

## Letter of Authorisation

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

This form is to be signed off by an owner/director of the property to authorise the nominated person or company to enquire or act on their behalf. Please note if the mailing address held on file for the owner is different, Council will update to the supplied mailing address.

|                       |  |
|-----------------------|--|
| Assessment Number:    |  |
| Property Address:     |  |
| Owner Name/s:         |  |
| Owner Postal Address: |  |
| Owner Contact Number: |  |

|                                               |  |
|-----------------------------------------------|--|
| Nominated Person or Company Name:             |  |
| Association to the Owner:                     |  |
| Nominated Person or Company's Postal Address: |  |
| Contact Number:                               |  |
| Email Address:                                |  |

I, \_\_\_\_\_, owner of the above address, authorise the above to:

- Enquire on my behalf with regard to (circle required account)

☐

Rates

☐

Water

☐

Both

- Act on my behalf with regard to (circle required account)

☐

Rates

☐

Water

☐

Both

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**You can lodge the completed form to Council by:**

| Email:                                                               | Post:                                                 | Person:                                                                                               |
|----------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <a href="mailto:rates@uralla.nsw.gov.au">rates@uralla.nsw.gov.au</a> | Uralla Shire Council<br>PO Box 106<br>URALLA NSW 2358 | Administrative Building<br>32 Salisbury Street, URALLA NSW 2358<br>8:30am to 4:30pm, Monday to Friday |