

Letter of Authorisation – Real Estate Agent

Date: ____/____/____

This form is to be completed by the current owner of the property, to authorise the nominated Real Estate Agent to enquire or act on your behalf. Please note if the mailing address held on file for the owner is different, Council will update to the supplied mailing address. Please understand that the agreement you have in place with the authorised Real Estate Agent does not make them legally responsible, as they are not the owner.

Assessment Number:	
Property Address:	
Owner Name/s:	
Owner Postal Address:	
Owner Contact Number:	

Authorised Real Estate Agent Name:	
Real Estate Agent's Postal Address:	
Real Estate Agent's Contact Number:	
Real Estate Agent's Email Address:	

I, _____, owner of the above address, authorise the above to:

- Enquire on my behalf with regard to (tick required account)

☐

Rates

☐

Water

☐

Both

- Act on my behalf with regard to (tick required account)

☐

Rates

☐

Water

☐

Both

- Notices to be redirected to the Real Estate Agent's Postal Address with regard to (tick required account)

☐

Rates

☐

Water

☐

Both

Print Name: _____

Signature: _____

You can lodge the completed form to Council by:

Email:	Post:	Person:
rates@uralla.nsw.gov.au	Uralla Shire Council PO Box 106 URALLA NSW 2358	Administrative Building 32 Salisbury Street, URALLA NSW 2358 8:30am to 4:30pm, Monday to Friday