



MINUTES of

EXTRAORDINARY COUNCIL MEETING

Held on 10 August 2023 at 6:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr T Bower
Cr S Burrows
Cr L Doran
Cr T O'Connor *arrived 6:30pm*
Cr L Petrov
Cr T Toomey

Apologies: Cr McMullen on leave

Staff: Ms T Averay, Acting General Manager
Mr S Williams, Interim Executive Director Corporate & Community
Ms W Westbrook (Minute Clerk)

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1 OPENING & WELCOME

Due to an absence of a quorum at 6:00pm the meeting did not commence until 6:38pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised that the meeting was a closed meeting and no recording would be made.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

The Chair advised Cr McMullen was on leave, approved in July 2023 Ordinary Meeting.

6 DISCLOSURE & DECLARATION OF INTEREST/S

Nil

7 PURPOSE OF EXTRAORDINARY MEETING

1. Appointment of Interim General Manager
2. General Manager Recruitment Process

8 LATE REPORTS/SUPPLEMENTARY/URGENT ITEMS (INCLUDING PETITIONS)

Nil.

9 CONFIDENTIAL MATTERS

RESOLUTION 01.08/23

Mayor Robert Bell – advised the that the meeting was in closed session

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

9.1 Appointment of Interim General Manager

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

9.2 General Manager Recruitment Process

This matter is considered to be confidential under Section 10A(2) - a and d(i) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 04.08/23

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

That Council return to Open Session of Council.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Bruce McMullen (leave of absence)

CARRIED 8/0

10 COMMUNICATION OF COUNCIL DECISIONS

The Chair communicated the Council decisions from the closed session.

RESOLUTION 05.08/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Lone Petrov

That resolutions of Closed Session of Council become the resolutions of Open session of Council.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Bruce McMullen (leave of absence)

CARRIED 8/0

9.1 APPOINTMENT OF INTERIM GENERAL MANAGER

RESOLUTION 02.08/23

Moved: Cr Tom O'Connor

Seconded: Cr Lone Petrov

Pursuant to section 351 of the *Local Government Act 1993 (NSW)* appoint Ms Toni Averay as the Interim General Manager from 25 August 2023 for up to 12 months until the commencement of a contracted general manager (whichever occurs first).

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Bruce McMullen (leave of absence)

CARRIED 8/0

9.2 GENERAL MANAGER RECRUITMENT PROCESS

RESOLUTION 03.08/23

Moved: Cr Sarah Burrows

Seconded: Deputy Mayor Robert Crouch

1. That Council retain the existing budget and total remuneration package for recruitment of the General Manager with the inclusion of a one off payment to encourage the successfully appointed General Manager to live within the Shire.
2. Call an Extraordinary Meeting to:
 - a) review the proposals from recruitment consultants;
 - b) select the preferred consultant to undertake the General Manager recruitment; and
 - c) appoint the General Manager selection panel.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Bruce McMullen (leave of absence)

CARRIED 8/0

11 CONCLUSION OF MEETING

The meeting was closed at 8:00pm.

Council Minutes confirmed by **Mayor Robert Bell** 22 August 2023. **Resolution 04.08/23**