2.2.11 Levy rates and charges in compliance with all regulatory requirements
4. 4.2.2.12 Collect all rates and charges in-line with payment requirements and undertake debt recovery action for outstanding accounts

Performance Measures:

1. Indicator – Rating statutory compliance
Measure - Rates levied in accordance with statutory requirements
Target – All met
2. Indicator – Collection of accounts
Measure – Outstanding collections percentage
Target – <6.5%
3. Indicator – Return on Investments
Measure – Average return on invested funds
Target – >2.75%

Capital Works:

N/A

Responsible Manager: Chief Financial Officer

Human Resources

Service Description:

Provide high quality and professional HR services and advice.

Key Outputs:

- Policy, Protocols and Procedures
- Training and Development Plans
- Workforce Management Strategy
- Workplace Health and Safety Management System
- Succession Management program

Stakeholders & Customers:

- All Council staff
- Executive, Managers and Supervisors
- Council's insurers
- WorkCover NSW
- Training providers

Goals & Strategies:

Goal: 4.2 An effective and efficient organisation

Strategies:

4.2.4 Establish Uralla Council as an employer of choice that trains, recruits and retains talented staff and facilitates a diverse workforce

4.2.6 Identify and manage risk associated with all Council activities and ensures a safe and healthy work environment

Goal: 4.3 Deliver the goals and strategies of the Community Strategic Plan

Strategy:

4.3.1 Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan

Actions & Programs 2015/16:

1. 4.2.4.1 Develop and implement a corporate staff induction program
2. 4.3.1.4 Develop a succession planning program
3. 4.2.4.3 Review and implement a staff appraisal program
4. 4.2.4.4 Construct an integrated training plan across all Council
5. 4.2.4.5 Develop and implement reward and recognition protocol
6. 4.2.6.5 Implement systems and procedures to manage risk associated with all Council activities and ensures a safe and healthy work environment
7. 4.2.6.1 Oversee Return to Work and Workers Compensation processes
8. 4.3.1.3 Implement volunteer management protocol and procedures

Performance Measures:

1. Staff Appraisals completed for all staff by April 2016
2. Regular Workplace Health and Safety Meetings held . - Target >6
3. Key HR policy, protocol and procedures reviewed and updated
4. Workplace Health and Safety Management Plan completed

Capital Works:

N/A

Responsible Manager: Manager Human Resources

Customer Service

Service Description:

Deliver customer excellence to all customers of Uralla Shire Council.

Key Outputs:

- Customer Service Charter
- Customer Service Forms
- Improved Customer Service
- Workflow Documents

Stakeholders & Customers:

- All Council staff
- Executive, Managers and Supervisors
- Ratepayers
- General Public
- External providers

Goals & Strategies:

Goal 4.2 An effective and efficient organisation
Strategy: 4.2.5 Provide customer service excellence

Actions & Programs 2015/16:

1. 4.2.5.1 Implementation of Customer Service Charter
2. 4.2.5.2 Review of customer service procedures for better practice
3. 4.2.5.3 Implement bi-annual Customer Service survey
4. 4.2.5.4 Assist service areas to improve customer service practices.

Performance Measures:

1. Customer service procedures reviewed and finalised
2. Customer service survey completed
3. Customer Service Charter benchmarks met - Target >95%

Capital Works:

N/A

Responsible Manager: Manager Human Resources

Governance

Service Description:

Provide advice and direction in corporate governance to Elected Members and staff, enshrining better practice in relation to internal processes and regulatory requirements and assisting Council in delivering overall good governance through the development of policies, protocols and procedures, guidance documents and checklists.

Key Outputs:

Governance and Information provides:

- Planning – (Service, Operational, Strategic and Community) input;
- Risk management policy, plan and reports;
- Compliance assurance (advice and education);
- Policy, protocol and procedure template and register

Stakeholders & Customers:

Governance and Information provides services to:

- Council staff;
- Elected Members;
- Office of Local Government;
- State and federal Government and related agencies;
- Managed Service Providers and Contractors;
- Consultants
- Council's Insurer;
- All residents of the Uralla Shire; and
- Other Councils.

Goals and Strategies:

Goal: 4.2 An effective and efficient organization.

Strategies:

4.2.6 – Identify and manage risk associated with all Council activities and ensures a safe and healthy work environment.

4.2.7 – Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.

Goal: 4.2 An effective and efficient organisation

4.2.2 Operate in a financially responsible and sustainable manner

Actions & Programs 2015/16:

1. 4.2.2.7 Undertake review of procurement
2. 4.2.6.2 Implement Council's Audit and Risk Committee and facilitate regular meetings
3. 4.2.6.3 Undertake Internal Audit program
4. 4.2.6.4 Further develop Council's risk practices and risk register
5. 4.2.7.7 Ensure compliance with regulatory / statutory requirements as public officer

Performance Measures:

1. Governance framework implemented
2. Central risk register implemented and populated
3. Procurement review completed.
4. Audit and Risk Committee met quarterly.

Capital Works:

N/A

Responsible Manager:

Manager Governance & Information

Technology

Service Description:

Provides and supports a stable IT service to enable staff and Elected Members to communicate effectively and efficiently and maintains service level arrangements to ensure these goals are met.

Key Outputs:

- Information Technology strategy
- Telecommunications
- IT Asset Management plan
- Desktop hardware
- It support and technical advice

Stakeholders & Customers:

- Consultants
- Council Staff
- Managed Service Providers and Contractors

Goals & Strategies:

Goal: 4.3 – Deliver the goals and strategies of the Community Strategic Plan.

Strategy:

4.3.1 – Resource the organization of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan.

Actions & Programs 2015/16:

1. 4.3.1.5 Delivery of Council's IT rolling replacement program
2. 4.3.1.6 Develop Technology Strategic Plan
3. 4.3.1.7 Solidify managed service arrangements to ensure Business Continuity
4. 4.3.1.8 Provide helpdesk support to all customers
5. 4.3.1.9 Implement wireless network over Administration building
6. 4.3.1.10 Implement monitors and cabling in Council Chambers

Performance Measures:

1. Technology Strategic Plan completed
2. Replacement program completed
3. Capital works completed/implemented successfully

Capital Works:

- IT rolling replacement program - \$15,000

Responsible Manager: Manager Governance & Information

Records & Information

Service Description:

Records Management ensures legal and ethical compliance in relation to access to information, privacy matters and the general work flow of documentation in Council.

Key Outputs:

- Electronic records database
- Workflow reports
- Complaints handling reports
- GIPA request
- GIPA Annual report

Stakeholders & Customers:

- Council Staff
- Office of Local Government
- State & Federal Government & related agencies
- Councils insurer
- Residents of Uralla Shire

Goals & Strategies:

Goal: 4.2 An effective and efficient organization.

Strategy 4.2.7 – Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.

Actions & Programs 2015/16:

1. 4.2.7.8 Review Councils GIPA/PID requirements – and associated plans and procedures
2. 4.2.7.9 Review Councils complaints management protocol and procedures
3. 4.2.7.10 Ensure records are kept in-line with the State Records Act, the PIPPA and GIPA Acts
4. 4.2.7.11 Provide GIPA reports as required
5. 4.2.7.12 Provide correspondence management reports

Performance Measures:

1. Compliance with State Records Act, PIPPA & GIPA (Target 100%)
2. Complaints Management procedures reviewed and implemented
3. Records Management reports to Executive monthly

Capital Works:

N/A

Responsible Manager: Manager Governance & Information

Community & Culture Management

Service Description:

The provision of leadership, planning and management to the Community & Culture department, including Tourism, Libraries, Ageing & Disability Services, Community Transport and Aged Care Facilities.

Key Outputs:

- Community & Culture Service Plans
- Strategies, marketing and promotional material
- Consultative Panels

Stakeholders & Customers:

- Councillors
- Community Groups – Arts, Culture, Sporting, Tourism
- Community Consultative Panels
- Funding Bodies
- Industry Groups
- All Residents
- Other Councils

Goals & Strategies:

Goal 4.2 An effective and efficient organisation

Strategies:

- 4.2.1 Provide a range of services that meet benchmarks determined by the community, having regard to quality and cost
- 4.2.2 Operate in a Financially responsible and sustainable manner
- 4.2.7 Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.

Actions & Programs 2015/16:

1. 4.2.1.9 Implement and maintain the Services Plans for Tourism and Promotion, Libraries, Aged & Disability Services, Community Transport, Community Development and Aged Care Facilities.
2. 4.2.1.2 Develop an asset management plan for the McMaugh Gardens aged care facility.
3. 4.2.2.8 Oversee management of the Community & Culture budgets in line with Councils Long Term Financial Plan.
4. 4.2.7.7 Ensure compliance with the regulatory requirements of Councils grant agreements from State and Federal Government for all Community Care and Aged Care Facilities.

Performance Measures:

1. Services plans reviewed annually
2. McMaugh Gardens asset management plan – completed
3. Community & Culture operational plan actions completed
4. Contracted obligations of grant funds met
5. Community & Culture finances contained within budgets

Capital Works:

N/A

Responsible Manager: Executive Manager Community & Culture

Tourism & Promotion

Service Description:

The provision of a gateway to our community, for visitors through the Visitor Information Centre and partnering with businesses to promote the Uralla Shire and its unique opportunities to attract visitors and permanent residents to the Shire. Promote Uralla Shire through digital and social media platforms and participation in regional tourism marketing activities. Encourage, support and attract events that bring financial, cultural and community benefits to our Shire.

Key Outputs:

- Visitor Information Centre
- Marketing collateral (e.g. visitor guide, brochures, factsheets)
- Regional marketing programs
- Tourism website

Stakeholders & Customers:

- Visitors
- Shire businesses
- Shire residents
- Tourism & Promotion Community Consultative Panel
- Regional Councils
- Inland NSW Tourism
- Destination NSW

Goals & Strategies:

Goal 1.1 – A proud, unique and inviting community

Strategy 1.1.4 – Support, encourage and celebrate community participation and volunteerism

Goal 1.3 – A diverse and creative culture

Strategy 1.3.2 – Work with the community and other partners to develop major cultural and community events and festivals

Goal 1.4 – Access to and equity of services

Strategy 1.4.4 – Provide opportunities for residents to enjoy access to arts, festivals, sporting activities, recreation, community and cultural activities

Goal 2.1 – An attractive environment for business, tourism and industry

Strategy 2.1.1 – Promote the New England region as a wonderful place to live, work, visit and invest

Goal 2.2 – Growing and diversified employment, education and tourism opportunities

Strategy 2.2.4 – Partner with neighbouring Councils to effectively market the unique natural characteristics and diverse tourism opportunities available within the New England region

Strategy 2.2.5 – Facilitate major social and cultural events being staged in our shire and our region

Actions & Programs 2015/16:

1. 1.1.4.1 Develop a volunteer strategy including an induction and support program
2. 1.3.2.1 Work with Councils consultative panels and other partners to encourage events in the Shire
3. 1.4.4.1 Promote community events through Councils Visitor Information Centre, digital and social media platforms
4. 2.1.1.1 Operate Councils Visitor Information Centre
5. 2.2.4.1 Work with members of the New England Councils group and the New England high country to effectively market the entire region
6. 2.2.5.1 Link events organisers with opportunities for grant funding

Performance Measures:

1. Volunteer program completed and adopted
2. Tourism & Promotion panel meeting
3. VIC Visitor numbers quarterly

Capital Works:

VIC Building Refurbishment and Fitout - \$180,000

Responsible Manager: Executive Manager Community & Culture

Library Services

Service Description:

The provision of Library Services to provide community access to physical and digital resources to facilitate the pursuit of reading and learning for educational, self development and recreational purposes.

Key Outputs:

- Lending of books, magazines, DVD's and CD's
- On-line services via public access PC's, internet access and free wi-fi
- Meeting place for community activities
- Uralla History Hub

Stakeholders & Customers:

- All Residents
- Community Groups – Arts, Culture, Sporting, Tourism
- Central North Regional Libraries
- NSW State Library

Goals & Strategies:

Goal 1.3 A diverse and creative culture;

Strategy 1.3.1 Provide enhanced and innovative library service that support and encourage lifelong learning

Actions & Programs 2015/16:

1. 1.3.1.1 Operate the Uralla Library 7 days a week and Bundarra Library
2. 1.3.1.2 Host the Uralla History Hub
3. 1.3.1.3 Apply for grants to increase the range of services offered at Uralla Library
4. 1.3.1.4 Participate in the Central Northern Regional Libraries to deliver new and innovative services

Performance Measures:

1. Number of books circulated annually
2. Number of DVD's circulated annually
3. Number of library members

Capital Works:

N/A

Responsible Manager: Executive Manager Community & Culture

Community Development

Service Description:

Providing community planning and support aimed at enhancing the well-being of residents of Uralla Shire, strengthening community, improving social and physical health, and increasing civic engagement.

Key Outputs:

- Community Development Strategy
- Youth Plan
- Cultural Plan
- Funding applications
- Disability and Access Plan

Stakeholders & Customers:

- Shire residents
- Community groups – sporting clubs, service clubs, special interest groups, etc.
- Funding organisations
- Uralla Shire Council community support services

Goals & Strategies:

Goal 1.2 – A safe, active and healthy shire

Strategy 1.2.4 – Work with key partners and the community to lobby for adequate health services in our region

Strategy 1.2.5 – Provide, maintain and develop children’s play and recreational facilities that encourage active participation

Goal 1.3 – A diverse and creative culture

Strategy 1.3.3 – Lobby government, companies and other individuals to secure funding for cultural and creative expression fields

Goal 1.4 – Access to and equity of services

Strategy 1.4.3 – Create a better understanding with the community of the services council provides

Strategy 1.4.6 – Work towards achieving the status of a Disability Friendly community through the provision of accessible facilities and services

Actions & Programs 2015/16:

1. 1.2.4.1 Lobby for health services to meet the needs of our community
2. 1.2.5.1 Develop grant applications for facilities to enable active participation in sport and other recreational activities
3. 1.3.3.1 Lobbying government to encourage investment in Uralla Culture and creative areas
4. 1.3.3.2 Development of a cultural/community grant application assistance program to support events and community projects
5. 1.4.3.1 Development of website content to promote understanding of the Council services available
6. 1.4.6.1 Develop Access & Disability Plan
7. 1.4.6.2 Deliver Main Street Access Project

8. 2.1.2.1 Develop a New England business development prospectus in collaboration with New England Councils and Regional Development Australia.
9. 2.1.5.1 Liaise with local businesses and government agencies to organise information workshops on New Technologies.
10. 2.2.6.1 Develop a Cultural Plan for Uralla Shire and submit funding application to deliver on the identified events hosting infrastructure needs.

Performance Measures:

1. Community Development Strategy completed
2. Access & Disability Plan completed
3. Number of funding applications submitted

Capital Works:

Access & Disability Plan - \$30,000

Responsible Manager: Executive Manager Community & Culture

Ageing & Disability Services

Service Description:

Uralla Shire Council offers a range of services designed to support and keep people who are frail aged; have a permanent or moderate disability; or carers of frail aged or disabled people living independently in the community. Uralla Council provides these services through its subsidiaries, Tablelands Community Support Options (TCSO) and Kamilaroi Ageing and Disability Service (KADS). TCSO provides these services in the Local Government areas of Armidale, Guyra, Uralla and Walcha and its KADS service operates in Tamowrth, Quirindi, Narrabri, Inverell and Boggabilla.

Key Outputs:

- Respite programs
- Ageing and Disability Support Services
- Neighbourhood Centre operations and programs
- Aboriginal Elders Day Centre operations and programs

Stakeholders & Customers:

- Service Users and their supporters
- Home and Community Care
- Department of Family and Community Services
- Department of Social Services
- Other Community Service providers
- Other Councils in which services are provided
- National Disability Scheme

Goals & Strategies:

Goal 1.4 Access to and Equity of Services

Strategy 1.4.2 Provide Quality Community Support. Ageing and Disability Services

Actions & Programs 2015/16:

1. 1.4.2.1 Develop and implement a plan for the provision of Consumer Direct Care services through Direct Support Workers
2. 1.4.2.2 Implement a new consumer focused database
3. 1.4.2.3 Explore new opportunities to gain contracts for the provision of funded community support services

Performance Measures:

1. Number of clients receiving consumer direct care packages
2. Number of direct support worker services
3. New database incorporated across Community Support Services
4. Accreditation and NDS requirements are met

Capital Works:

N/A

Responsible Manager: Executive Manager Community & Culture

Community Transport

Service Description:

This service is designed to alleviate transport disadvantages and increase mobility in a sustainable way by offering transport options to residents to get to essential services such as shopping, medical or social appointments. This is delivered through a combination of; using community transport vehicles, a Volunteer Driver Service, a Taxi Voucher Scheme or via private bus contractors. Eligibility is for people living independently in the community who are either: frail aged, have a permanent, moderate disability, carers of frail aged or disabled people, transport disadvantaged or geographically isolated. Uralla Shire Council operates this service through its subsidiary, Tablelands Community Transport and additionally provides services in the Council areas of Armidale, Guyra and Walcha.

Key Outputs:

- Community transport options (various)
- Volunteer driver service
- Taxi voucher scheme

Stakeholders & Customers:

- Transport disadvantaged community members and their carers
- Transport for NSW
- Local taxi and bus operators
- Volunteer drivers
- Other Councils in which services are provided
- National Disability Service (NDS)
- Family and Community Services (FACS)

Goals & Strategies:

Goal 1.1 – A proud, unique and inviting community

Strategies

- 1.1.4 Support, encourage and celebrate community participation and volunteerism

Goal 1.4 - Access to and equity of services

Strategies:

- 1.4.2 Provide quality Community Care, Ageing and Disability services
- 1.4.3 Create a better understanding within the community of the services and facilities council provides
- 1.4.5 Lobby government to maintain and improve community and public transport services and infrastructure
- 1.4.6 Work towards achieving the status of a Disability Friendly community through the provision of accessible facilities and services

Actions & Programs 2015/16:

1. 1.1.4.3 Develop a program to attract more volunteer drivers for community transport
2. 1.4.3.2 Promote community transport services to community members and other service providers
3. 1.4.6.3 Contribute to the development of Councils Access and Disability Plan
4. 1.4.2.4 Allocate Community Transport resources in an efficient and effective manner
5. 1.4.5.1 Lobby Government to maintain community transport funding levels

Performance Measures:

1. Number of volunteer hours
2. Number of transport trips provided
3. National Disability Scheme requirements met
4. Access and Disability Plan completed

Capital Works:

N/A

Responsible Manager: Executive Manager Community & Culture

Aged Care Facilities

Service Description:

The provision of residential aged care services that cater for a wide variety of care needs and respite.

Key Outputs:

- Residential aged care
- Respite care/ convalescent care

Stakeholders & Customers:

- All residents
- Resident representatives (families and significant others)
- Friends of McMaugh's
- Government Departments (DSS)
- Medicare
- Local health providers (General practitioners, Allied health professionals, local hospitals and multi-purpose services)

Goals & Strategies:

Goal: 1.4 Access to and equity of services

Strategy:

1.4.1 - provide and maintain McMaugh Gardens Aged Care Facility to allow older residents to remain closer to their families

Actions & Programs 2015/16:

1. 1.4.1.1 Operate the McMaugh Gardens facility in a financially sustainable manner
2. 1.4.1.2 Develop an asset management plan for Aged Care Facilities
3. 1.4.1.3 Maintain aged care facilities to a standard that meets all accreditation requirements

Performance Measures:

1. Operating result of McMaugh Gardens
2. Accreditation requirements met
3. Asset management plan completed
4. Resident satisfaction score

Capital Works:

McMaugh Gardens Fire Sprinkler System - \$85,000

Responsible Manager: Executive Manager Community & Culture

Infrastructure & Regulation Management

Service Description:

Provision of professional guidance and management to the Infrastructure and Regulation Department including the efficient allocation of resources within resourcing strategy guidelines.

Key Outputs:

- Asset Management Strategy
- Service Plans
- Project Management
- Asset data and systems

Stakeholders & Customers:

- Council Staff
- Uralla Shire Residents
- Contractors and Consultants
- Relevant Government Departments

Goals & Strategies:

Goal 2.4 Communities that are well serviced with essential infrastructure

Strategy:

2.4.2 Implement Council's strategic asset management plans and continuing to develop asset systems, plans and practises for infrastructure assets to minimise whole of life costs.

Goal 4.2 An effective and efficient organisation

Strategies:

4.2.1 Provide a range of services that meet benchmarks determined with the community, having regard to quality and cost

4.2.3 Develop and consistently apply an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity and sustainability

Actions & Programs 2015/16:

1. 2.4.2.1 Complete all asset plans to update Councils Asset Management Strategy
2. 2.4.2.2 Develop and implement an electronic asset management system for all Council assets
3. 4.2.1.3 Implement and maintain all Service Plans for the Infrastructure & Regulation Department
4. 4.2.1.4 Develop a training plan in consultation with Human Resources for all Infrastructure & Regulation staff
5. 4.2.3.2 Participate in Regional and Local transport planning meetings
6. 4.2.3.3 Undertake the Council asset revaluation program
7. 2.1.3.2 Continue to lobby State & Federal Governments for funding for transport infrastructure.

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Plant & Equipment

Service Description:

Purchase and maintain modern plant and equipment fleet for utilisation in the delivery of Council Services.

Key Outputs:

Reliable construction and maintenance fleet.

Stakeholders & Customers:

- Heavy Plant
- Light Plant
- Fleet
- Workshop Operators

Goals & Strategies:

Goal: 4.2 An effective and efficient organisation

Strategy:

4.2.1 Provide a range of services that meet benchmarks determined with the community having regard to quality and cost.

Actions & Programs 2015/16:

1. 4.2.1.5 All plant and equipment maintained to requirements
2. 4.2.1.6 Undertake the plant replacement program
3. 4.2.1.7 Plant Asset Management Plan completed and implemented

Performance Measures:

1. Plant replacement program completed
2. Plant asset management plan completed

Capital Works:

Plant Replacement Program - \$880,765

Responsible Manager:

Director of Infrastructure & Regulation

Depots

Service Description:

Provision of Depots in Uralla and Bundarra to allow efficient and effective management of plant, equipment and materials in a secure environment to enable service delivery.

Key Outputs:

- Workshop
- Staff Amenities
- Garaging
- Stores
- Secure Yard Space
- Fuel Systems

Stakeholders & Customers:

- All operational services
- Operations managers, supervisors and staff
- Contractors and suppliers

Goals & Strategies:

Goal: 4.3 Deliver the goals and strategies of the Community Strategic Plan

Strategy:

4.3.1 Resource the organisation and Council adequately to provide the services and support functions required.

Actions & Programs 2015/16:

1. 4.3.1.11 Develop a Depot Asset Management Plan.
2. 4.3.1.12 Control stock effectively to enable service delivery
3. 4.3.1.13 Provide secure storage and garaging facilities for plant and equipment

Performance Measures:

1. Stock write off < \$1,500 per annum.
2. Depot Asset Management Plan completed.
3. Level of stock loss and write-off
4. Depot asset plan completed

Capital Works:

Workshop Equipment - \$5,000

Responsible Manager: Director Infrastructure & Regulation

Private Works

Service Description:

The provision of services that due to location or specialist skills are not available from local contractors.

Key Outputs:

- Private Works
- Private works quotations

Stakeholders & Customers:

- All Shire residents
- Developers
- Contractors and consultants

Goals & Strategies:

Goal: 4.3 Deliver the goals and strategies of the Community Strategic Plan

Strategy

4.3.1. Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan

Actions & Programs 2015/16:

1. 4.3.1.14 Offer profit making services for private works to help off-set council cost when plant and staffing capacity exists.

Performance Measures:

1. Average profit on private works

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Emergency Services

Service Description:

Provide an annual contribution to Rural Fire Service, NSW Fire and Rescue and State Emergency Services.

Key Outputs:

- Service Level Agreements

Stakeholders & Customers:

- All residents
- RFS
- SES
- NSW Fire and Rescue
- All Emergency Support Agencies

Goals & Strategies:

Goal 3.2

Strategy 3.2.3: Ensure that Uralla Shire is sufficiently prepared to deal with natural disasters including bushfire, major storms and flood events.

Actions & Programs 2015/16:

1. 3.2.3.1 Provide annual contribution to the RFS, SES and NSW Fire and Rescue in-line with budget allocations.

Performance Measures:

1. Annual contributions within budget allocations.

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Sealed Roads

Service Description:

This service is responsible for ensuring Councils sealed road network is maintained, rehabilitated and reviewed in order to keep them in a safe condition in-line with service standards and available resources.

Key Outputs:

- Bitumen Road maintenance program.
- Bitumen Road shoulder grading and mower program.
- Linemarking
- Asset renewal program program
- Road signs, posts and guardrails

Stakeholders & Customers:

- All residents
- Travellers and Tourists
- Businesses
- Road Transport Industry
- Roads and Maritime Services
- Transport NSW

Goals & Strategies:

Goal: 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained.

Strategies:

- 2.3.1 Provide an effective road network that balances asset conditions with available resources and asset utilisation.
- 2.3.3 Ensure road network supporting assets (signs, posts, lighting, guardrails etc) are maintained adequately and renewed as scheduled.
- 2.3.4 Provide a network of town and village streets that balances asset conditions with available resources and asset utilisation.

Goal: 2.1 An attractive environment for business, tourism and industry.

Strategy:

- 2.1.3 Lobby for government-funded infrastructure and services to match business and industry development in the region (education, transport, health).

Actions & Programs 2015/16:

1. 2.3.1.1 Undertake bitumen maintenance program in line with established service levels and intervention points.
2. 2.3.1.2 Undertake sealed roads capital renewal program
3. 2.3.4.1 Undertake town streets maintenance and resealing programs
4. 2.3.3.1 Undertake sealed road network supporting infrastructure replacement program
5. 2.1.3.3 Apply for funding for transport infrastructure expansion projects

Performance Measures:

1. Sealed Road satisfactorily maintained
2. Bitumen Reseal Program completed
3. MR73 Thunderbolts Way Rehabilitation 2.7 – 3.22km North of Bundarra completed within budget.

Capital Works:

\$344,750 Thunderbolts Way
\$430,155 Bergen Road
\$638,500 Reseal Program.

Responsible Manager: Manager Works

Unsealed Roads

Service Description:

This service is to maintain and renew the unsealed road network to attempt to provide safe, comfortable and all weather access on the minor road network.

Key Outputs:

- Roads gravel and graded to provide all weather access
- Gravel Resheeting Program
- Asset Management Plan
- Asset Renewal Program

Stakeholders & Customers:

- All residents
- Travellers and Tourists
- Businesses
- Road Transport Industry
- Roads and Maritime Services
- Transport NSW

Goals & Strategies:

Goal 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained.

Strategies:

- 2.3.1 Provide an effective road network that balances asset conditions with available resources and asset utilisation.
- 2.3.3 Ensure road network supporting assets (signs, posts, lighting, guardrails etc) are maintained adequately and renewed as scheduled.

Actions & Programs 2015/16:

1. 2.3.1.5 Undertake maintenance grading program in line with established service levels and intervention points
2. 2.3.1.6 Undertake gravel resheeting program in line with established service levels.
3. 2.3.3.1 Undertake unsealed road network supporting infrastructure replacement program

Performance Measures:

1. Unsealed roads satisfactorily maintained
2. Gravel resheeting program completed

Capital Works:

\$17,500 Regional roads gravel resheeting
\$291,000 Local roads gravel resheeting

Responsible Manager: Manager Works

Transport Facilities

Service Description:

The provision of carparks, street lighting, bus shelters, safety items and street furniture as part of Councils interconnected road network.

Key Outputs:

- Street Lighting
- Car Parks
- Bus Shelters
- Safety Items
- Street Furniture

Stakeholders & Customers:

- All road users
- Traveller's and Visitors
- Roads and Maritime Services
- Public Transport providers
- Schools

Goals & Strategies:

Goal 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained

Strategy: 2.3.3 Ensure road network supporting assets (signs, posts, lighting, guardrails, etc) are maintained adequately and renewed as scheduled.

Goal: 1.4 Access to and equity of services

Strategy: 1.4.5 Lobby government to maintain and improve community and public transport services and infrastructure.

Actions & Programs 2015/16:

1. 1.4.5.2 Lobby government for new or improved community and public transport infrastructure in Uralla and Bundarra
2. 2.3.3.2 Renew and maintain Councils transport facilities in-line with the Asset Management Plan
3. 2.3.8.1 Undertake the renewal and maintenance program for Public Transport facilities.

Performance Measures:

1. Transport Facilities satisfactorily maintained.

Capital Works:

N/A

Responsible Manager: Works Manager

Bridges & Causeways

Service Description:

The provision of culverts, causeways and bridges on local and regional roads throughout the Shire.

Key Outputs:

- Concrete Bridges
- Timber Bridges
- Culverts
- Causeways

Stakeholders & Customers:

- All residents
- Travellers and Tourists
- Businesses
- Road Transport Industry
- Roads and Maritime Services
- Transport NSW

Goals & Strategies:

Goal: 2.1 An attractive environment for business, tourism and industry.

Strategy: 2.1.3 Lobby for government-funded infrastructure and services to match business and industry development in the region (education, transport, health).

Goal 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained.

Strategy: 2.3.2 Maintain, renew and replace Council bridges and culverts as required.

Goal: 2.4 Communities that are well-serviced with essential infrastructure.

Strategy: 2.4.2 Implement Council's strategic asset management plans and continuing to develop asset systems, plans and practices for infrastructure assets to minimize whole of life costs.

Actions & Programs 2015/16:

1. 2.3.2.1 Inspect all bridges and carry out the required maintenance programs
2. 2.3.2.2 Replace Abington Creek Bridge
3. 2.1.3.1 Lobby government for the funding of timber bridge replacement on local roads.
4. 2.4.2.3 Implement and maintain Councils Bridges Asset Management Plan

Performance Measures:

1. Timber bridges condition assessment completed
2. Concrete bridge and culvert inspections completed
3. Abington Creek Bridge and approaches completed

Capital Works:

Abington Bridge Replacement - \$1,410,000

Responsible Manager: Manager Works

Kerb & Gutter

Service Description:

The provision of Kerb and gutter as part of an integrated street network to assist with drainage, footpath maintenance and shoulder maintenance.

Key Outputs:

- Kerb and Guttering
- Drainage Infrastructure

Stakeholders & Customers:

- All residents
- Travellers and Tourists

Goals & Strategies:

Goal: 2.4 Communities that are well serviced with essential infrastructure

Strategy: 2.4.5 Ensure adequate public car-parking and kerb and guttering infrastructure is provided, maintained and renewed.

Actions & Programs 2015/16:

1. 2.4.5.1 Inspect all kerb and gutter and undertake the required repair and replacement program.
2. 2.3.7.1 Implement and maintain developer contribution plan for kerb and guttering expansion projects.

Performance Measures:

1. Kerb and gutter inspection and repair program completed

Capital Works:

Kerb & Gutter Renewal Program - \$50,000

Responsible Manager: Works Manager

Stormwater & Drainage

Service Description:

The provision of stormwater drainage infrastructure to manage rainfall and storm events.

Key Outputs:

- Stormwater infrastructure
- Gross pollutant traps

Stakeholders & Customers:

- All residents
- Businesses
- Visitors and Tourists

Goals & Strategies:

Goal: 3.1 To preserve, protect and renew our beautiful natural environment

Strategy: 3.1.4 Protect and maintain a healthy catchment and waterways.

Goal: 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure services

Strategy: 3.4.3 Ensure adequate stormwater and drainage infrastructure is provided, maintained and renewed.

Actions & Programs 2015/16:

1. 3.4.3.1 Maintain and renew stormwater and drainage infrastructure
2. 3.1.4.1 Maintain and renew gross pollution traps
3. 3.4.3.2 Stormwater Drainage Management Plan to be completed
4. 3.4.3.3 Implement and maintain a Stormwater Asset Management Plan

Performance Measures:

1. Number of times Gross Pollutant serviced
2. Stormwater Asset Management Plan implemented

Capital Works:

Stormwater network renewal program - \$29,188

Responsible Manager: Works Manager

Footpaths & Cycleways

Service Description:

Provide a well maintained network of footpaths and cycleways linked to provide benefits to all residents and visitors.

Key Outputs:

- Concrete & bitumen sidewalks & footpaths
- Bike tracks
- Walking trails

Stakeholders & Customers:

- All residents
- Visitors and Tourists
- Roads and Maritime Services
- NSW Sport and Recreation.

Goals & Strategies:

Goal: 1.2 A safe, active and healthy shire

Strategy: 1.2.1 Provide and maintain accessible quality sport and recreation facilities that encourage participation.

Goal 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and towns streets, footpaths and cycleways that are adequate, interconnected and maintained.

Strategy: 2.3.5 Maintain existing walking and cycling networks across the region.

Actions & Programs 2015/16:

1. 2.3.5.1 Undertake annual inspections of all footpaths and the required maintenance and repair program
2. 2.3.5.2 Construction of the next stage of the Bundarra CBD footpath
3. 1.2.1.1 Apply for funding for the extension of Councils cycle-way network
4. 2.3.6.1. Submit funding applications to the RMS for extension of the cycleway network.

Performance Measures:

1. Number of footpaths / cycleways complaints received - per month
2. Construction of Bundarra CBD footpath completed
3. Annual cycleway / footpath inspections completed.

Capital Works:

Cycleway Extension Program - \$21,400

Responsible Manager: Manager Works

Quarries & Pits

Service Description:

The provision of suitable gravel and sand for construction and gravel resheeting from Council's gravel pit.

Key Outputs:

- Gravel
- Sand

Stakeholders & Customers:

- Infrastructure services
- Transport network users

Goals & Strategies:

Goal 4.2 An effective and efficient organisation

Strategy 4.2.1 Provide a range of services

Actions & Programs 2015/16:

1. 4.2.1.8 Manage Councils gravel pit in order to supply sand and gravel in a consistent and cost effective manner.

Performance Measures:

1. Extracted cost of gravel per tonne

Capital Works:

N/A

Responsible Manager: Works Manager

Swimming Complex

Service Description:

The provision of a fun, safe and welcoming swimming complex in Uralla for use by all of the community and visitors.

Key Outputs:

- 25m Outdoor pool
- Toddlers pool
- Kiosk facility

Stakeholders & Customers:

- All residents
- Learn to Swim instructors
- Swimming clubs
- Uralla and district schools
- Health Department
- Royal Lifesaving Society

Goals & Strategies:

Goal: 1.2 A safe, active and healthy shire

Strategies:

1.2.1 Provide and maintain accessible quality sport and recreation facilities that encourage participation.

1.2.2 Partner with health agencies and community organisations in promoting healthy lifestyles and better health outcomes.

Actions & Programs 2015/16:

1. 1.2.1.2 Maintain the Swimming Complex and surrounds in accordance with established service levels.
2. 1.2.1.3 Test and maintain pool water quality in compliance with Department of Health guidelines.
3. 1.2.1.4 Implement and maintain a Swimming Complex Asset Management Plan.
4. 1.2.2.1 Promote the Uralla Swimming complex and encourage participation in aquatic recreation.
5. 2.4.3.1 Undertake the maintenance and renewal program for Council's parks, gardens & open space facilities.

Performance Measures:

1. Water testing meets Department of Health standards.
2. Asset Management Plan implemented and maintained.

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Parks, Gardens & Open Space

Service Description:

The provision of public parks, gardens and open spaces throughout the Council area for the enjoyment of all residents and visitors.

Key Outputs:

- Public parks and gardens
- Town and villaged entrances
- Street scopes and CBD gardens
- Nature reserves

Stakeholders & Customers:

- All residents
- Visitors and Tourists
- Volunteer Groups

Goals & Strategies:

Goal: 1.2 A safe, active and healthy shire

Strategies:

1.2.5 Provide, develop and maintain childrens play and recreational facilities that encourage active participation.

1.2.6 Provide, maintain and develop passive recreational facilities and parklands to encourage greater utilisation and participation.

Actions & Programs 2015/16:

1. 1.2.6.1 Maintain and renew all parks, gardens and public open spaces in accordance with established service levels.
2. 1.1.2.1 Develop an overarching Open Spaces Strategy for the Uralla Shire guided by consultation with the community and key stakeholders.
3. 1.1.1.1 Liaise with volunteers and other community groups to assist in the maintenance of parks, gardens and open spaces.
4. 1.2.5.1 Seek external funding partnerships for the renewal and upgrade of parks, play equipment and public spaces as identified in the Open Spaces Strategy.
5. 3.1.2.1 Develop an Open Space Strategy for the ongoing improvement of Councils parks, gardens, town entrances, street scapes and open spaces.

Performance Measures:

1. Open Space Strategy completed
2. Parks, gardens and open spaces satisfactorily maintained

Capital Works:

Playground Fencing - \$10,000

Playground Equipment - \$15,000

Responsible Manager: Director Infrastructure & Regulation

Sporting Grounds & Facilities

Service Description:

To provide quality, safe and well-maintained sporting ground facilities to accommodate sporting groups and encourage recreation and healthy lifestyles throughout our community.

Key Outputs:

- Sporting grounds
- Sports courts
- Canteen and changeroom facilities

Stakeholders & Customers:

- All residents
- All sporting associations
- Volunteers
- Department of Sport and Recreation
- Department of Health

Goals & Strategies:

Goal: 1.2 A safe, active and healthy shire

Strategies:

- 1.2.1 Provide and maintain accessible quality sport and recreation facilities that encourage participation.
- 1.2.5 Provide, maintain and develop children's play and recreational facilities that encourage active participation.

Actions & Programs 2015/16:

1. 1.2.5.3 Construct a changeroom and canteen facility at the Uralla Sporting Complex.
2. 1.2.5.4 Construction of all weather court for basketball / netball at the Uralla Sporting Complex.
3. 1.2.1.5 Seek external funding partnerships for the renewal and upgrade of sporting fields and facilities of identified in the Open Space Strategy.
4. 1.2.1.6 Engage with the community and key stakeholders in order to guide the development of an overarching Open Space Strategy.
5. 1.2.1.7 Maintain and renew all sporting fields and facilities in accordance with established service levels.

Performance Measures:

1. Construction of canteen / changeroom completed within budget.
2. Sporting fields and facilities maintained in accordance with established service levels - < 1 complaint / month.
3. Open Space Strategy completed.

Capital Works:

Sporting Complex – Hard Courts - \$70,000

Sporting Complex – Canteen and Change rooms - \$280,000

Responsible Manager: Director Infrastructure & Regulation

Public Buildings & Amenities

Service Description:

The provision of public buildings and amenities throughout the Shire are for the utilisation of all residents, community groups and visitors.

Key Outputs:

- Public Halls and Community Centres
- Public Amenities

Stakeholders & Customers:

- All residents
- Community groups
- Visitors and Tourists
- All Council leasees

Goals & Strategies:

Goal: 1.4 Access to and equity of services

Strategy: 1.4.4 Provide opportunities for residents to enjoy access to arts, festivals, sporting activities, recreation, community and cultural activities.

Actions & Programs 2015/16:

1. 1.4.4.2 Implement and maintain a Buildings Asset Management Plan
2. 1.4.4.3 Undertake the Buildings Maintenance and Renewal Program.
3. 2.4.1.1 Undertake the maintenance and renewal program for Councils public amenities.

Performance Measures:

1. Public buildings and amenities maintained in line with established service plans.
2. Public Buildings renewal program completed.

Capital Works:

Buildings Renewal Program - \$40,000

Responsible Manager: Director Infrastructure & Regulation

Operational Buildings

Service Description:

To provide a healthy work environment for Council staff and Councillors. Provide safe, healthy and functional operational buildings to facilitate the delivery of council services.

Key Outputs:

- Council Chambers and Buildings
- Council Offices

Stakeholders & Customers:

- Council staff
- All residents
- Councillors

Goals & Strategies:

Goal: Deliver the goals and strategies of the Community Strategic Plan

Strategy: 4.3.1. Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan.

Actions & Programs 2015/16:

1. 4.3.1.15 Undertake the Operational Buildings maintenance and renewal program
2. 4.3.1.16 Maintain Councils Buildings Asset Management Plan

Performance Measures:

1. Maintenance and renewal program completed.

Capital Works:

Buildings Renewal Program - \$40,000

Responsible Manager: Director Infrastructure & Regulation

Cemeteries

Service Description:

The maintenance of public cemeteries and the provision of interment services in Uralla.

Key Outputs:

- Interments – Lawn, General, Niche
- Family History Information

Stakeholders & Customers:

- All residents and their families
- Funeral directors
- Visitors

Goals & Strategies:

Goal: 1.1 A proud, unique and inviting community

Strategy: 1.1.3 Respect the heritage of the region and highlight and enhance our unique characteristics

Actions & Programs 2015/16:

1. 1.1.3.1 Undertake maintenance of all cemeteries in accordance with established service levels
2. 1.1.3.2 Seek heritage funding to carry out restoration work at Uralla's Old Cemetery
3. 1.1.3.3 Provide family history information
4. 1.1.3.4 Undertake grave digging and interment services

Performance Measures:

1. Cemeteries satisfactorily maintained
2. Number of interments

Capital Works:

N/A

Responsible Manager:

Director of Infrastructure & Regulation

Land-Use Planning

Service Description:

The provision, implementation and enforcement of planning controls and strategies which are suitable for the long-term development and sustainability of the Uralla Shire Council.

Key Outputs:

- Local Environmental Plan
- Development Control Plans
- Developer contribution plans
- Local Heritage Plans
- Flood modelling

Stakeholders & Customers:

- All residents
- Developers
- Business sector
- NSW Department of Planning and Environment

Goals & Strategies:

Goal: 2.2 Growing and diversified employment, education and tourism opportunities

Strategy: 2.2.1 Provide land use planning that facilitates employment creation.

Goal: 3.2 Maintain a healthy balance between development and the environment

Strategy: 3.2.1 Retain open space and greenbelts.

Goal: 3.1 To preserve, protect and renew our beautiful natural environment

Strategies:

- 3.1.1 Record and promote the region's heritage in partnership with the community.
- 3.1.3 Protect the Shire's historic buildings and sites, recognizing their value to the community.

Actions & Programs 2015/16:

1. 2.2.1.1 Monitor and review Council's Local Environment Plan and other strategic and supporting planning documents.
2. 2.2.2.1 Assess and maintain a sufficient supply of residential, lifestyle, agricultural, commercial and industrial zoned land.
3. 3.2.1.1 Review and monitor environmental protection measures for sensitive land.
4. 3.1.1.1 Continue to implement the recommendations of Council's Heritage Strategy within budget allocations..
5. 3.1.3.1 Administer a Heritage Advisory Service and Local Heritage Assistance Fund.
6. 2.2.3.1 Provide consultation with potential new business operators and pre-development application assistance.

Performance Measures:

1. Heritage funding reports lodged by due date
2. LEP maintained satisfactorily
3. DCP current and maintained

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Development Control

Service Description:

The provision, implementation and enforcement of planning controls and strategies which are suitable for the long-term development and sustainability of the Uralla Shire Council.

Key Outputs:

- Development approvals.
- Construction Certificates.
- e-planning Services
- Section 149 Certificates
- Compliance enforcement for all regulatory services.

Stakeholders & Customers:

- All residents
- Builders and tradespeople
- Developers
- Building Professionals Board
- NSW Department of Planning and Environment

Goals & Strategies:

Goal: 2.2 Growing and diversified employment, education and tourism opportunities

Strategy: 2.1.4 Implement tools to simplify development processes and encourage quality commercial, industrial and residential development.

Goal: 3.2 Maintain a healthy balance between development and the environment

Strategy: 3.2.2 Educate the community about sustainable practices in the home, at work and in public areas.

Actions & Programs 2015/16:

1. 2.1.4.x Assess and determine regulatory applications, including development applications, complying development certificates, construction certificates, Section 68 certificates, Bushfire Attack Level (BAL) Certificates, and Conveyancing Certificates.
2. 3.2.2.x Promote and provide pre-lodgement advice on all aspects of development.
3. 2.1.4.x Ensure that building certification and inspection is carried out as per National Construction and the requirements of the Building Professionals Board.

Performance Measures:

1. Control plans and policies for local development and regulatory functions are reviewed.
2. Approvals and inspections completed within statutory time frames
3. Compliance matters are enforced per the relevant Acts
4. NSW Department of Planning annual benchmarking reports which are reports

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Public Health

Service Description:

The inspection of all commercial food outlets on a regular basis to ensure facilities meet current Health Department standards and to investigate any complaints relating to commercial food outlets.

The inspection and licensing of on site sewerage system treatments.

Key Outputs:

- Food premises certification
- Food handling certification
- Sewer treatment systems licences and inspection

Stakeholders & Customers:

- All residents
- Cafes, restaurants, and public food premises
- Visitors to the area
- NSW Food Authority
- NSW Planning and Environment

Goals & Strategies:

Goal: 1.2 A safe, active and healthy shire

Strategy 1.2.8 Provide effective regulatory, compliance and enforcement service for the community.

Actions & Programs 2015/16:

1. 1.2.8.1 Carry out food premises inspections to ensure compliance with the Food Act.
2. 1.2.8.2 Orders to be issued or served where necessary as per the Local Government Act, EP&A Act and POEO Act and Associated Regulations
3. 1.2.8.3 Register, license and inspect on site sewerage treatment systems.

Performance Measures:

1. Food premises inspected annually
2. Annual food premises return submitted to Food Authority
3. Number of registrations and inspections of sewerage treatment services

Capital Works:

N/A

Responsible Manager: Manager Planning & Regulation

Regulation & Enforcement

Service Description:

Enforcement of the requirements of the Companion Animals Act and Protection of the Environment Act across the community and educating the community on Animal control.

Key Outputs:

- Companion Animal Registration
- Companion Animal Ranger Duties
- Impounding

Stakeholders & Customers:

- All Shire residents
- Businesses

Goals & Strategies:

Goal 1.2 A safe active and healthy Shire

Strategy: 1.2.8 Provide effective regulatory compliance and enforcement services for the community.

Actions & Programs 2015/16:

1. 1.2.8.4 Undertake animal registrations
2. 1.2.8.5 Undertake remedial action for animal noise complaints
3. 1.2.8.6 Undertake impounding of animals and stray stock

Performance Measures:

1. Number of animals registered
2. Number of animals impounded

Capital Works:

N/A

Responsible Manager: Director of Infrastructure & Regulation

Waste Management

Service Description:

The provision of sustainable waste and recycling services and facilities for Uralla Shire residents and businesses. Including proactively promoting waste avoidance and reduction; increasing re-use and recycling; and reducing litter and illegal dumping.

Key Outputs:

- Uralla Waste Management Facility
- Bundarra Landfill Facility
- Kingstown Waste Transfer Station
- Public Waste Bins
- Waste & Recycling Education and Advertising

Stakeholders & Customers:

- Uralla Shire residents, businesses and organizations
- Northern Inland Regional Waste (NIRW)
- NSW Environmental Protection Authority
- Other government entities – Department of Lands, Office of Environment and Heritage,
- Keep NSW Beautiful
- Local schools and preschools
- Contractors
- Commercial clients

Goals & Strategies:

Goal: 3.3 Reuse, recycle and reduce wastage.

Strategies:

- 3.3.1 Promoting recycling, reusing and providing regular and efficient waste and recycling services
- 3.3.2 Providing education to the community on ways to minimize the waste produced by households
- 3.3.3 Implementing initiatives to reduce illegal dumping and providing community education to prevent litter

Actions & Programs 2015/16:

1. 3.3.1.1 Provide waste collection services in an efficient and effective manner
2. 3.3.1.2 Manage Councils Waste Management facility, landfill sites and transfer station
3. 3.3.2.1 Undertake the Waste avoidance, waste reduction and recycling program
4. 3.3.2.2 Operate Councils community recycling centre
5. 3.3.3.1 Develop and implement a waste education program

Performance Measures:

1. Litter and illegal dumping compliance program approved by Executive Dec 2015
2. Implement waste management asset plan
3. Kerbside service review
4. Waste diversion rates and targets

Capital Works:

Uralla Waste Facility Fencing - \$80,000

Responsible Manager: Manager Waste & Resource Recovery

Environmental Management

Service Description:

The provision of support and partnership arrangements with the community and other agencies to conserve, protect and rehabilitate the Shire's priority ecological landscapes, while reducing the ecological footprint of Council and the community.

Key Outputs:

- Weed control
- Bush Regeneration
- Management maps for High Conservation Value Roadside Reserves
- Management Plans for key environmental landscapes
- Review of environmental factors for Council construction projects
- Environmental Management Plans and Offset Management Plans

Stakeholders & Customers:

- All residents
- Council staff
- New England Weeds Authority
- Southern New England Landcare
- Neighbouring Councils
- Project Partners
- Northern Tablelands Local Lands Services
- Regional and State environmental and conservation groups
- NSW Office of Environment and Heritage

Goals & Strategies:

Goal: 3.1 To preserve, protect and renew our beautiful natural environment

Strategies:

3.1.4 Protect and maintain a healthy catchment and waterways.

3.1.5 Raise community awareness of environmental and biodiversity issues.

Goal: 3.2 Maintain a healthy balance between development and the environment

Strategy: 3.2.2 Educate the community about sustainable practices in the home, at work and in public places.

Goal: 3.3 Reuse, recycle and reduce wastage

Strategy: 3.3.5 Identifying technologies in Council's facilities, infrastructure and service delivery to reduce our ecological footprint.

Actions & Programs 2015/16:

1. 3.1.5.1 Create a Bush Regeneration Strategy and Action Plan
2. 3.1.5.2 Complete the Management Plan for Roadside Vegetation. 2015/16
3. 3.1.5.3 Redevelop website information on Environmental Management in line with planned website development. 2016/17
4. 3.1.5.4 Implement priority strategies as identified by the Sustainability Action Plan.
5. 3.1.4.2 Develop a Management Plan for Wooldridge Fossicking Area. 2015/16
6. 3.2.2.2 Engage and collaborate with the Uralla ZNET project through participation on the Community Reference Group.
7. 3.3.5.1 Develop grants and projects in partnership with the Uralla ZNET project.
8. 3.3.5.2 Develop sound criteria to assess Environmental Management in infrastructure projects.
9. 3.2.2.3 Develop appropriate Environmental Management Policy, protocols and procedures.

Performance Measures:

1. Bush Regeneration Strategy completed.
2. Management Plans for the Wooldridge Fossicking Area and Roadside Vegetation Reserves completed.
3. Information on the Uralla Shire Council website.
4. Number of grants and projects developed

Capital Works:

N/A

Responsible Manager: Environmental Management Coordinator

Uralla Water Supply

Service Description:

The provision of a high quality and safe drinking water supply to the Uralla township and the maintenance, renewal and replacement of the infrastructure that facilitates such.

Key Outputs:

- Quality, safe drinking water.
- Water mains network
- Treatment Plant
- Reservoirs

Stakeholders & Customers:

- Uralla town residents
- NSW Office of Water
- Department of Health
- Environmental Protection Agency

Goals & Strategies:

Goal: 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure services

Strategy: 3.4.1 Maintain and renew water network infrastructure to ensure the provision of secure, quality and reliable drinking water supplies.

Goal: 3.1 To preserve, protect and renew our beautiful natural environment

Strategy: 3.1.4 Protect and maintain a healthy catchment and waterways.

Goal: 3.3 Reuse, recycle and reduce waste

Strategy: 3.3.4 Identifying and implementing water conservation and sustainable water usage practices in Council operations.

Actions & Programs 2015/16:

1. 3.4.1.1 Uralla Water supply is provided and maintained in compliance with the Drinking Water Quality Management Plan.
2. 3.4.1.2 Review Councils Service Yield Study and Demand Management Plan.
3. 3.4.1.3 Complete annual water main replacement program.
4. 3.1.4.3 Review Dam Safety Plan.
5. 3.3.4.1 Inspect Councils water network to minimise water loss

Performance Measures:

1. Department of Health standards met.
2. Main Replacement Program completed.
3. Water main breaks

Capital Works:

Main replacement program \$161,000

Responsible Manager: Director Infrastructure & Regulation

Bundarra Water Supply

Service Description:

The provision of high quality and safe water supply to the Bundarra township.

Key Outputs:

- Quality drinking water
- Water mains network

Stakeholders & Customers:

- Bundarra town residents
- NSW Office of Water
- Department of Health
- Environmental Protection Agency

Goals & Strategies:

Goal: 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure services

Strategies:

3.4.1 Maintain and renew water network infrastructure to ensure the provision of secure, quality and reliable drinking water supplies.

3.1.4 Protect and maintain a healthy catchment and waterways.

Actions & Programs 2015/16:

1. 3.4.1.4 Bundarra water supply is provided and maintained in compliance with the Drinking Water Quality Management Plan.
2. 3.4.1.5 Complete annual water main replacement program for Bundarra water.
3. 3.1.4.4 Review Councils Service Yield Study and Demand Management Plan for Bundarra water.

Performance Measures:

- Department of Health standards met.
- Main Replacement Program completed.
- Water main breaks

Capital Works:

N/A

Responsible Manager: Director Infrastructure & Regulation

Sewerage Services

Service Description:

The provision of a network of infrastructure to enable the collection and treatment of sewage in the Uralla township in accordance with public health and environment regulations.

Key Outputs:

- Sewerage network infrastructure
- Sewerage treatment plant
- Environmental monitoring

Stakeholders & Customers:

- Residents and businesses in Uralla
- NSW Department of Health
- NSW Office of Water
- Environmental Protection Agency

Goals & Strategies:

Goal: 3.1 To preserve, protect and renew our beautiful natural environment

Strategy: 3.1.4 Protect and maintain a healthy catchment and waterways.

Goal: 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure services

Strategy: 3.4.2 Maintain and renew the sewerage network infrastructure to ensure the provision of efficient and environmentally-sound sewerage services.

Actions & Programs 2015/16:

1. 3.4.2.1 Operate the sewer treatment plant in an efficient and effective manner
2. 3.4.2.2 Maintain and renew the sewer infrastructure network in-line with established programs
3. 3.1.4.5 Undertake environment and health testing of treated effluent.

Performance Measures:

1. EPA Licence conditions met
2. Number of blockages per km of main

Capital Works:

Sewer Replacement Program - \$103,000

Responsible Manager: Director Infrastructure & Regulation

PART 3: FINANCIAL SUMMARY

Financial Statements

Financial Statements

Uralla Shire Council

INCOME STATEMENT - CONSOLIDATED

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	5,155,000	5,445,571	5,703,838
User Charges & Fees	5,252,000	5,039,414	5,167,408
Interest & Investment Revenue	299,000	546,275	401,976
Other Revenues	722,000	518,845	1,139,187
Grants & Contributions provided for Operating Purposes	5,433,000	5,428,326	5,583,240
Grants & Contributions provided for Capital Purposes	1,588,000	3,657,336	2,210,547
Other Income:			
Net gains from the disposal of assets	77,000		
Joint Ventures & Associated Entities			
Total Income from Continuing Operations	18,526,000	20,635,767	20,206,197
Expenses from Continuing Operations			
Employee Benefits & On-Costs	8,198,000	7,681,220	8,506,400
Borrowing Costs	145,000	95,392	228,912
Materials & Contracts	4,908,000	3,579,903	3,781,700
Depreciation & Amortisation	3,309,000	3,869,162	3,557,487
Impairment			
Other Expenses	1,359,000	2,145,878	2,109,030
Interest & Investment Losses			
Net Losses from the Disposal of Assets			
Joint Ventures & Associated Entities			
Total Expenses from Continuing Operations	17,919,000	17,371,555	18,183,529
Operating Result from Continuing Operations	607,000	3,264,212	2,022,668
Discontinued Operations - Profit/(Loss)			
Net Profit/(Loss) from Discontinued Operations			
Net Operating Result for the Year	607,000	3,264,212	2,022,668
Net Operating Result before Grants and Contributions provided for Capital Purposes	(981,000)	(393,124)	(187,879)

Uralla Shire Council

INCOME STATEMENT - GENERAL FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	4,276,000	4,460,919	4,722,483
User Charges & Fees	3,957,000	3,788,722	3,947,659
Interest & Investment Revenue	133,000	408,793	267,977
Other Revenues	653,000	462,930	1,073,688
Grants & Contributions provided for Operating Purposes	4,097,000	3,999,576	4,052,991
Grants & Contributions provided for Capital Purposes	1,588,000	3,657,336	2,210,547
Other Income:			
Net gains from the disposal of assets	77,000	-	-
Joint Ventures & Associated Entities	-	-	-
Total Income from Continuing Operations	14,781,000	16,778,276	16,275,344
Expenses from Continuing Operations			
Employee Benefits & On-Costs	5,978,000	5,770,017	6,562,765
Borrowing Costs	140,000	90,948	224,698
Materials & Contracts	3,921,000	2,853,063	3,180,829
Depreciation & Amortisation	2,780,000	3,311,882	3,037,051
Impairment	-	-	-
Other Expenses	1,313,000	1,700,972	1,639,685
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Expenses from Continuing Operations	14,132,000	13,726,882	14,645,028
Operating Result from Continuing Operations	649,000	3,051,394	1,630,316
Discontinued Operations - Profit/(Loss)			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	649,000	3,051,394	1,630,316
Net Operating Result before Grants and Contributions provided for Capital Purposes	(939,000)	(605,942)	(580,231)

Uralia Shire Council

INCOME STATEMENT - WATER FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	368,000	447,123	404,584
User Charges & Fees	525,000	535,296	543,000
Interest & Investment Revenue	46,000	26,082	31,000
Other Revenues	6,000	1,325	1,000
Grants & Contributions provided for Operating Purposes	17,000	14,025	16,500
Grants & Contributions provided for Capital Purposes	-	-	-
Other Income:			
Net gains from the disposal of assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Income from Continuing Operations	962,000	1,023,851	996,083
Expenses from Continuing Operations			
Employee Benefits & On-Costs	378,000	179,583	215,116
Borrowing Costs	-	-	-
Materials & Contracts	304,000	292,101	245,478
Depreciation & Amortisation	212,000	293,415	216,715
Impairment	-	-	-
Other Expenses	-	77,011	77,281
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Expenses from Continuing Operations	894,000	842,110	754,591
Operating Result from Continuing Operations	68,000	181,741	241,492
Discontinued Operations - Profit/(Loss)	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	68,000	181,741	241,492
Net Operating Result before Grants and Contributions provided for Capital Purposes	68,000	181,741	241,492

Uralla Shire Council

INCOME STATEMENT - SEWER FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	511,000	537,529	576,771
User Charges & Fees	13,000	18,220	16,750
Interest & Investment Revenue	49,000	13,400	33,000
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	13,000	14,725	13,750
Grants & Contributions provided for Capital Purposes	-	-	-
Other Income:			
Net gains from the disposal of assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Income from Continuing Operations	586,000	583,874	640,270
Expenses from Continuing Operations			
Employee Benefits & On-Costs	256,000	144,475	159,842
Borrowing Costs	-	-	-
Materials & Contracts	162,000	138,046	76,001
Depreciation & Amortisation	211,000	183,475	202,500
Impairment	-	-	-
Other Expenses	-	64,671	73,273
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Expenses from Continuing Operations	629,000	530,667	511,616
Operating Result from Continuing Operations	(43,000)	53,207	128,654
Discontinued Operations - Profit/(Loss)	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	(43,000)	53,207	128,654
Net Operating Result before Grants and Contributions provided for Capital Purposes	(43,000)	53,207	128,654

Uralla Shire Council

INCOME STATEMENT - MCMAUGH GARDENS

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	-	-	-
User Charges & Fees	757,000	697,176	660,000
Interest & Investment Revenue	71,000	98,000	70,000
Other Revenues	63,000	54,590	64,500
Grants & Contributions provided for Operating Purposes	1,306,000	1,400,000	1,500,000
Grants & Contributions provided for Capital Purposes	-	-	-
Other Income:			
Net gains from the disposal of assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Income from Continuing Operations	2,197,000	2,249,766	2,294,500
Expenses from Continuing Operations			
Employee Benefits & On-Costs	1,586,000	1,587,145	1,568,676
Borrowing Costs	5,000	4,444	4,214
Materials & Contracts	521,000	296,693	279,393
Depreciation & Amortisation	106,000	80,390	101,221
Impairment	-	-	-
Other Expenses	46,000	303,224	318,791
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Joint Ventures & Associated Entities	-	-	-
Total Expenses from Continuing Operations	2,264,000	2,271,896	2,272,295
Operating Result from Continuing Operations	(67,000)	(22,130)	22,205
Discontinued Operations - Profit/(Loss)	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	(67,000)	(22,130)	22,205
Net Operating Result before Grants and Contributions provided for Capital Purposes	(67,000)	(22,130)	22,205

Uralla Shire Council

BALANCE SHEET - CONSOLIDATED

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
ASSETS			
Current Assets			
Cash & Cash Equivalents	5,830,000	7,911,274	8,414,043
Investments	1,000,000	1,000,000	1,000,000
Receivables	2,349,000	1,891,767	2,490,328
Inventories	197,000	146,198	162,994
Other	117,000	99,476	105,297
Non-current assets classified as "held for sale"	-	-	-
Total Current Assets	9,493,000	11,048,716	12,172,662
Non-Current Assets			
Investments	-	-	-
Receivables	-	-	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	294,408,000	298,387,263	299,840,980
Investments Accounted for using the equity method	-	-	-
Investment Property	-	-	-
Intangible Assets	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Other	-	-	-
Total Non-Current Assets	294,408,000	298,387,263	299,840,980
TOTAL ASSETS	303,901,000	309,435,979	312,013,643
LIABILITIES			
Current Liabilities			
Bank Overdraft	-	-	-
Payables	3,464,622	3,776,178	3,911,131
Borrowings	112,378	159,033	181,770
Provisions	2,560,000	2,338,862	2,418,383
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Current Liabilities	6,137,000	6,274,073	6,511,285
Non-Current Liabilities			
Payables	-	-	-
Borrowings	1,237,000	3,149,556	3,457,815
Provisions	889,000	1,110,138	1,119,663
Investments Accounted for using the equity method	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Non-Current Liabilities	2,126,000	4,259,694	4,577,478
TOTAL LIABILITIES	8,263,000	10,533,767	11,088,763
Net Assets	295,638,000	298,902,212	300,924,880
EQUITY			
Retained Earnings	64,448,000	67,712,212	69,734,880
Revaluation Reserves	231,190,000	231,190,000	231,190,000
Council Equity Interest	295,638,000	298,902,212	300,924,880
Minority Equity Interest	-	-	-
Total Equity	295,638,000	298,902,212	300,924,880

Uralla Shire Council

BALANCE SHEET - GENERAL FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
ASSETS			
Current Assets			
Cash & Cash Equivalents	2,296,000	3,900,492	3,943,187
Investments	1,000,000	1,000,000	1,000,000
Receivables	1,408,000	920,975	1,414,683
Inventories	197,000	146,198	162,994
Other	117,000	99,476	105,297
Non-current assets classified as "held for sale"	-	-	-
Total Current Assets	5,018,000	6,067,142	6,626,161
Non-Current Assets			
Investments	-	-	-
Receivables	-	-	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	264,691,000	268,888,969	270,519,122
Investments Accounted for using the equity method	-	-	-
Investment Property	-	-	-
Intangible Assets	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Other	-	-	-
Total Non-Current Assets	264,691,000	268,888,969	270,519,122
TOTAL ASSETS	269,709,000	274,956,111	277,145,284
LIABILITIES			
Current Liabilities			
Bank Overdraft	-	-	-
Payables	983,622	1,287,053	1,422,006
Borrowings	112,378	155,172	177,641
Provisions	2,560,000	2,338,862	2,418,383
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Current Liabilities	3,656,000	3,781,087	4,018,031
Non-Current Liabilities			
Payables	-	-	-
Borrowings	1,237,000	3,086,492	3,398,880
Provisions	889,000	1,110,138	1,119,663
Investments Accounted for using the equity method	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Non-Current Liabilities	2,126,000	4,196,630	4,518,543
TOTAL LIABILITIES	5,782,000	7,977,717	8,536,574
Net Assets	263,927,000	266,978,394	268,608,710
EQUITY			
Retained Earnings	48,210,000	51,261,394	52,891,710
Revaluation Reserves	215,717,000	215,717,000	215,717,000
Council Equity Interest	263,927,000	266,978,394	268,608,710
Minority Equity Interest	-	-	-
Total Equity	263,927,000	266,978,394	268,608,710

Uralla Shire Council

BALANCE SHEET - WATER FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
ASSETS			
Current Assets			
Cash & Cash Equivalents	1,044,000	1,341,462	1,638,155
Investments	-	-	-
Receivables	337,000	363,062	363,577
Inventories	-	-	-
Other	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Total Current Assets	1,381,000	1,704,524	2,001,731
Non-Current Assets			
Investments	-	-	-
Receivables	-	-	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	18,337,000	18,195,217	18,139,502
Investments Accounted for using the equity method	-	-	-
Investment Property	-	-	-
Intangible Assets	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Other	-	-	-
Total Non-Current Assets	18,337,000	18,195,217	18,139,502
TOTAL ASSETS	19,718,000	19,899,741	20,141,233
LIABILITIES			
Current Liabilities			
Bank Overdraft	-	-	-
Payables	-	-	-
Borrowings	-	-	-
Provisions	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Current Liabilities	-	-	-
Non-Current Liabilities			
Payables	-	-	-
Borrowings	-	-	-
Provisions	-	-	-
Investments Accounted for using the equity method	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Non-Current Liabilities	-	-	-
TOTAL LIABILITIES	-	-	-
Net Assets	19,718,000	19,899,741	20,141,233
EQUITY			
Retained Earnings	8,501,000	8,682,741	8,924,233
Revaluation Reserves	11,217,000	11,217,000	11,217,000
Council Equity Interest	19,718,000	19,899,741	20,141,233
Minority Equity Interest	-	-	-
Total Equity	19,718,000	19,899,741	20,141,233

Uralla Shire Council

BALANCE SHEET - SEWER FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
ASSETS			
Current Assets			
Cash & Cash Equivalents			
Investments	1,310,000	1,439,786	1,866,529
Receivables	-	-	-
Inventories	37,000	40,730	42,141
Other	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Total Current Assets	1,347,000	1,480,516	1,708,670
Non-Current Assets			
Investments	-	-	-
Receivables	-	-	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	-	-	-
Investments Accounted for using the equity method	6,606,000	6,525,691	6,426,191
Investment Property	-	-	-
Intangible Assets	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Other	-	-	-
Total Non-Current Assets	6,606,000	6,525,691	6,426,191
TOTAL ASSETS	7,953,000	8,006,207	8,134,861
LIABILITIES			
Current Liabilities			
Bank Overdraft	-	-	-
Payables	-	-	-
Borrowings	-	-	-
Provisions	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Current Liabilities	-	-	-
Non-Current Liabilities			
Payables	-	-	-
Borrowings	-	-	-
Provisions	-	-	-
Investments Accounted for using the equity method	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Non-Current Liabilities	-	-	-
TOTAL LIABILITIES	-	-	-
Net Assets	7,953,000	8,006,207	8,134,861
EQUITY			
Retained Earnings	-	-	-
Revaluation Reserves	5,319,000	5,372,207	5,500,861
Council Equity Interest	2,634,000	2,634,000	2,634,000
Minority Equity Interest	7,953,000	8,006,207	8,134,861
Total Equity	7,953,000	8,006,207	8,134,861

Uralla Shire Council

BALANCE SHEET - MCMAUGH GARDENS

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
ASSETS			
Current Assets			
Cash & Cash Equivalents	1,180,000	1,229,534	1,166,172
Investments	-	-	-
Receivables	567,000	567,000	669,927
Inventories	-	-	-
Other	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Total Current Assets	1,747,000	1,796,534	1,836,099
Non-Current Assets			
Investments	-	-	-
Receivables	-	-	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	4,774,000	4,777,386	4,756,165
Investments Accounted for using the equity method	-	-	-
Investment Property	-	-	-
Intangible Assets	-	-	-
Non-current assets classified as "held for sale"	-	-	-
Other	-	-	-
Total Non-Current Assets	4,774,000	4,777,386	4,756,165
TOTAL ASSETS	6,521,000	6,573,920	6,592,264
LIABILITIES			
Current Liabilities			
Bank Overdraft	-	-	-
Payables	2,481,000	2,489,125	2,489,125
Borrowings	-	3,861	4,129
Provisions	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Current Liabilities	2,481,000	2,492,986	2,493,254
Non-Current Liabilities			
Payables	-	-	-
Borrowings	-	63,064	58,935
Provisions	-	-	-
Investments Accounted for using the equity method	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-
Total Non-Current Liabilities	-	63,064	58,935
TOTAL LIABILITIES	2,481,000	2,556,050	2,552,189
Net Assets	4,040,000	4,017,870	4,040,075
EQUITY			
Retained Earnings	2,418,000	2,395,870	2,418,075
Revaluation Reserves	1,622,000	1,622,000	1,622,000
Council Equity Interest	4,040,000	4,017,870	4,040,075
Minority Equity Interest	-	-	-
Total Equity	4,040,000	4,017,870	4,040,075

Uralla Shire Council

CASH FLOW STATEMENT - CONSOLIDATED

	Actuals 2013/14 \$	Current Year 2014/15 \$	Projected Years 2015/16 \$
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	5,170,000	5,413,595	5,693,830
User Charges & Fees	4,113,000	5,008,360	5,162,802
Interest & Investment Revenue Received	260,000	557,274	394,039
Grants & Contributions	7,037,000	9,071,693	7,796,855
Bonds & Deposits Received			
Other	366,000	1,622,458	628,805
Payments:			
Employee Benefits & On-Costs	(7,680,000)	(7,835,591)	(8,391,987)
Materials & Contracts	(4,975,000)	(3,634,623)	(3,763,454)
Borrowing Costs	(100,000)	(87,267)	(228,912)
Bonds & Deposits Refunded	(53,000)		
Other	(1,946,000)	(2,145,411)	(2,109,003)
Net Cash provided (or used in) Operating Activities	2,192,000	7,970,488	5,182,976
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	1,300,000	-	-
Sale of Investment Property	-	-	-
Sale of Real Estate Assets	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	276,000	422,000	365,000
Sale of Interests in Joint Ventures & Associates	-	-	-
Sale of Intangible Assets	-	-	-
Deferred Debtors Receipts	-	-	-
Sale of Disposal Groups	-	-	-
Distributions Received from Joint Ventures & Associates	-	-	-
Other Investing Activity Receipts	-	-	-
Payments:			
Purchase of Investment Securities	(800,000)	-	-
Purchase of Investment Property	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(4,081,000)	(8,270,425)	(5,376,204)
Purchase of Real Estate Assets	-	-	-
Purchase of Intangible Assets	-	-	-
Deferred Debtors & Advances Made	-	-	-
Purchase of Interests in Joint Ventures & Associates	-	-	-
Contributions Paid to Joint Ventures & Associates	-	-	-
Other Investing Activity Payments	-	-	-
Net Cash provided (or used in) Investing Activities	(3,305,000)	(7,848,425)	(5,011,204)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	-	2,000,000	500,000
Proceeds from Finance Leases	-	-	-
Other Financing Activity Receipts	680,000	-	-
Payments:			
Repayment of Borrowings & Advances	(108,000)	(40,789)	(169,004)
Repayment of Finance Lease Liabilities	-	-	-
Distributions to Minority Interests	-	-	-
Other Financing Activity Payments	(260,000)	-	-
Net Cash Flow provided (used in) Financing Activities	312,000	1,959,211	330,996
Net Increase/(Decrease) in Cash & Cash Equivalents	(801,000)	2,081,274	502,768
plus: Cash, Cash Equivalents & Investments - beginning of year	6,631,000	5,830,000	7,911,274
Cash & Cash Equivalents - end of the year	5,830,000	7,911,274	8,414,043
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Cash & Cash Equivalents - end of the year	5,830,000	7,911,274	8,414,043
Investments - end of the year	1,000,000	1,000,000	1,000,000
Cash, Cash Equivalents & Investments - end of the year	6,830,000	8,911,274	9,414,043
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Representing:			
- External Restrictions	3,952,000	4,428,782	4,888,856
- Internal Restrictions	2,761,000	2,761,000	2,761,000
- Unrestricted	117,000	1,721,492	1,764,187
	6,830,000	8,911,274	9,414,043

Uralla Shire Council

CASH FLOW STATEMENT - GENERAL FUND

	Actuals 2013/14	Current Year 2014/15	Projected Years 2015/16
	\$	\$	\$
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	-	4,442,520	4,710,615
User Charges & Fees	-	3,772,722	3,947,659
Interest & Investment Revenue Received	-	419,792	260,039
Grants & Contributions	-	7,642,943	6,266,606
Bonds & Deposits Received	-	-	-
Other	-	1,567,704	665,413
Payments:			
Employee Benefits & On-Costs	-	(5,924,388)	(6,448,352)
Materials & Contracts	-	(2,907,783)	(3,162,582)
Borrowing Costs	-	(90,948)	(224,698)
Bonds & Deposits Refunded	-	-	-
Other	-	(1,700,505)	(1,639,658)
Net Cash provided (or used in) Operating Activities	-	7,222,057	4,375,042
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	-	-	-
Sale of Investment Property	-	-	-
Sale of Real Estate Assets	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	422,000	365,000
Sale of Interests in Joint Ventures & Associates	-	-	-
Sale of Intangible Assets	-	-	-
Deferred Debtors Receipts	-	-	-
Sale of Disposal Groups	-	-	-
Distributions Received from Joint Ventures & Associates	-	-	-
Other Investing Activity Receipts	-	-	-
Payments:			
Purchase of Investment Securities	-	-	-
Purchase of Investment Property	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(7,931,851)	(5,032,204)
Purchase of Real Estate Assets	-	-	-
Purchase of Intangible Assets	-	-	-
Deferred Debtors & Advances Made	-	-	-
Purchase of Interests in Joint Ventures & Associates	-	-	-
Contributions Paid to Joint Ventures & Associates	-	-	-
Other Investing Activity Payments	-	-	-
Net Cash provided (or used in) Investing Activities	-	(7,509,851)	(4,667,204)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	-	2,000,000	500,000
Proceeds from Finance Leases	-	-	-
Other Financing Activity Receipts	-	-	-
Payments:			
Repayment of Borrowings & Advances	-	(107,714)	(165,143)
Repayment of Finance Lease Liabilities	-	-	-
Distributions to Minority Interests	-	-	-
Other Financing Activity Payments	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	1,892,286	334,857
Net Increase/(Decrease) in Cash & Cash Equivalents	-	1,604,492	42,695
plus: Cash, Cash Equivalents & Investments - beginning of year	-	2,296,000	3,900,492
Cash & Cash Equivalents - end of the year	-	3,900,492	3,943,187
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Cash & Cash Equivalents - end of the year	2,296,000	3,900,492	3,943,187
Investments - end of the year	1,000,000	1,000,000	1,000,000
Cash, Cash Equivalents & Investments - end of the year	3,296,000	4,900,492	4,943,187
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Representing:			
- External Restrictions	418,000	418,000	418,000
- Internal Restrictons	2,761,000	2,761,000	2,761,000
- Unrestricted	117,000	1,721,492	1,764,187
	3,296,000	4,900,492	4,943,187

Uralla Shire Council

CASH FLOW STATEMENT - WATER FUND

	Actuals 2013/14 \$	Current Year 2014/15 \$	Projected Years 2015/16 \$
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	-	436,115	408,676
User Charges & Fees	-	520,242	538,394
Interest & Investment Revenue Received	-	26,082	31,000
Grants & Contributions	-	14,025	16,500
Bonds & Deposits Received	-	-	-
Other	-	1,325	1,000
Payments:			
Employee Benefits & On-Costs	-	(179,583)	(215,116)
Materials & Contracts	-	(292,101)	(245,478)
Borrowing Costs	-	-	-
Bonds & Deposits Refunded	-	-	-
Other	-	(77,011)	(77,281)
Net Cash provided (or used in) Operating Activities	-	449,094	457,693
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	-	-	-
Sale of Investment Property	-	-	-
Sale of Real Estate Assets	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-
Sale of Interests in Joint Ventures & Associates	-	-	-
Sale of Intangible Assets	-	-	-
Deferred Debtors Receipts	-	-	-
Sale of Disposal Groups	-	-	-
Distributions Received from Joint Ventures & Associates	-	-	-
Other Investing Activity Receipts	-	-	-
Payments:			
Purchase of Investment Securities	-	-	-
Purchase of Investment Property	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(151,632)	(161,000)
Purchase of Real Estate Assets	-	-	-
Purchase of Intangible Assets	-	-	-
Deferred Debtors & Advances Made	-	-	-
Purchase of Interests in Joint Ventures & Associates	-	-	-
Contributions Paid to Joint Ventures & Associates	-	-	-
Other Investing Activity Payments	-	-	-
Net Cash provided (or used in) Investing Activities	-	(151,632)	(161,000)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	-	-	-
Proceeds from Finance Leases	-	-	-
Other Financing Activity Receipts	-	-	-
Payments:			
Repayment of Borrowings & Advances	-	-	-
Repayment of Finance Lease Liabilities	-	-	-
Distributions to Minority Interests	-	-	-
Other Financing Activity Payments	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	297,462	296,693
plus: Cash, Cash Equivalents & Investments - beginning of year	-	1,044,000	1,341,462
Cash & Cash Equivalents - end of the year	-	1,341,462	1,638,155
<hr/>			
Cash & Cash Equivalents - end of the year	1,044,000	1,341,462	1,638,155
Investments - end of the year	-	-	-
Cash, Cash Equivalents & Investments - end of the year	1,044,000	1,341,462	1,638,155
<hr/>			
Representing:			
- External Restrictions	-	-	-
- Internal Restrictions	-	-	-
- Unrestricted	1,044,000	1,341,462	1,638,155
	1,044,000	1,341,462	1,638,155

Uralla Shire Council

CASH FLOW STATEMENT - SEWER FUND

	Actuals 2013/14 \$	Current Year 2014/15 \$	Projected Years 2015/16 \$
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	-	534,960	574,539
User Charges & Fees	-	18,220	16,750
Interest & Investment Revenue Received	-	13,400	33,000
Grants & Contributions	-	14,725	13,750
Bonds & Deposits Received	-	-	-
Other	-	(1,161)	820
Payments:			
Employee Benefits & On-Costs	-	(144,475)	(159,842)
Materials & Contracts	-	(138,046)	(76,001)
Borrowing Costs	-	-	-
Bonds & Deposits Refunded	-	-	-
Other	-	(64,671)	(73,273)
Net Cash provided (or used in) Operating Activities	-	232,952	329,743
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	-	-	-
Sale of Investment Property	-	-	-
Sale of Real Estate Assets	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-
Sale of Interests in Joint Ventures & Associates	-	-	-
Sale of Intangible Assets	-	-	-
Deferred Debtors Receipts	-	-	-
Sale of Disposal Groups	-	-	-
Distributions Received from Joint Ventures & Associates	-	-	-
Other Investing Activity Receipts	-	-	-
Payments:			
Purchase of Investment Securities	-	-	-
Purchase of Investment Property	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(103,166)	(103,000)
Purchase of Real Estate Assets	-	-	-
Purchase of Intangible Assets	-	-	-
Deferred Debtors & Advances Made	-	-	-
Purchase of Interests in Joint Ventures & Associates	-	-	-
Contributions Paid to Joint Ventures & Associates	-	-	-
Other Investing Activity Payments	-	-	-
Net Cash provided (or used in) Investing Activities	-	(103,166)	(103,000)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	-	-	-
Proceeds from Finance Leases	-	-	-
Other Financing Activity Receipts	-	-	-
Payments:			
Repayment of Borrowings & Advances	-	-	-
Repayment of Finance Lease Liabilities	-	-	-
Distributions to Minority Interests	-	-	-
Other Financing Activity Payments	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	129,786	226,743
plus: Cash, Cash Equivalents & Investments - beginning of year	-	1,310,000	1,439,786
Cash & Cash Equivalents - end of the year	-	1,439,786	1,666,529
<hr/>			
Cash & Cash Equivalents - end of the year	1,310,000	1,439,786	1,666,529
Investments - end of the year	-	-	-
Cash, Cash Equivalents & Investments - end of the year	1,310,000	1,439,786	1,666,529
<hr/>			
Representing:			
- External Restrictions	-	-	-
- Internal Restrictions	-	-	-
- Unrestricted	1,310,000	1,439,786	1,666,529
	1,310,000	1,439,786	1,666,529

Uralla Shire Council

CASH FLOW STATEMENT - MCMAUGH GARDENS

	Actuals 2013/14 \$	Current Year 2014/15 \$	Projected Years 2015/16 \$
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	-	-	-
User Charges & Fees	-	-	-
Interest & Investment Revenue Received	-	697,176	660,000
Grants & Contributions	-	98,000	70,000
Bonds & Deposits Received	-	1,400,000	1,500,000
Other	-	-	-
Payments:			
Employee Benefits & On-Costs	-	-	-
Materials & Contracts	-	(1,587,145)	(1,568,676)
Borrowing Costs	-	(296,693)	(279,393)
Bonds & Deposits Refunded	-	3,681	(4,214)
Other	-	-	-
	-	(303,224)	(318,791)
Net Cash provided (or used in) Operating Activities	-	66,385	20,499
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	-	-	-
Sale of Investment Property	-	-	-
Sale of Real Estate Assets	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-
Sale of Interests in Joint Ventures & Associates	-	-	-
Sale of Intangible Assets	-	-	-
Deferred Debtors Receipts	-	-	-
Sale of Disposal Groups	-	-	-
Distributions Received from Joint Ventures & Associates	-	-	-
Other Investing Activity Receipts	-	-	-
Payments:			
Purchase of Investment Securities	-	-	-
Purchase of Investment Property	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	-	-
Purchase of Real Estate Assets	-	(83,776)	(80,000)
Purchase of Intangible Assets	-	-	-
Deferred Debtors & Advances Made	-	-	-
Purchase of Interests in Joint Ventures & Associates	-	-	-
Contributions Paid to Joint Ventures & Associates	-	-	-
Other Investing Activity Payments	-	-	-
Net Cash provided (or used in) Investing Activities	-	(83,776)	(80,000)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	-	-	-
Proceeds from Finance Leases	-	-	-
Other Financing Activity Receipts	-	-	-
Payments:			
Repayment of Borrowings & Advances	-	-	-
Repayment of Finance Lease Liabilities	-	66,925	(3,861)
Distributions to Minority Interests	-	-	-
Other Financing Activity Payments	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	66,925	(3,861)
Net Increase/(Decrease) in Cash & Cash Equivalents	-	49,534	(63,362)
plus: Cash, Cash Equivalents & Investments - beginning of year	-	1,180,000	1,229,534
Cash & Cash Equivalents - end of the year	-	1,229,534	1,166,172
<hr/>			
Cash & Cash Equivalents - end of the year	1,180,000	1,229,534	1,166,172
Investments - end of the year	-	-	-
Cash, Cash Equivalents & Investments - end of the year	1,180,000	1,229,534	1,166,172
<hr/>			
Representing:			
- External Restrictions	-	-	-
- Internal Restrictions	-	-	-
- Unrestricted	1,180,000	1,229,534	1,166,172
	1,180,000	1,229,534	1,166,172

Capital Projects

Capital Projects Summary - 2015/16 Operational Plan

Service	Asset	2015-16
Information Technology		
	Chambers Monitors & Electrical	\$ 8,000
	IT Rolling Replacement Program	\$ 15,000
		<u>\$ 23,000</u>
Operational Buildings		
	Building Renewal Program	\$ 40,000
	Chambers Foyer	\$ 4,000
	Office Furniture & Equipment	\$ 20,000
		<u>\$ 64,000</u>
Tourism & Promotion		
	Building Refurbishment & Fit-out	\$ 180,000
		<u>\$ 180,000</u>
Public Buildings & Amenities		
	Building Renewal Program	\$ 40,000
		<u>\$ 40,000</u>
Parks & Open Space		
	Playground Fencing	\$ 10,000
	Playground Equipment	\$ 15,000
		<u>\$ 25,000</u>
Sporting Grounds & Facilities		
	Sporting Complex - Hard Courts	\$ 70,000
	Sporting Complex - Changeroom and Canteen Building	\$ 280,000
		<u>\$ 350,000</u>
Bridges & Culverts		
	Abbingdon Bridge Replacement	\$ 1,410,000
		<u>\$ 1,410,000</u>
Kerb & Gutter		
	Kerb & Gutter Renewal Program	\$ 50,000
		<u>\$ 50,000</u>
Sealed Roads		
	Urban Streets - Resealing program	\$ 28,500
	Sealed Regional Roads - Renewal and Resealing Program	\$ 695,434
	Sealed Rural Roads - Renewal and Resealing Program	\$ 790,152
		<u>\$ 1,514,086</u>
Unsealed Roads		
	Unsealed Regional Roads - Gravel Resheeting Program	\$ 17,788
	Unsealed Rural Roads - Gravel Resheeting Program	\$ 319,870
		<u>\$ 337,658</u>
Footpaths & Cycleways		
	Footpath Extension & Replacement Program	\$ 21,400
		<u>\$ 21,400</u>
Stormwater Drainage		
	Stormwater Renewal Program	\$ 31,295
		<u>\$ 31,295</u>
Waste Management		
	Uralla Waste Facility - Perimeter Fencing	\$ 80,000
		<u>\$ 80,000</u>
Plant		
	Plant Replacement Program	\$ 880,765
		<u>\$ 880,765</u>
Depots		
	Workshop Equipment	\$ 5,000
		<u>\$ 5,000</u>
	Total Capital Projects	<u><u>\$ 5,012,204</u></u>

PART 4: REVENUE POLICY

Rating Policy

Rate Income

In accordance with Section 514 of the Local Government Act 1993, each parcel of land within Council's area must be categorised for rating purposes.

Section 497 of the Local Government Act 1993 provides the method for structure of the general rate. The options are:

- a) an ad-valorem;
- b) an ad-valorem with a minimum; or
- c) a base amount plus an ad-valorem.

Uralla Shire Council utilises option c, being the use of a base amount plus an ad-valorem.

A base amount is an amount paid by every rateable property in each land category, regardless of land value. An Ad Valorem amount (c in \$ applied to Land Value) is the amount calculated in addition to the base amount. The base amount and Ad Valorem amount are combined to give the total amount of the rate.

The Valuer Generals department is the agency who determines the unimproved capital value of all properties within a Council area for the purposes of rating. The Valuer General re-values all properties within the Uralla Shire Council area once every five year. A re-valuation was last carried out in 2011 and became effective from 1 July 2012. Information on the valuation methodology can be obtained through the Lands Department website http://www.lpi.nsw.gov.au/valuation/land_valuation_process and selecting *NSW Land Values*.

Rate Pegging

For 2015/16 Council has increased its notional general rate income by the permissible increase of 2.4% announced by the Independent Pricing and Regulatory Tribunal (IPART) on 2 December 2014.

IPART advised that in determining the 2015/16 rate peg, they took into consideration the following two components:

1. the rise in the Local Government Cost Index (as determined by IPART) of 2.47%;
2. deducting a productivity factor of 0.07%.

Annual charges for water and sewerage funds are not subject to rate pegging legislation, however, reflect the requirement to finance the maintenance, renewal and replacement of infrastructure required for effective water supplies and sewerage systems.

Rating Categories

There are four land categories used for rating purposes, being: Farmland, Residential, Mining and Business. Council has made one sub-category of the Residential Category called Rural Residential.

Farmland Rate

The Farmland Rate applies to all rateable assessments categorised as farmland under Section 515 of the Local Government Act throughout the whole of the Council area. A map of the area to which the Farmland Rate applies (whole of shire) is included at the end of this document.

Residential Rate

The Residential Rate applies to all rateable assessments categorised as residential under Section 516 of the Local Government Act throughout the whole of the Council area. A map of the area to which the Residential Rate applies (whole of shire) is included at the end of this document.

Rural Residential Rate

The Rural Residential Rate applies to all rateable assessments categorised as Rural Residential under Section 529 of the Local Government Act throughout the whole of the Council area. A map of the area to which the Rural Residential Rate applies (whole of shire) is included at the end of this document.

Business Rate

The Business Rate applies to all rateable assessments categorised as Business under Section 518 of the Local Government Act throughout the whole of the Council area. A map of the area to which the Business Rate applies (whole of shire) is included at the end of this document.

Mining Rate

The Mining Rate applies to all rateable assessments categorised as Mining under Section 517 of the Local Government Act throughout the whole of the Council area. A map of the area to which the Mining Rate applies (whole of shire) is included at the end of this document.

Rates Structure – 2015/16

Rate Type	Category	Sub Category	Ad Valorem Amount Cents in \$		Base Amount \$		Base Amount % Yield		Rate Yield \$	
			2015/2016	2014/2015	2015/2016	2014/2015	2015/2016	2014/2015		
Ordinary	Farmland		0.4062	0.4000	\$265.50	259.25	7.78%	7.71%	\$1,973,382	1,940,847
Ordinary	Residential	Ordinary	0.4062	0.4000	\$265.50	259.25	48.44%	48.18%	\$767,824	750,137
Ordinary	Residential	Rural	0.4062	0.4000	\$265.50	259.25	29.07%	28.50%	\$743,574	715,989
Ordinary	Business		0.4062	0.4000	\$265.50	259.25	41.96%	41.64%	\$101,233	98,989
Ordinary	Mining		0.4062	0.4000	\$265.50	259.25	0.00%	0.00%	\$0	0.00

Average Rate for each Land Category 2015/16

	Farmland	Residential	Rural Residential	Business	Mining
Approximate Total Rates from Category	\$1,973,382	\$767,824	\$743,574	\$101,233	\$0
% of Total Rates	55.03%	21.41%	20.74%	2.82%	0
Number of assessments	578	1401	814	160	0
Average rates per assessment	\$3414	\$548	\$913	\$633	\$0
Total Land Value of category	\$448,036,250	\$97,453,895	\$129,851,540	\$14,464,100	\$0
% of Total Land Value	64.95%	14.13%	18.82%	2.10%	0

Average Rate for each Land Category 2014/15

	Farmland	Residential	Rural Residential	Business	Mining
Approximate Total Rates from Category	\$1,940,847	\$750,137	\$715,989	\$98,989	\$0
% of Total Rates	55.36%	21.40%	20.42%	2.82%	0%
Number of assessments	577	1,394	787	160	0
Average rates per assessment	\$3,364	\$538	\$910	\$619	\$0
Total Land Value of category	\$447,815,000	\$97,185,500	\$127,989,720	\$14,442,100	\$0
% of Total Land Value	65.14%	14.14%	18.62%	2.10%	0%

Annual Charges

Water Supply - Access Charges

In accordance with Section 501 of the Local Government Act 1993, it is proposed to levy a charge on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water services, based on the table below.

Annual Water Access Charges				
Charge	Amount		Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Uralla Water	\$305.00	\$295.00	\$362,000	\$350,000
Bundarra Water	\$305.00	\$295.00	\$70,800	\$68,400
Total			\$432,800	\$418,440

Water Supply – Consumption Charges

In accordance with Section 502 of the Local Government Act 1993, it is proposed to levy a charge for the consumption of water for all properties, as detailed in the table below:

Water Usage Charge				
Charge	Amount		Estimated Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Uralla Water Usage Charge	\$2.20	\$2.10	\$484,000	\$462,000
Bundarra Water Usage Charge	\$2.20	\$2.10	\$66,000	\$63,000
Total			\$550,000	\$525,000

Uralla Sewerage Charges - Residential

In accordance with Sections 501 and 502 of the Local Government Act 1993, it is proposed to levy a charge on all residential consumers connected to, or capable of being connected to, the Uralla sewer system for sewerage services, as detailed in the table below:

Annual Sewer Charges - Residential				
Charge	Amount		Yield	
	2015/16	2014/15	2015/16	2014/15
Uralla Sewerage	\$540.00	\$520.00	\$579,420	\$557,960

Uralla Sewerage Charges – Non - Residential

In accordance with Sections 501 and 502 of the Local Government Act 1993, it is proposed to levy an access charge (70% of residential charge) plus a usage charge (per kilolitre) on all non-residential consumers connected to, or capable of being connected to, the Uralla sewer system for sewerage services, as detailed in the table below:

Annual Sewer Charges – Non-Residential				
Charge	Amount		Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Uralla Sewerage - Access	\$378.00	\$364.00	\$31,752	\$30,576
Uralla Sewerage - Usage	\$1.05	\$1.00		

Trade Waste Charges

In accordance with Sections 501 and 502 of the Local Government Act 1993, it is proposed to levy an annual charge plus a usage charge (per kilolitre) on all non-residential consumers connected to, or capable of being connected to, the Uralla sewer system for sewerage services, as detailed in the table below:

Trade Waste Charges – Non-Residential				
Charge	Amount		Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Trade Waste - Annual	\$72.00	\$68.00	\$6,048	\$5,712
Trade Waste - Usage	\$1.25	\$1.20		

Stormwater Management Levy

In accordance with Section 496A of the Local Government Act 1993, it is proposed to levy a charge for the provision of stormwater management services.

The levy applies to all urban residential, business and industrial lots with impervious surfaces, as detailed in the table below:

Stormwater Management Levy				
Charge per lot	Amount		Estimated Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Urban Residential levy	\$25.00	\$25.00	\$23,100	\$23,100
Urban Strata residential levy	\$12.50	\$12.50	\$175	\$175
Charge per 350m²	Amount		Estimated Yield	
Urban Business and industrial	\$25.00	\$25.00	\$5,925	\$5,925

Waste Facility Fee

In accordance with Section 501 of the Local Government Act 1993, it is proposed to levy an annual charge on all rateable properties as a Waste Management Facility fee. This charge recognises that all rateable properties potentially produce waste and hence should contribute to the costs of running Council's Waste Management Facilities. Gate charges will apply as per Council's Fees and Charges Policy.

Waste Facility Fee				
Charge	Amount		Yield	
	2015/2016	2014/2015	No of Assess.	Total Yield
Waste Facility Fee	\$170.00	\$150.00	2,913	\$495,210

Waste Management Charge (Residential)

In accordance with Section 496 of the Local Government Act 1993 Council proposes to levy annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available. The charges will be made as set out in the table below:

Waste Management Charge - Residential				
Charge	Amount		Yield	
	2015/2016	2014/2015	No of Assess.	Total Yield
Uralla Residential	\$210.00	\$190.00	1034	\$217,140
Bundarra Residential	\$240.00	\$220.00	174	\$41,760
Invergowrie Residential	\$290.00	\$265.00	490	\$142,100
Additional Recycling Bin	\$85.00	\$80.00	3	\$255
TOTAL				\$401,255

Waste Management Charge (Non Rateable)

In accordance with Section 503(2) of the Local Government Act 1993, Council proposes to levy an annual charge for the removal of material from non-rateable properties. The charges will be made as set out in the table below:

Charge	Amount	
	2015/2016	2014/2015
Uralla Non-Rateable	\$210.00	\$190.00
Bundarra Non-Rateable	\$240.00	\$220.00
Additional Recycling Bin	\$120.00	\$80.00

Waste Management Charge (Non Residential)

In accordance with Section 501 of the Local Government Act 1993, Council proposes to levy an annual charge for the removal of material from non-residential properties. The charges will be made as set out in the table below:

Waste Management Charge – Non-Residential				
Charge	Amount		Yield	
	2015/2016	2014/2015	No.	Total Yield
Uralla Commercial - Large	\$195.00	\$175.00	116	\$22,620
Uralla Commercial - Small	\$150.00	\$120.00	48	\$7,200
Bundarra Commercial	\$195.00	\$175.00	26	\$5,070
TOTAL				\$34,890

Environmental Levy

In accordance with Section 501 of the Local Government Act 1993, Council proposes to levy an annual Environmental Levy on every rateable assessment in the Shire. The levy is utilized to continue bush regeneration projects throughout the Shire and to match external funding for environmental management projects that are obtained. The levy is as detailed in the table below:

Environmental Levy				
Charge	Amount		Estimated Yield	
	2015/2016	2014/2015	2015/2016	2014/2015
Environmental Levy	\$73.00	\$70.00	\$212,649	\$203,910

Borrowings

The only proposed borrowing included in the operational plan is for \$500,000 to be utilised for the Councils considerable infrastructure renewal program in 2015/16 and potential land development.

Interest on Rates & Charges

Interest will be charged on overdue rates and charges as regulated by the Office of Local Government. Council will apply the maximum rate determined under this regulation. Interest will be calculated on a simple daily basis. In accordance with section 566(3) of the Act, the Minister has determined that the maximum rate of interest payable on overdue rates and charges for the 2015/16 rating year will be 8.5%

Fees and Charges

In accordance with Section 608 of the Local Government Act, 1993, Council proposes a range of fees and charges as contained in the **2015/2016 Fees and Charges Schedule** contained in this document. Council reserves the right to change any of the fees and charges or strike new fees and charges during 2015/2016.

The application of these fees and charges will reduce the level of cross subsidisation required to be funded by ordinary rates.

The following factors have been taken into account in determining the fees:

- the cost of providing the service;
- the importance of the service to the community;
- the price fixed by the relevant industry body;
- any factors specified in the Local Government Regulations;
- National Competition Policy;
- Goods and Services Tax legislation.

Council provides a range of goods and services where statutory charges are set by regulation, examples include:

- section 603 certificates;
- section 149 certificates;
- information supplied under Freedom of Information Act;
- impounding fees;
- dog registrations; and
- building application fees.

Pricing Policy

Council is committed to providing a variety of goods and services which reflect concern for the individual and the wider community, and which meets the diverse needs of everyone who lives in, works in, or visits the Council area.

Council will ensure that charges are raised as equitably as possible. The charges or fees set have Goods and Services Tax (GST) included where applicable. Those charges or fees subject to GST are indicated in the Fees and Charges Schedule. The principles of competitive neutrality which is part of the National Competition Policy have been taken into consideration in the pricing policy.

Council adopts a user pays principle in the assessing and levying of fees and charges, whilst recognising the need for supplementing income in particular circumstances.

Council will ensure that all rates, charges and fees are set so as to provide adequate cash flows to meet operating costs and to assist in the provision of funding capital renewal and replacement.

Council will pursue all cost effective opportunities in order to maximise its revenue base and to seek an acceptable commercial rate of return on investments, subject to risk parameters.

Council recognises the need to set prices for goods and services in order to provide the most effective level of service to our community and to ensure resources are deployed most efficiently.

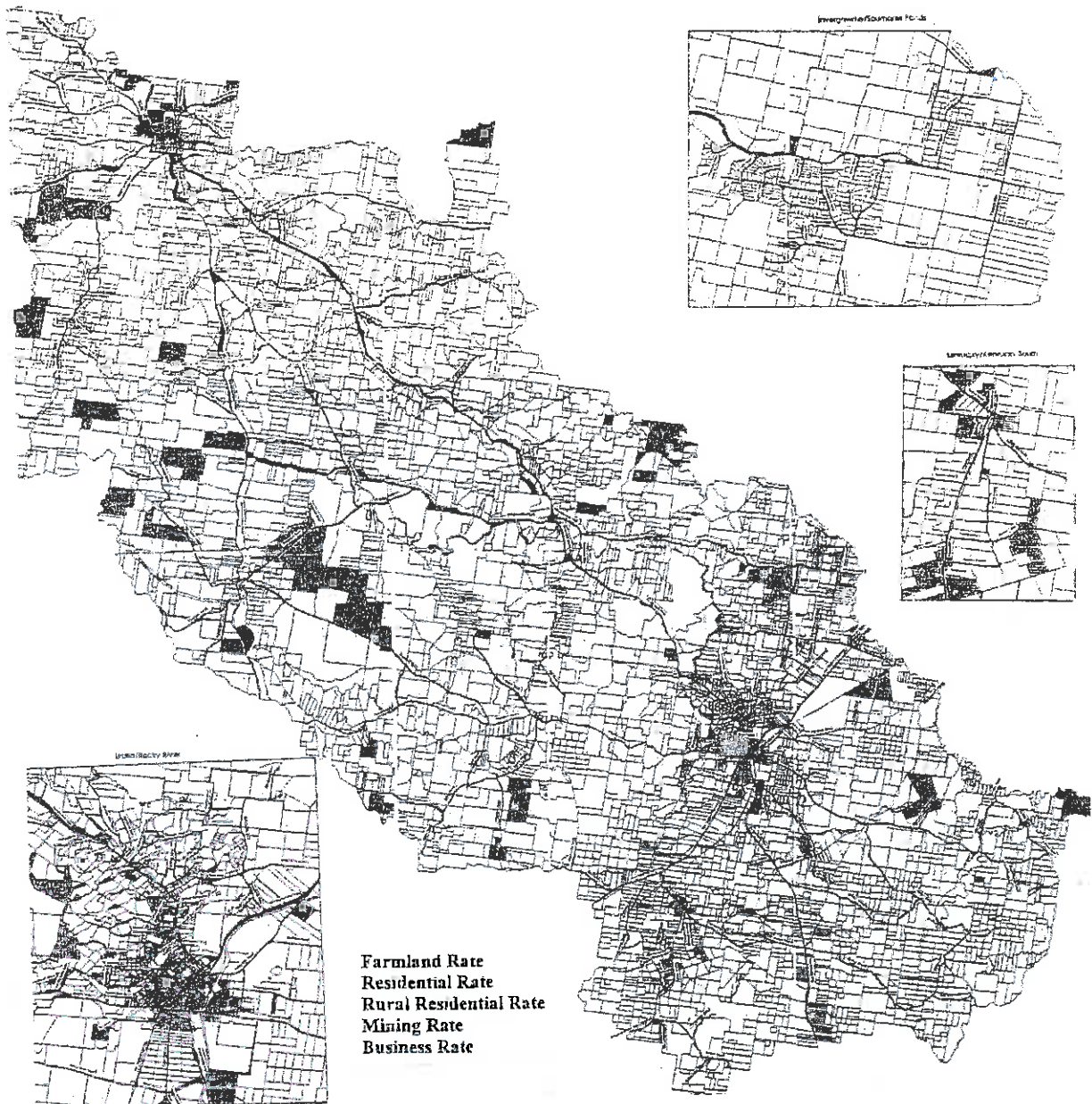
During the next financial year, Council will investigate alternative methods of revenue raising with particular emphasis on user pays principles. Revision of Council's pricing policy will be undertaken during this period.

Council's pricing policy in relation to any particular goods or services may be found in the relevant section of the Fees and Charges Schedule.

Council reserves the right to charge for any additional services or facilities, and to cater for legislative changes which are not identified in the fees and charges schedule.

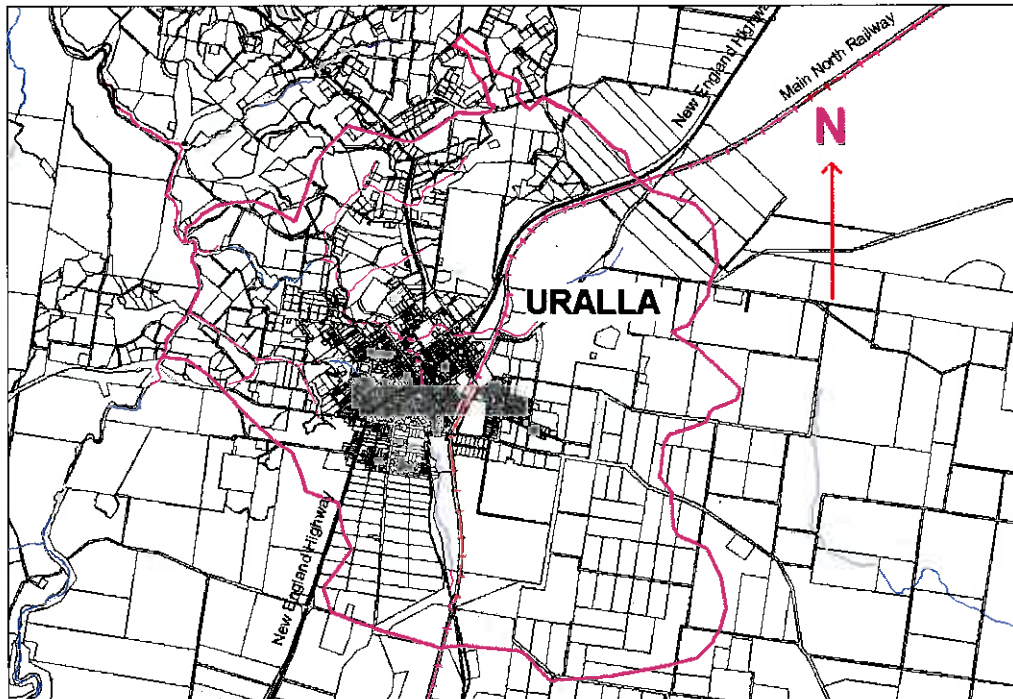
Rating Maps

Map of Ordinary Rate Area



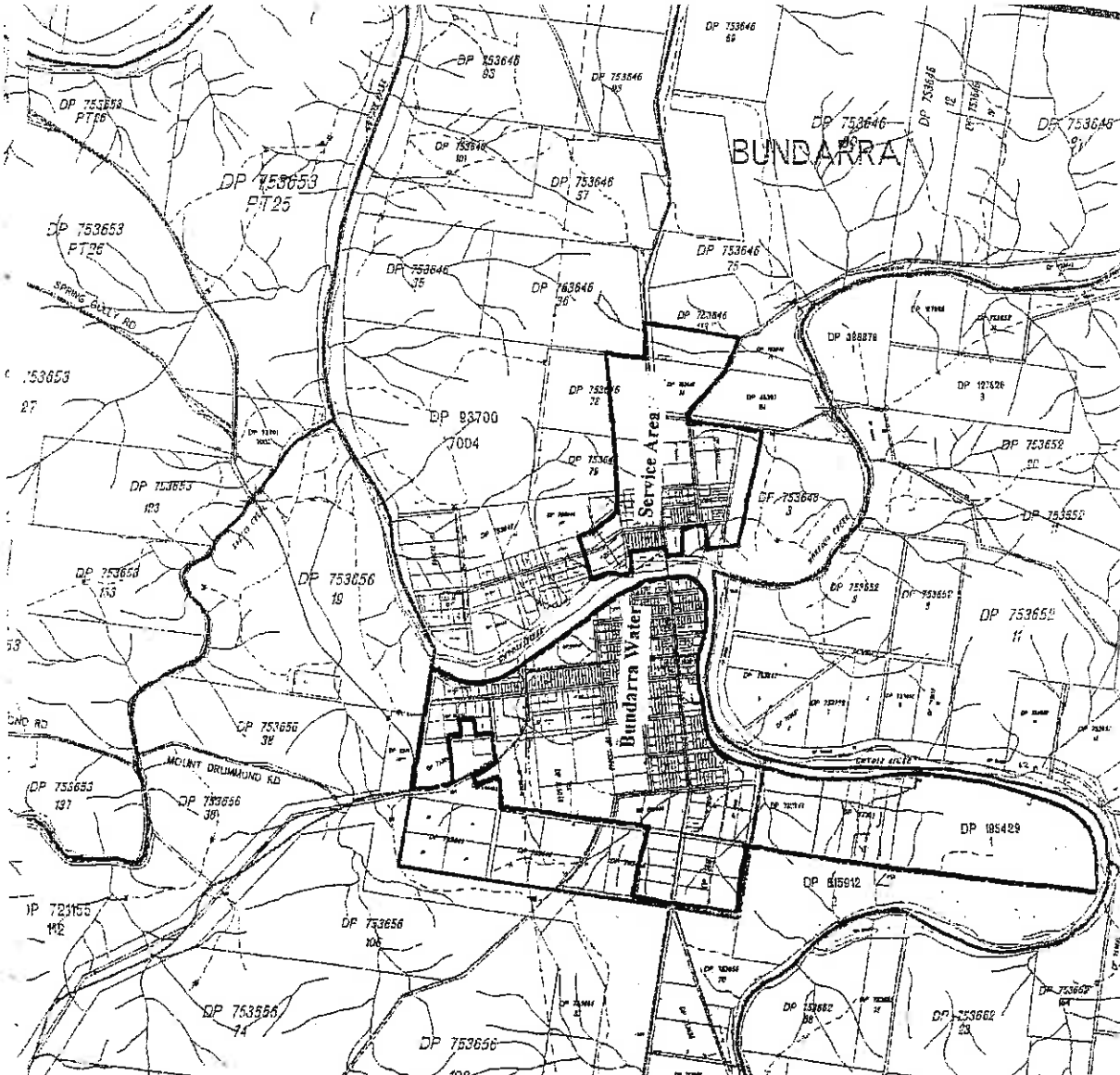
All of these land categories and rates apply across the whole of Uralla Shire

Map of Uralla Stormwater Catchment Area

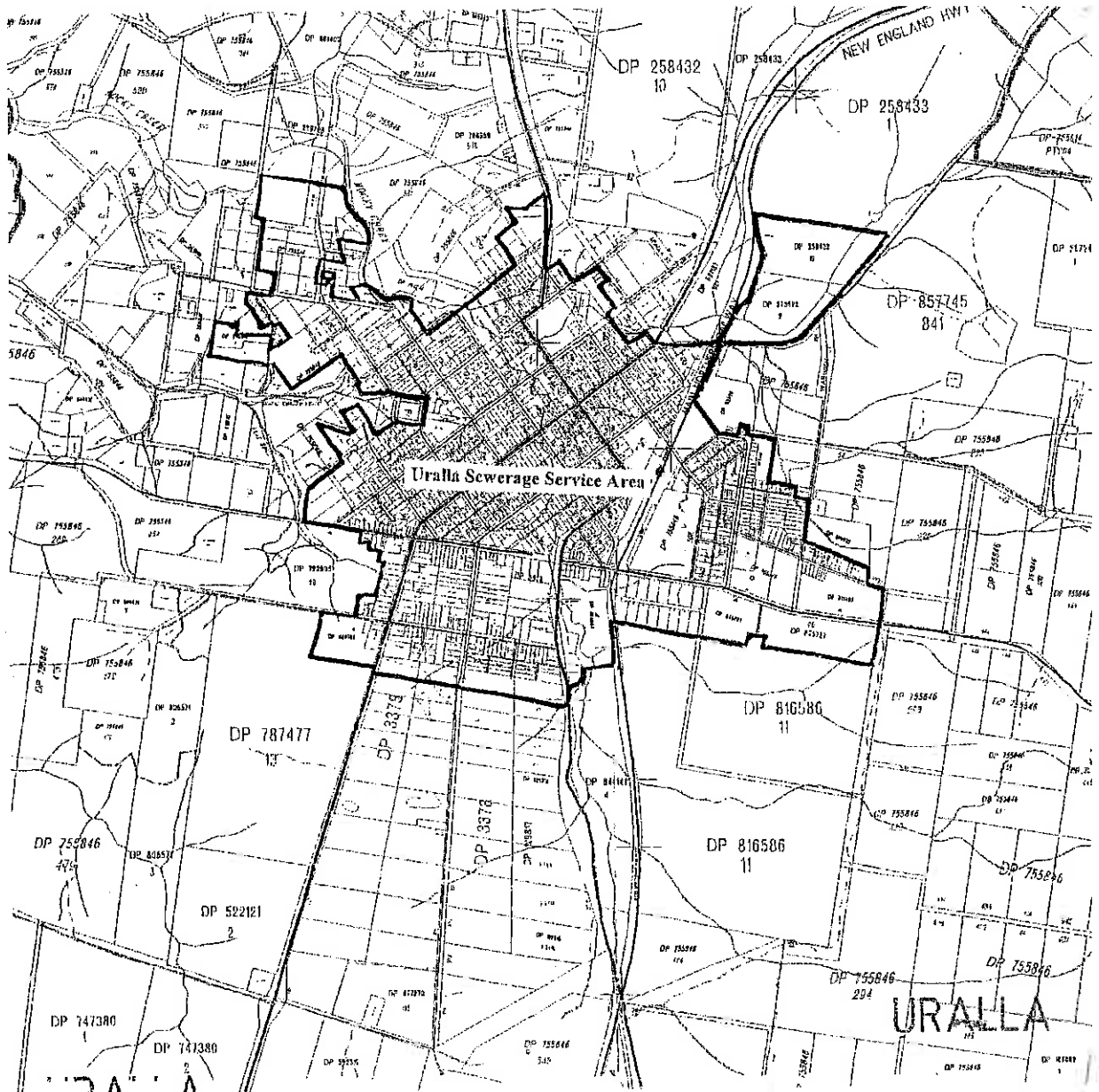


URALLA SHIRE COUNCIL URBAN STORMWATER CATCHMENT AREA

Map of Bundarra Water Service Area



Map of Uralla Sewer Service Area



PART 5: FEES & CHARGES

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Utilities and Engineering Services						
Utilities						
Water Services						
Water Connection Fees Uralla and Bundarra Service Charge	Per Connection		\$905.00	N	Full	Director of Infrastructure & Regulation
Other Water Fees and Charges						
Water Meter supplied and fitted (20 mm)	Per Meter		\$130.00	N	Full	
Water Meter Testing only	Per Meter		\$53.00	N	Full	
Water Meter Special read	Per Read		\$40.00	N	Full	
Water Sales						
Bulk water sales	Per 4.5 kls (1,000 gallons)		\$20.00	N	Full	
Water Restriction Devices						
Installation/Removal during service hours (7.30 am to 3.30 pm)	Installation/Removal		\$139.00	N	Full	
Sewer Charges						
Sewer Connection Charges						
Application Fee and Provision of Connection	per connection		\$508.00	N	Full	Director of Infrastructure & Regulation
Drainage Fees	per plan		\$33.50	N	Full	
Waste Sundry Sales						
Product Sales						
360L Wheelie Bin	Each		\$172.70	N	Full	Manager Waste Management
240L Wheelie Bin	Each		\$81.22	N	Full	
140L Wheelie Bin	Each		\$72.20	N	Full	
Delivery - Uralla & Bundarra town area	per trip		\$5.00			
Delivery - Invergowrie	per trip		\$10.00			
Engineering Services						
General Services						
Kerb and Guttering						
Private works (not in conjunction with works program)	Per Metre			Y	Full	Manager Works
Adjoining owner charges (in conjunction with works program)	Per Metre			Y	Partial	
Gutter Bridges						
Gutter Bridge Construction	Per construction			Y	Full	
Landscaping Bonds						
Residential Flats/Units	Per Unit/Minimum		\$607.00	Y	Full	
Light Industry/Industry	Per Unit/Minimum (GST is		\$2,503.00	Y	Full	
Rural Addressing						
Installation of new/replacement numbering post			\$62.00	N	Full	
Plant Hire Charges						
Charges by Plant Item	Per Item			Y	Full	
Internal cost plus 25% with a minimum 1 hr applying. Grading of private roads and driveways to be charged at full crew costs (grader, water cart, roller) unless alternative work available						
Truck Hire	Per Vehicle			Y	Full	
Trucks for Graveling						
Road Restoration Fees						
As per RMS Schedules				N	Full	
As per RMS Schedules						
Engineering Works				Y	Full	
Estimated full cost of agreed work plus 25% margin (the 25% margin may be varied subject to the nature and value of the work) or at hourly rates for unspecified work (i.e hire of plant only)						
Sale of sand, gravel and topsoil						
At cost of winning material, plus 25% margin, subject to the following minimums:						
Unscreened sand *	Per cubic metre		\$9.50	Y	Full	

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Utilities and Engineering Services Cont						
General Services						
Sale of sand, gravel and topsoil cont.						
Gravel (Granite) *	Per cubic metre	\$26.00	\$27.00	Y	Full	Director of Infrastructure & Regulation
Topsoil *	Per cubic metre	\$48.00	\$50.00	Y	Full	
* Delivery is at Council Truck hire rates (includes driver)						
Waste Kerbside Collection Fee - Kentucky Green Waste Kerbside Collection Fee - Uralla Township	Per Annum Per Annum		as per Invergowrie waste/recycling levy \$40.00			
Bundarra Garbage Collection - outside the defined Domestic Waste Collection area						
Wheeler Bin	Per Annum Per Bin	\$139.00 \$3.00	as per Bundarra waste/recycling levy N/A	N N	Full Full	
Individual Wheeler Bin						
Waste Management Facility						
Commercial Recycling						
Manual Collection Weekly	pa	\$10.50	\$10.50	Y	Partial	Director of Infrastructure & Regulation
Manual Collection bi-weekly	pa	\$16.00	\$16.00	Y	Partial	
MGB weekly service	pa	\$80.00	\$80.00	Y	Partial	
Sale of Green Waste (mulched)	per cubic metre		\$11.00	Y	Partial	
Sorted Waste: Car/SEDAN	per half load		\$2.00	Y	Partial	
Sorted Waste: Utility/small trailer/wagon	per full load		\$3.00	Y	Partial	
Sorted Waste: Utility/small trailer/wagon	per half load		\$1.50	Y	Partial	
Sorted Waste: Large trailer or truck > one tonne	per tonne		\$30.00	Y	Partial	
Unsorted Waste: Car/SEDAN	per full load		\$8.00	Y	Partial	
Unsorted Waste: Car/SEDAN	per half load		\$4.00	Y	Partial	
Unsorted Waste: Utility/small trailer/wagon	per full load		\$16.00	Y	Partial	
Unsorted Waste: Utility/small trailer/wagon	per half load		\$8.00	Y	Partial	
Unsorted Waste: Large trailer or truck > one tonne	per tonne		\$130.00	Y	Partial	
Untreated Wood Waste: Car/SEDAN	per full load		\$2.00	Y	Partial	
Untreated Wood Waste: Car/SEDAN	per half load		\$1.00	Y	Partial	
Untreated Wood Waste: Utility/small trailer/wagon	per full load		\$3.00	Y	Partial	
Untreated Wood Waste: Utility/small trailer/wagon	per half load		\$1.50	Y	Partial	
Untreated Wood Waste: Large trailer or truck > one tonne	per tonne		\$30.00	Y	Partial	
Concrete, Brick: Car/SEDAN	per full load		\$2.00	Y	Partial	
Concrete, Brick: Car/SEDAN	per half load		\$1.00	Y	Partial	
Concrete, Brick: Utility/small trailer/wagon	per full load		\$3.00	Y	Partial	
Concrete, Brick: Utility/small trailer/wagon	per half load		\$1.50	Y	Partial	
Concrete, Brick: Large trailer, utility or truck	per tonne		\$8.00	Y	Partial	
Mattresses	each		\$6.50	Y	Partial	
Fridges, freezers & airconditioning units containing CFCs	per unit		\$10.00	Y	Partial	
Electronic Waste - TVs & Computer Monitors	per unit		\$5.00	Y	Partial	
Other electrical items	each		No charge	Y	Partial	
Small domestic animals	each		\$12.50	Y	Partial	
Medium animals - coats, sheep, bias	each		\$31.00	Y	Partial	
Large animals - horses, cattle	each		\$42.00	Y	Partial	
Tyres car			\$8.00	Y	Partial	
Tyres - Light truck			\$18.00	Y	Partial	
Tyres - Large truck			\$36.00	Y	Partial	
Tyres - Tractor/grader			\$125.00	Y	Partial	
Tyres - Other (Depends on size)				Y	Partial	
Tyres on rim				Y	Partial	
Shredded rubber per m2				Y	Partial	
Asbestos - domestic bag including disposal cost	per bag		\$190.00	Y	Partial	
Asbestos - small load < 50 kg	per load		\$16.50	Y	Partial	
Asbestos - large trailer or utility	per tonne		\$46.00	Y	Partial	
Waste Requiring Special Precautions - 1st tonne	per tonne		\$240.00	Y	Partial	
Waste Requiring Special Precautions - 2 tonnes or more	per tonne		\$558.00	Y	Partial	
Note: All special wastes must be collected, transported and disposed of strictly in accordance with the requirements of the WorkCover Authority and the Environment Protection Authority.			\$273.00	Y	Partial	
Community and Recreational Services						
Recreational Services						
Field Hire	Per day	\$50.00	\$50.00	Y	Partial	Director of Infrastructure & Regulation
Hampden Park						

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Community and Recreational Services Cont						
Recreational Services Cont						
Sporting Fields Cont						
Field Hire						
Uralla Sporting Complex	Per day	\$77.50	\$80.00	Y	Partial	Director of Infrastructure & Regulation
Parks and Gardens						
Casual Hiring Fee	Per day	\$28.00	\$30.00	Y	Full	
Alma Park: Connect power to bandstand						
Aquatic Centre						
Admittance Fees						
Single Admittance Fee	Admission fee, per person	\$2.00	\$2.00	Y	Partial	Director of Infrastructure & Regulation
Books of 10	per book	\$17.00	\$17.00	Y	Partial	
Books of 20	per book	\$30.00	\$30.00	Y	Partial	
Books of 50	per book	\$70.00	\$70.00	Y	Partial	
Library Services						
Library Fees						
Member overdue fee (begins 1 week after due date)	Per Item	n/a	n/a	N	Partial	Executive Manager Community & Culture
Visitor overdue item fee (begins 1 week after due date)	Per Item	\$1.00 up to \$5.00 maximum	\$1.00 up to \$5.00 maximum	N	Partial	
Lost membership card replacement	Per card	\$2.00	\$2.00	N	Partial	
Lost, damaged or stolen books						
* Processing Fee	Per Item	\$11.00	\$11.00	N	Partial	
* Item Replacement	Per Item	At cost	At cost	N	Full	
Sale of discarded books	Per Item	Price dependent upon item	Price dependent upon item	Y	Full	
Inter-Library Loan Fee						
Charge 1 (local library search)	Per Item	No charge	No charge	Y	Partial	
Charge 2 (Central Northern Regional Library Search)	Per Item	\$3.00	\$3.00	Y	Partial	
Charge 3 (interstate search and supply)	Per Item	\$13.20	\$13.20	Y	Full	
Photocopies and Printing:						
A4 Black and White	Per single sided page	\$0.30	\$0.30	Y	Partial	
A4 Colour	Per single sided page	\$0.60	\$0.60	Y	Partial	
Cemeteries						
Uralla and Bundarra Lawn Cemeteries	Per hour	\$105.00	\$106.00	N	Full	Director of Infrastructure & Regulation
Purchase of Double Depth Plot (does not include plaque)	Per Plot	\$1,087.00	\$1,101.00	Y	Full	
Interment	Per interment	\$495.50	\$502.00	Y	Full	
Interment: Saturdays, Sundays and Public Holidays loading	Per interment	\$634.00	\$642.00	Y	Full	
Surcharge for digging of grave by hand	Per Person, Per Hour	\$50.00	\$51.00	Y	Full	
Uralla and Bundarra Old Section Cemeteries						
Purchase of plot	Per Plot	\$463.00	\$469.00	Y	Full	
Permission to carry out work at existing grave, includes monument erection and interment	Per Plot	\$55.50	\$56.00	N	Full	
Interment in an existing monument	per interment	\$495.50	\$502.00	Y	Full	
Interment: Saturdays, Sundays and Public Holidays loading	Per interment	\$634.00	\$642.00	Y	Full	
Placement of ashes	Per interment	\$534.00	\$642.00	Y	Full	
	Minimum Per Placement	\$133.50	\$135.00	Y	Full	
Uralla and Bundarra Niche Wall and Uralla Niche Garden						
Purchase of Niche in wall and interment of Ashes *	Per Niche	\$348.00	\$353.00	Y	Full	
Interment of Ashes	Per Niche	\$527.50	\$536.00	Y	Full	
Family presence at interment after hours	Per interment	\$112.50	\$114.00	Y	Full	
Vase	Per interment	\$62.00	\$63.00	Y	Full	
* Interment includes standard plaque 145mm x 120mm	Per Vase	\$62.00	\$63.00	Y	Full	
Additional lines on plaque	Per line	\$26.00	\$27.00	Y	Full	

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Community and Recreational Services						
Building Rental Uralla						
Aged Units: Hill Street, Uralla Single Couple	Per Fortnight Per Fortnight	\$245.00 \$306.00	\$260.00 \$325.00	Y Y	Full Full	Director of Infrastructure & Regulation
Aima Park Caravan Park Queen Street, Uralla	Per Annum	\$13,845.00	\$14,260.00	Y	Full	
Old Court House 9 Hill Street, Uralla - Lessee Tablelands Community Transport	Per Week Per Month Per Week	\$123.00 \$533.00 \$362.00	\$127.00 \$550.00 \$373.00	E E E	Partial Partial Full	Director of Infrastructure & Regulation
Uralla Pre-School 5 Hill Street, Uralla	Per Week	\$334.00	\$334.00	E	Partial	
Uralla Community Centre Tablelands Community Support Options - TCSO	Per Week	\$35.00	\$40.00	Y	Full	
Large Group Room Local Community Groups	Full day Per Hour	\$75.00 \$7.75	\$80.00 \$8.00	Y Y	Partial Partial	
Affiliated Centre Tennants Commercial Users	Half Day Full day	\$54.00 \$117.00	\$60.00 \$110.00	Y Y	Partial Partial	
Private Parties/ Commercial Functions Booking Cleaning bond (refundable)	Per Day Per booking	\$125.00 \$250.00	\$130.00 \$250.00	Y Y	Partial Partial	
Small Group Room Local Community Groups Local Community Groups Local Community Groups Affiliated Centre Tennants Commercial Groups	Half day Full day Per Hour Half day Full day	\$20.00 \$35.00 \$6.70 \$45.00 \$65.00	\$25.00 \$40.00 \$7.00 \$50.00 \$70.00	Y Y Y Y Y	Partial Partial Partial Partial Partial	
Kitchen (large room only) All groups including crockery and cutlery All breakages will be charged at replacement cost	Per Day	Included in room hire	Included in room hire			
Building Rental - Bundarra						
Bundarra School of Arts Hall Hall Hire General Hall Hire <50 General Hall Hire >50 Kitchen Use Extra <50 Kitchen Use Extra >50	Per Day Per Day Per Day Per Day Per Day	\$41.00 \$62.00 \$21.00 \$31.00	\$42.00 \$63.00 \$21.30 \$31.40	Y Y Y Y	Full Full Full Full	Director of Infrastructure & Regulation
Special Events (Kitchen use included in hire fee) Balls Weddings Auction Sales, markets and similar uses Small Regular Usage - eq sporting clubs Cleaning bond (refundable)	Per Day Per Day Per Day Per Session Per booking	\$118.50 \$118.50 \$13.00 \$77.20	\$120.00 \$120.00 \$120 plus 25% of subletting fees \$78.20	Y Y Y N	Full Full Full Full	
External Equipment Hire Blue Plastic Chairs Red Metal Chairs Tables Replacement of broken or missing chairs and tables (hall or external use)	Per Item Per Item Per Item Per Item	\$1.20 \$0.55 \$5.20 at replacement cost	\$1.20 \$0.55 \$5.30 at replacement cost	Y Y Y Y	Full Full Full Full	
Bundarra Caravan Park	Per Night	\$10.00	\$20.00			
Aged and Disabled Services						
Tableland Community Support Options Community Options Program - Mainstream Community Options Program - Aboriginal and Torres Strait Islanders	Per Hour Per Hour Per Program	\$10.30 \$10.30 Client expenses	Dept of Social Services Fees - My Aged Care website Dept of Social Services Fees - My Aged Care website Dept of Social Services Fees - My Aged Care website	N N N	Partial Partial Partial	EM Community & Culture

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible	
Community and Recreational Services Cont							
Aged and Disabled Services Cont							
Tableland Community Support Options Cont							
Rural and Remote Program	Per Hour			N	Partial	EM Community & Culture	
Dementia Respite Program	Per Session	\$10.30	Dept of Social Services Fees - My Aged Care website	N	Partial		
Elders Group - Aboriginal and Torres Strait Islanders Equipment	Per Item	\$6.20	Dept of Social Services Fees - My Aged Care website	N	Partial		
		Half of cost	Dept of Social Services Fees - My Aged Care website	N	Partial		
Community Aged Care Packages - Mainstream	Per Pension/Week	0 to 17.5%	Dept of Social Services Fees - My Aged Care website	N	Partial		
Other	Per Pension/Week	Negotiable	Dept of Social Services Fees - My Aged Care website	N	Partial		
Community Aged Care Packages - Aboriginal and Torres Strait Islanders	Per Pension/Week	0 to 17.5%	Dept of Social Services Fees - My Aged Care website	N	Partial		
Other	Per Pension/Week	Negotiable	Dept of Social Services Fees - My Aged Care website	N	Partial		
Private Clients Including Consumer Directed Care							
Initial Consultation/Annual Assessment	Annual		\$134.00	Y	Partial		
Risk Assessment - WHS	per km		\$67.00	Y	Partial		
Travel	Per Hour		\$0.88 per km	Y	Partial		
Case Management - Mon to Fri	Per Hour		\$67.00	Y	Partial		
Domestic Assistance - Mon to Fri 6am to 6pm	Per Hour		\$46.00 inc GST	Y	Partial		
Domestic Assistance - Sat	Per Hour		\$69.00 inc GST	Y	Partial		
Domestic Assistance - Sun	Per Hour		\$87.00 inc GST	Y	Partial		
Domestic Assistance - Public holiday	Per Hour		\$108.00 inc GST	Y	Partial		
Social Support - Mon to Fri 6am to 6pm	Per Hour		\$46.00 inc GST	Y	Partial		
Social Support - Sat	Per Hour		\$69.00 inc GST	Y	Partial		
Social Support - Sun	Per Hour		\$87.00 inc GST	Y	Partial		
Social Support - Public Holiday	Per Hour		\$108.00 inc GST	Y	Partial		
Personal Care - Mon to Fri 6am to 6pm	Per Hour		\$46.00 inc GST	Y	Partial		
Personal Care - Sat	Per Hour		\$69.00 inc GST	Y	Partial		
Personal Care - Sun	Per Hour		\$87.00 inc GST	Y	Partial		
Personal Care - Public Holiday	Per Hour		\$108.00 inc GST	Y	Partial		
In Home Respite - Mon to Fri 6am to 6pm	Per Hour		\$46.00 inc GST	Y	Partial		
In Home Respite - Sat	Per Hour		\$69.00 inc GST	Y	Partial		
In Home Respite - Sun	Per Hour		\$87.00 inc GST	Y	Partial		
In Home Respite - Public Holiday	Per Hour		\$108.00 inc GST	Y	Partial		
Overnight Respite - 8 hours	Per Hour		\$329.00 inc GST	Y	Partial		
Overnight Respite - 10 hours	Per Hour		\$411.00 inc GST	Y	Partial		
24 hr care with active sleeper	Per Hour		By negotiation	Y	Partial		
McNaught Gardens Aged Care Centre							
Accommodation Entry Bond	Per Room maximum to asset testing	\$200,000.00	\$300,000.00	N	Statutory Fee	Executive Manager Community & Culture	
Daily fees Post March 2012							
Standard Resident	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Protected Resident	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Phased Resident	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Non Standard Resident	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Respite	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Pensioner	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Non-Pensioner	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Day Respite	Per Day	As per Department of Health schedule of resident fees & charges	As per Department of Health schedule of resident fees & charges	N	Statutory Fee		
Telephone Calls	Per Call	\$0.55	\$0.55	Y	Full		
Local	Per Call	At Cost	At Cost	Y	Full		
STD	Per Call	\$0.55	\$0.55	Y	Full		
Fax Transmission	Per Page	\$0.55	\$0.55	Y	Full		
Transport Residents	Per Return Trip	\$34.00	\$35.00	Y	Partial		
To Armidale	Per Trip Each Way	\$5.70	\$6.00	Y	Partial		
From Doctors Surgery or Foot Clinic	Per Trip Each Way	\$5.70	\$6.00	Y	Partial		
To and from Uralla CBD	Per Trip Each Way	\$5.70	\$6.00	Y	Partial		

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Community and Recreational Services						
McMaugh Gardens Aged Care Centre						
Transport Residents Cont						
To Tamworth Staff Escort	Per Trip per hour	By Negotiation \$21.50	By Negotiation \$45.00	Y	Partial	
Visitors Meals	Per Meal - Lunch	\$7.50	\$10.00	Y	Partial	
	Per Meal - dinner	\$5.00	\$10.00	Y	Partial	
Tablelands Community Transport						
Vehicle Hire Rate	Mini - bus Car	\$65.00	\$65.00	N	Partial	
HACC Groups - Per Vehicle Per Day	Mini - bus Car	Between \$35 - \$50 per day	Between \$35 - \$50 per day	Y	Partial	
HACC Groups	Mini - bus Car	\$80.00	\$80.00	N	Partial	
Non HACC Groups	Mini - bus Car	Between \$45 - \$60 per day	Between \$45 - \$60 per day	Y	Partial	
Plus fee for each kilometre - HACC groups	Per Kilometre	\$1.00	\$1.00	Y	Partial	
Plus fee for each kilometre - Non-HACC groups	Per Kilometre	\$1.35	\$1.35	Y	Partial	
Scooter Hire	Per Hour	\$2.25	\$3.00	Y	Partial	
Armidaie Bruno Scooter						
Development and Health Services						
Development Control						
Section 94 Contributions						
Complying Development Certificates - fees based on construction cost		See: Section 94 Contributions Document	See: Section 94 Contributions Document		Partial	Manager, Planning & Regulation
	to \$5,000	\$175 plus \$5.50 per \$1000	\$180.50 plus \$5.50 per \$1000	Y	Full	
	\$5,001 to \$100,000	\$202.50 plus \$3.85 per \$1000 above \$5,000	\$208.00 plus \$3.85 per \$1000 above \$5000	Y	Full	
	\$100,001 to \$250,000	\$568.25 plus \$2.20 per \$1000 above \$100,000	\$573.75 plus \$2.20 per \$1000 above \$100000	Y	Full	
	over \$250,000	\$898.25 plus \$1.10 per \$1000 above \$250,000	\$903.75 plus \$1.10 per \$1000 above \$250000	Y	Full	
Bushfire Attack Certification	per assessment	\$262.50	\$270.50	Y	Full	
The fees identified as a Statutory Fee in the Council Cost Recovery Policy column will be changed in accordance with the maximum fee payable under the Environmental Planning and Assessment Act 1979 (as amended). The applicable fees at the time of printing are as follows and may be charged without further notice.						
Development Applications - Building Works - Based on cost of works						
Less than \$5000	Per Application	\$110.00	\$110.00	N	Statutory Fee	
\$5,001 - \$50,000	Per Application	\$170.00 + \$3.00 per \$1,000, or part thereof, above \$5,000	\$170.00 + \$3.00 per \$1,000, or part thereof, above \$5,000	N	Statutory Fee	
\$50,001 - \$250,000	Per Application	\$352.00 + \$3.64 per \$1,000, or part thereof, above \$50,000	\$352.00 + \$3.64 per \$1,000, or part thereof, above \$50,000	N	Statutory Fee	
\$250,001 - \$500,000	Per Application	\$1,160.00 + \$2.34 per \$1,000, or part thereof, above \$250,000	\$1,160.00 + \$2.34 per \$1,000, or part thereof, above \$250,000	N	Statutory Fee	
\$500,001 - \$1,000,000	Per Application	\$1,745.00 + \$1.64 per \$1,000, or part thereof, above \$500,000	\$1,745.00 + \$1.64 per \$1,000, or part thereof, above \$500,000	N	Statutory Fee	
\$1,000,001 - \$10,000,000	Per Application	\$2,615.00 + \$1.44 per \$1,000, or part thereof, above \$1,000,000	\$2,615.00 + \$1.44 per \$1,000, or part thereof, above \$1,000,000	N	Statutory Fee	
Greater than \$10,000,001	Per Application	\$15,875.00 + \$1.19 per \$1,000, or part thereof, above \$10,000,000	\$15,875.00 + \$1.19 per \$1,000, or part thereof, above \$10,000,000	N	Statutory Fee	
Development Application						
Designated Development	Per Application	\$220.00	\$920.00	N	Statutory Fee	
Erection of dwelling costing less than \$100,000	Per Application	\$465.00	\$465.00	N	Statutory Fee	
Residential Flat Development Review Panel Under SEPP 65	Per Application	\$760.00	\$760.00	N	Statutory Fee	
Development not involving the erection of a building, the carrying out of a work, or Advertising Signs	Per Application	\$285.00	\$285.00	N	Statutory Fee	
Additional Signs	Per Additional Sign	\$93.00	\$93.00	N	Statutory Fee	
Miscellaneous Administrative Application Fees						
Section 88B	Per Application	\$53.50	\$55.50	Y	Full	
Application for approval of temporary dwelling	Per Application	\$85.00	\$85.00	N	Statutory Fee	
Application for approval of movable dwelling adjacent to a dwelling (after first year)	Per Document	\$85.00	\$85.00	N	Statutory Fee	
Stamping additional plans and specs - up to four copies	Per Document	\$25.00	\$25.00	N	Statutory Fee	

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost (Recovery Policy)	Officer Responsible	
Development and Health Services							
Development Control and							
Each additional copy	Per Document		\$10.00	N	Statutory Fee	Manager Planning & Regulation	
Building Specifications	Per Document		\$18.00	Y	Full		
Certified Copy of Document, map or plan as per s. 150(2)	Per Document		\$53.00	N	Statutory Fee		
Building Entitlement Confirmation Fee							
Per application			\$285.00	N	Statutory Fee		
Planning Reform Fee							
For cost of work >\$50,000 for each \$1,000			\$0.64 per \$1,000	N	Statutory Fee		
Subdivision Fees							
Subdivisions - Opening of a New Road	Per Application		\$665.00	N	Statutory Fee		
Plus fee per additional lot created	Per Additional Lot		\$65.00	N	Statutory Fee		
Subdivisions - No opening of a New Road	Per Application		\$330.00	N	Statutory Fee		
Plus fee per additional lot created	Per Additional Lot		\$53.00	N	Statutory Fee		
Subdivisions - Strata	Per Application		\$330.00	N	Statutory Fee		
Plus fee per additional lot created	Per Additional Lot		\$65.00	N	Statutory Fee		
Subdivision Certificate / Title Plan Processing Fee	Per Application		\$280.00	N	Full		
Refund of DA fee for cancellation of DA							
Processing commenced		1/2 DA fee	1/2 DA fee	N	Full	Manager Planning & Regulation	
Processing not commenced		Full DA fee	Full DA fee	N	Full		
Development Applications Other							
Review of Determination per s. 82A, EPA Regulations	Per Application	50% of original DA fee	50% of original DA fee	N	Statutory Fee	Manager Planning & Regulation	
Not involving building work		\$190.00	\$190.00	N	Statutory Fee		
Dwelling <\$100,000							
All other Development Work							
Less than \$5,000	Per Application		\$55.00	N	Statutory Fee		
\$5,001 - \$250,000	Per Application		\$85.00 + \$1.50 per \$1,000, or part thereof, above \$5,000	N	Statutory Fee		
\$250,001 - \$500,000	Per Application		\$500.00 + \$0.85 per \$1,000, or part thereof, above \$250,000	N	Statutory Fee		
\$500,001 - \$1,000,000	Per Application		\$712.00 + \$0.50 per \$1,000, or part thereof, above \$500,000	N	Statutory Fee		
\$1,000,001 - \$10,000,000	Per Application		\$887.00 + \$0.40 per \$1,000, or part thereof, above \$1,000,000	N	Statutory Fee		
Greater than \$10,000,001	Per Application		\$4,737.00 + \$0.27 per \$1,000, or part thereof, above \$10,000,000	N	Statutory Fee		
Plus fee for require Notice under s.82A EPA Regulations	Per Application		\$620.00	N	Statutory Fee		
Review of Determination per s. 82B, EPA Regulations (Rejection)							
Less than \$100,000	Per Application		\$55.00	N	Statutory Fee		
\$100,001 - \$1,000,000	Per Application		\$150.00	N	Statutory Fee		
Greater than \$1,000,001	Per Application		\$250.00	N	Statutory Fee		
Modification of Consent at Applicants Request							
96(1) - Minor Error/Discrepancy	Per Application		\$71.00	N	Statutory Fee		
96(1A) + 96AA(1) - Modification of minor environmental impact	Per Application		\$645.00	N	Statutory Fee		
Other modifications per s.96(2) or 96AA(1) not of minor environmental impact							
Original fee was less than \$100,000	Per Application	50% of original fee	50% of original fee	N	Statutory Fee		
Original fee was greater than \$101,000	Per Application	50% of original fee	50% of original fee	N	Statutory Fee		
No building or work involved							
For dwelling house costing \$100,000 or less	Per Application		\$190.00	N	Statutory Fee		
All other requests for modifications based on estimated construction costs							
Less than \$5,000	Per Application		\$55.00	N	Statutory Fee		
\$5,001 - \$250,000	Per Application		\$85.00 + \$1.50 per \$1,000, or part thereof, above \$5,000	N	Statutory Fee		

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Development and Health Services Cont						
Development Applications Other Cont						
All other requests for modifications, based on estimated construction costs cont						
\$250,001 - \$500,000	Per Application	\$500.00 + \$0.85 per \$1,000, or part thereof, above \$250,000	\$500.00 + \$0.85 per \$1,000, or part thereof, above \$250,000	N	Statutory Fee	
\$500,001 - \$1,000,000	Per Application	\$712.00 + \$0.50 per \$1,000, or part thereof, above \$500,000	\$712.00 + \$0.50 per \$1,000, or part thereof, above \$500,000	N	Statutory Fee	
\$1,000,001 - \$10,000,000	Per Application	\$987.00 + \$0.40 per \$1,000, or part thereof, above \$1,000,000	\$987.00 + \$0.40 per \$1,000, or part thereof, above \$1,000,000	N	Statutory Fee	
Greater than \$10,000,001	Per Application	\$4,737.00 + \$0.27 per \$1,000, or part thereof, above \$10,000,000	\$4,737.00 + \$0.27 per \$1,000, or part thereof, above \$10,000,000	N	Statutory Fee	
Modification to consent requiring advertisement per s96(2) or 96AA(1) EPA Act Plus fee for any consent required notice pursuant to SEPP 65	Per application Per Application	\$665.00 \$760.00	\$665.00 \$760.00	N N	Statutory Fee Statutory Fee	
Designated Development	Per Application	\$715.00	\$715.00	N	Statutory Fee	
Integrated Development	Per Application	\$140.00	\$140.00	N	Statutory Fee	
Standard DA fee plus additional fee Fee to be forwarded to Integrated Authority	Per Application	\$320.00	\$320.00	N	Statutory Fee	
Standard DA fee plus additional fee Fee to be forwarded to Integrated Authority	Per Application	\$140.00	\$140.00	N	Statutory Fee	
Standard DA fee plus additional fee Fee to be forwarded to Integrated Authority	Per Application	\$320.00	\$320.00	N	Statutory Fee	
Advertised Development	Per Application	\$1,105.00	\$1,105.00	N	Statutory Fee	
Prohibited Development	Per Application	\$830.00	\$830.00	N	Statutory Fee	
Building Line Variation	Per Application	\$144.00	\$148.50	N	Full	
All premises	Per Application	\$1,105.00	\$1,105.00	N	Statutory Fee	
Other Notice Required	Per Application	\$36.00	\$36.00	N	Statutory Fee	
Privately Certified Certificate Registration	Per Application	\$760.00	\$760.00	N	Statutory Fee	
Residential Flat Building	Per Application	\$373.00	\$380.00	Y	Full	
Engineering Plans Checking (design and construction) - based on cost of work	Per Application	\$465.00	\$475.00	Y	Full	
Less than \$10,000	Per Application	\$18.00	\$18.50	Y	Full	
\$10,001 - \$100,000	Per Application	\$2,088.00	\$2,120.00	Y	Full	
Plus fee for each \$1,000 above \$10,000 to \$100,000	Per Application	\$9.75	\$10.00	Y	Full	
Above \$100,000	Per Application					
Plus fee for each \$1,000 above \$100,000	Per Application					
The maximum fee payable for a staged development application in relation to a site, and for any subsequent development application for any part of the site, is the maximum fee that would be payable as if a single development application only was required for all the development on the site.	Per Application	At full cost to applicant subject to \$4,500 deposit	At full cost to applicant subject to \$4,500 deposit	N	Full	Manager Planning & Regulation
Planning Proposal	Per Application					
Deposit	Per Application					
SEPP Applications	Per Application	\$110.00	\$110.00	N	Statutory Fee	Manager Planning & Regulation
State Environmental Planning Policy 1 Objections: Minimum plus any additional	Per Application					
Long Service Levy fee for cost of works > \$25,000	Cost of work	0.35%	0.35%	Part	Statutory Fee	
Construction Certificates	to \$5,000 \$5,001 to \$100,000 \$100,001 to \$250,000 over \$250,000	\$120.00 plus \$5.50 per \$1000 \$147.50 plus \$3.85 per \$1000 above \$5,000 \$513.25 plus \$2.20 per \$1000 above \$100,000 \$843.25 plus \$1.10 per \$1000 above \$250,000	\$125.00 plus \$5.50 per \$1000 \$152.50 plus \$3.85 per \$1000 above \$5000 \$518.25 + \$2.20 per \$1000 above \$100000 \$848.25 plus \$1.10 per \$1000 above \$250,000	Y Y Y Y	Full Full Full Full	Manager Planning & Regulation
Last year included Complying Development Certificates						
Fee for Basix Certificate	Per Application	\$50.00	\$50.00	N	Statutory Fee	Manager Planning & Regulation
Single Detached Dwellings						

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Development and Health Services Cont						
Fee for Basic Certificate Cont						
Dual occupancies, multi dwelling housing (other than residential flat buildings) and (a) for the first 2 dwellings, and (b) for each dwelling more than 2 dwellings	Per Application Per Application	\$80.00 \$35.00	\$80.00 \$35.00	N N	Statutory Fee Statutory Fee	
Residential flat dwelling: (a) for the first 3 dwellings, and (b) for each dwelling more than 3 dwellings	Per Application Per Application	\$120.00 \$20.00	\$120.00 \$20.00	N N	Statutory Fee Statutory Fee	
Alterations and additions to Basic affected buildings - for each dwelling	Per Application	\$25.00	\$25.00	N	Statutory Fee	
Certified Copy of Document plan or map	Per Application	\$53.00	\$53.00	N	Statutory Fee	
Section 68 Applications						
On-site Waste Water management system	Per Application	\$213.00	\$213.00	N	Full	Manager Planning & Regulation
Sewer supply work	Per Application	\$89.50	\$89.50	N	Full	
Water supply work	Per Application	\$89.50	\$89.50	N	Full	
Stormwater supply work	Per Application	\$89.50	\$89.50	N	Full	
Install a manufactured home, moveable dwelling or associated structure	Per Application	\$394.00	\$406.00	N	Full	
Management of waste	Per Application	\$89.50	\$92.50	N	Full	
Community land	Per Application	\$272.00	\$280.50	N	Full	
Public Roads	Per Application	\$88.50	\$92.50	N	Full	
Caravan Park/camping ground	Per Application	\$89.50	\$92.50	N	Full	
Amusement Device	Per Application	\$89.50	\$92.50	N	Full	
Domestic oil or solid fuel heating appliance, other than a portable appliance	Per Application	\$89.50	\$92.50	N	Full	
Use a standing vehicle or any article for the purpose of selling any article in a	Per Application	\$272.00	\$280.50	N	Full	
Development Inspection Fees						
Building Inspections (including Compliance and Occupation Certificates)	Per Inspection Per Hour	\$101.50	\$105.00	Y Y	Full Full	Manager Planning & Regulation
Inspection of dwelling for relocation		\$101.50 plus travel - 75c per km	\$105.00 plus travel - 75c per km			
Building Certificates						
Domestic - Includes Initial inspection	Per Dwelling	\$250.00	\$250.00	N	Statutory Fee	Manager Planning & Regulation
Commercial	Per Dwelling	\$250.00	\$250.00	N	Statutory Fee	
Building Certificates - building up to 200m2	Per Dwelling	\$250.00 plus \$0.50 per m2 over 200m2	\$250.00 plus \$0.50 per m2 over 200m2	N	Statutory Fee	
Building Certificates - Fee for 201 - 2,000m2	Per Dwelling	\$1,165.00 plus \$0.75 per m2 over 2000m2	\$1,165.00 plus \$0.75 per m2 over 2000m2	N	Statutory Fee	
Building Certificates - Fee for greater than 2,001m2	Per Dwelling	\$90.00	\$90.00	N	Statutory Fee	
Building Certificate - additional inspections	Per Certificate	\$13.00	\$13.00	N	Statutory Fee	
Copy of Building Certificate	Per Certificate			N	Statutory Fee	
Additional fee where applicant/owner erected the building and:	Per Certificate			N	Statutory Fee	
Development consent, complying development consent or construction certificate consent was required and not obtained	Per Certificate		Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	N	Statutory Fee	
Penalty notice has been issued for an offence under 76A(1) of the Act in relation to erection of building and the penalty has been paid	Per Certificate		Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	N	Statutory Fee	
Where Order No. 2, 12, 13, 15, 18 or 19 in the Table to s. 121B(1) of the Act has been issued	Per Certificate		Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	N	Statutory Fee	
Where a person has been found guilty of an offence under the Act in relation to the erection of a building	Per Certificate		Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	N	Statutory Fee	

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Development and Health Services Cont						
Building Certificates Cont						
Additional Fee where applicant/owner erected the building and: Where the court has made a finding that the building was erected in contravention of Building Indemnity Insurance Solicitor Enquiry	Per Certificate Per Enquiry	Maximum fee payable to which the erection or alteration relates in the period of 24 months \$51.50	\$53.00	N N	Statutory Fee Full	
Environmental Engineering						
Damage Deposit Kerb and guttering, footpath and roadway Inspection Gutter crossing fee (installed by Private Contractor)	Per Metre Per Application	\$149.50 \$101.50	\$150.00 \$105.00	Y Y	Full Full	Director Infrastructure & Regulation
Licensing Fees						
Advertisement/Advertising Structure Inspection Sandwich Board Inspection Cooling Tower Inspection (microbial Control) Essential Services (Fire Safety) Certificate Registration and Administration Hairdresser/Beauty Salon Skin Penetration Inspection	Per Inspection Per Inspection Per Inspection Per Inspection Per Inspection	\$32.00 \$23.00 \$61.00 \$26.00 \$26.00	\$33.00 \$24.00 \$105.00 \$26.00 \$105.00	N N N N N	Partial Partial Partial Partial Partial	Manager Planning & Regulation
Food Premises Annual Administration/Registration Fee (includes 1 inspection) Inspection Fee includes repeat inspection due to non-compliance, change of Issue of Improvement Notice	Per Premises Per Premises Per Notice	\$200.00 \$125.00 \$330.00	\$200.00 \$125.00 \$330.00	N N N	Statutory Fee Statutory Fee Statutory Fee	
Swimming Pools Registration on behalf of owner Exemption Inspection Compliance Certification	Per Pool/Spa Per Pool/Spa Per Pool/Spa Per Certificate	\$10.00 \$70.00 \$98.50 \$70.00	\$10.00 \$70.00 \$105.00 \$70.00	N N Y N	Statutory Fee Statutory Fee Full Statutory Fee	
Street Vendors License/Approval Fee	Per Vendor Per Pump	\$226.50 \$68.00	\$233.50 \$70.00	N N	Full Full	
Hoarding Approval Fees Type A Hoarding Type B Hoarding	Per Metre Per Metre	\$51.50 \$77.50	\$53.00 \$80.00	N N	Full Full	
OnSite Sewerage Management Systems Registration Inspection	Per system Inspection	\$30.00 \$101.50	\$30.00 \$105.00	N Y	Partial Full	Manager Planning & Regulation
Development Information						
s149(2) Planning Certificate s149(5) Planning Certificate (includes Notices and Orders information) Multiple copies of Certificates Section 735A Certificate Section 121ZP Certificate	EPA Regulations 2000 EPA Regulations 2000 Per additional copy Per Certificate Per Certificate	\$53.00 \$133.00 \$12.00 \$105.00 \$105.00	\$53.00 \$133.00 \$12.50 \$108.50 \$108.50	N N N N N	Statutory Fee Statutory Fee Full Full Full	Manager Planning & Regulation
Other Information (note: available free of charge on Council's website)						
Confirmation of Development Information (Interpreting LEP, existing use rights, housing entitlements, file search) Certified copy of an Environmental Planning Instrument/related document per s.150(2) CD Rom of Council LEP, DCP or related Planning/Development Policy Other copy of Council LEP, DCP or related Planning/Development Policy Documents <10 pages Documents 10-30 pages	Per Hour Per Copy Per Document Per Document	\$98.00 \$41.20 \$15.75 \$5.15 \$10.30	\$101.00 \$42.50 \$16.50 \$5.90 \$10.80	N N N N N	Full Full Full Full Full	Manager Planning & Regulation

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible	
Other Information and Health Services Cont							
Other information (note: available free of charge on Council's website) Cont							
Documents 31-50 pages	Per Document	\$20.60	\$21.30	N	Full	Manager Planning & Regulation	
Documents >51 pages	Per Document	\$41.20	\$42.50	N	Full		
Binders and covers (DCP)	Per Document	\$61.45	\$65.00	N	Full		
LEP full size colour map sheet	Per Document	\$41.20	\$42.50	N	Full		
Uralla Shire Biodiversity Strategy 2012	Per Document	\$30.90	\$32.00	N	Full		
Uralla Biodiversity Strategy Planning Outcomes Report 2013	Per Document	\$10.30	\$10.70	N	Full		
Effluent Disposal							
Animal Control							
Companion Animal 1998 - registrations (cats and dogs)	Per Animal	\$150.00	\$188.00	N	Statutory Fee		Director Infrastructure & Regulation
Entire Animal (not desexed)	Per Animal	\$40.00	\$51.00	N	Statutory Fee		
Desexed	Per Animal	\$15.00	\$20.00	N	Statutory Fee		
Pensioner	Per Animal	\$40.00	\$51.00	N	Statutory Fee		
Registered Breeders							
Companion Animal Control - Release/Sale/Surrender							
Animal surrender	Each	\$92.60	\$92.60	Y	Full		
First Release	Each	\$46.31	\$45.00	N	Full		
Second Release in 12 months	Each	\$113.20	\$113.20	N	Full		
	Per day	\$17.50	\$17.50	N	Full		
Companion Animals - Microchipping and sales							
Microchip	Per Animal	\$28.80	\$28.80	Y	Partial		
Pensioner discount	Each	\$21.18	\$21.18	N	Partial		
Sale of dogs							
* Crossbred	Per Animal	\$257.00	\$257.00	Y	Partial		
* Purebred	Per Animal	\$257.00	\$257.00	Y	Partial		
Sale of cats	Per Animal	\$252.00	\$252.00	Y	Partial		
Dog Control - Training Aids							
Hire of anti-barking collar (Citronella)	Per fortnight or minimum	\$37.00	\$37.00	N	Full		
Hire of anti-barking collar (Citronella)	Per Collar	\$370.45	\$370.45	Y	Full		
Purchase of anti-barking Citronella Collar	Deposit - refundable	\$23.82	\$23.15	N	Full		
Kennel Runs	Per Week	\$28.80	\$28.80	Y	Full		
Kennel Runs	Deposit - refundable	\$0.00	\$0.00	N	Full		
Hire of Trap	Per hire	\$8.25	\$8.25	Y	Full		
Hire of Trap	Deposit - refundable	\$103.00	\$103.00	N	Full		
Hire of Electronic Containment System	Deposit - refundable	\$108.00	\$108.00	Y	Full		
Stock Control - Release Fees							
Impounding Costs	Per Hour	\$108.00	\$108.00	Y	Full		
Sheep/Goats							
Impounded between 6.00 am - 6.00 pm Monday to Friday	Per Animal	\$0.00	\$0.00	Y	Full		
Impounded between 6.00 am - 6.00 pm on any time on Weekends & Public	Per Animal	\$0.00	\$0.00	Y	Full		
Other Animals							
Impounded between 6.00 am - 6.00 pm Monday to Friday	Per Animal	\$43.20	\$43.20	Y	Full		
Impounded between 6.00 am - 6.00 pm on any time on Weekends and Public	Per Animal	\$86.45	\$86.45	Y	Full		
Sustenance costs:							
* Sheep/Goats	per head / per day	\$8.25	\$8.25	Y	Full		
* Other animals	per head / per day	\$17.50	\$17.50	Y	Full		
Damages to garden or growing crop	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Fee for veterinary care	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Fee for advertising	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Fee for sale of animals	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Fee for serving notices	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Truck/Float Hire	Per Animal	Full Cost Recovery	Full Cost Recovery	Y	Full		
Dog obedience classes							
Puppy program (4 weeks)	Per Program	\$72.00	\$72.00	Y	Full		

URALLA SHIRE COUNCIL

Description of Rate, Fee or Charge	Unit	Fee or Charge 2014/2015 Inclusive of GST	Fee or Charge 2015/2016 Inclusive of GST	Does GST Apply?	Council Cost Recovery Policy	Officer Responsible
Development and Health Services Cont						
Animal Control Cont						
Dog obedience classes						
Introduction to Obedience Program (4 weeks)	Per Program	\$72.00	\$72.00	Y	Full	
Advanced Obedience Training (Saturdays)	Per Session	\$11.30	\$11.30	Y	Full	
Puppy picnic	Per Session	\$11.30	\$11.30	Y	Full	
Kids and dogs workshop	Per Workshop	\$8.25	\$8.25	Y	Full	
Other Regulatory Fees						
Vehicle impounding			\$120.00 + \$10.00 per night			
Corporate						
Administrative Services						
Corporate records						
Printing and copying						
A4 Black and White	Per single sided page	\$0.30	\$0.40	Y	Full	Manager Governance & Information
A4 Colour	Per single sided page	\$0.60	\$0.70	Y	Full	
Runs in excess of 10 copies, A4	Single side per page	\$3.00 + 0.15 per copy	\$3.20 + \$0.20 per copy	Y	Full	
Runs in excess of 10 copies, A4 own paper supplied	Single side per page	\$3.00 + 0.13 per copy	\$3.20 + \$0.15 per copy	Y	Full	
Printing and copying (internal)						
Per copy	Single side per copy	\$0.10	\$0.15	Y	Full	
Tourism						
Gold Pan Hire	per day	\$10.00	\$10.00	Y	Full	
Thunderbolt Paintings Postcard Booklet	Each	\$4.00	\$4.00	Y	Full	
Old Uralla Cemetery Book	Each	\$9.90	\$9.90	Y	Full	
Golden Words and a Golden Landscape book	Each	\$20.00	\$20.00	Y	Full	
Printing and Copying						
A4 (Black and White)	Per single sided page	\$0.30	\$0.30	Y	Full	
A4 (Colour)	Per single sided page	\$0.60	\$0.60	Y	Full	
Fax	Each	\$0.55	\$0.55	Y	Full	
Public Access Act (GIPA) Income						
GIPA Application Fee	As Regulated	\$30.00	\$30.00	N	Statutory Fee	Manager Governance & Information
GIPA Processing Fee	Per hour, with 50% discount	\$30.00	\$30.00	N	Statutory Fee	
GIPA Internal Review		\$40.00	\$40.00	N	Statutory Fee	
Chamber/Office Room Hire						
Hire of Meeting Rooms and Facilities						
Council Chambers						
* Non local groups - includes video, TV, whiteboard	Per day	\$113.00	\$250.00	Y	Partial	Manager Human Services
Kitchen facilities	Per day	\$41.00	\$50.00	Y	Partial	
Tea and coffee provided (excluding service)	Per Person	\$6.50	\$7.00	Y	Partial	
Other Miscellaneous Fees and Charges						
Sale of document copies						
Development Control Plan	Each	\$15.45	\$20.00	N	Full	
Local Environment Plan (LEP)	Each	\$25.75	\$30.00	N	Full	
State of Environment Report	Each	\$36.00	\$40.00	N	Full	
Financial Services						
General Income						
Rate/Valuation Enquiries	Per invoice	\$12.50	\$15.00	N	Full	Chief Financial Officer
Written/complex		\$7.75	\$15.00	N	Full	
Copy of rate notice				N	Full	
Miscellaneous Fees						
Section 603 Certificates	Set by Department of Local	\$70.00	\$75.00	N	Statutory Fee	Chief Financial Officer
Dishonoured Cheque Fee	per cheque	\$36 (Bank Charge plus \$6 administration)	\$40.00	Y	Full	
Refund Fee	Per Refund		\$10.00	Y	Full	



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