



MINUTES of

Bundarra Community Committee Meeting

held 15 October 2025 at 6:00pm

Attachments: Grants
USC Tree Management Guidelines - Tree Selection Matrix

Attendance at Meeting:

Committee Members:

Peter Gregory
John Layton
Matthew Monk – Chair
Alison Bayliss
Lindsay Groth
Jeffrey Dezius
Rodney Hargrave
Jennifer Dezius
Theresa Layton
Rebecca McLean

Councillors:

Jen Philp – Secretary
Leanne Doran
Adam Blakester

Staff:

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Apologies:

Toni Averay - General Manager
Mick Raby - Director Infrastructure & Development
Angela Iskov
Kylie Jarman

Visitors and guests

Deb Cook
Carolyn McMullen
Kate Hannan
Mel Hammond
Viv Morris
Roz Mason-Gaudern
Ken Miller
Mardi Cook - RFS

AGENDA

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1. OPENING AND WELCOME

The meeting was opened at 6:30pm.

2. APOLOGIES BY COMMITTEE MEMBERS

Angela Iskov
Kylie Jarman

3. CONFIRMATION OF MINUTES

The minutes of meeting held 10 September 2025 were confirmed.
Item 4.3 Barraba Road, change to 'Barraba Road and Bridge'.

ACTION:

Jen to send to ESO for distribution.

4. ITEMS:**4.1 Business Arising From Previous Minutes**

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
4.1.1 Brightening Street lights, getting quote from Essential Energy. Action: Dean visiting next week to progress a few things. He will look at lights. Struggling to get what we need out of Essential Energy.	DID	ONGOING
4.1.2 Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. Action: We can do things, Committee will look at a 4 year plan. Peter Gregory tabled list of trees, committee to look at and identify what would be most appropriate	BCC	ONGOING
4.1.3 Local events - Send email to organisations to ask what dates they have for events, put on Bundarra Facebook page. Action: Completed, Event groups know they can ask for assistance if required	MM	COMPLETED
4.1.4 Peter Gregory to follow up on artist to see if they are still able to do community artwork. Action: Ongoing. Hannah, has some ideas but is still unwell. Expects to be able to something in December.	PG	ONGOING
4.1.5 Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop. Action: Ongoing. MM to look at various noticeboards around town for better communications. Look at Council to do mail outs for better information sharing in Bundarra.	MM	ONGOING
4.1.6 Continue working on caravan park layout and upgrades. Action: Locks are there, signs are there, locks to go on toilets, looking at 14 sites. Confirming boundaries. Ongoing	KJ	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
4.1.7 Emu creek sign ordered, leave on list for when completed. Action: Sign is ready to go up.	DID	ONGOING
4.1.8 Signs at each end of town - Committee to put a proposal together and bring to next meeting. Action: Transport for NSW to install. MR to talk to TfNSW.	MM	ONGOING
4.1.9 Community first aid/CPR – leave on list, wait for responses from community college. Action: Looking at dates that don't clash with other events.	JP	ONGOING
4.1.10 Cars on verge of street – ranger to visit again. Action: Cars have been removed, completed.	DID	COMPLETED
4.1.11 Air conditioning for hall – Mick to get quote Action: Dean to look at and get quotes when he comes to visit. Look at using the Hall as an approved evacuation centre as this might open up more funding opportunities.	DID	ONGOING
4.1.12 Get an update from KJ on hall bookings to bring to next meeting Action: Ongoing.	KJ	ONGOING
4.1.13 Make a map of where defibs are, advertise where they are and who to contact, and make sure the community knows about it. (MM to make map) Action: Ongoing (will finalise when we have a defib) MM talking to ACEN.	MM	ONGOING
4.1.14 MR to talk to ACEN to see if they can support the purchase of a 24hr defib for Bundarra. Action: Mick talked to ACEN, a request for support will be needed. Submission from committee via Rotary or Uralla Business Chamber as the 'lead' for the project. MM Talking to ACEN. RFS are willing to come and do training when we get one in place.	DID	ONGOING
4.1.15 Investigate pedestrian crossing on south end of main street. Advocate with traffic committee. Action: Going to next Traffic Control Meeting. Will be in a few months. David Counsel has some ideas, we will get a bit of a report from him.	DID	ONGOING
4.1.16 Mick to look at opening times and days for tip, it hasn't been open on Mondays. Action: People have been turned away because the Tip was 'full'. Staff aren't saying that's the case. Please send to Mick if anyone is told its full. It will be open 3 days a week. Thursday, Friday, Sunday. Discussion around what days might be better. Talk to staff about maybe swapping days. Need to manage the resources that we have to try to get the best outcome. Needs one day on the weekend. Committee would like it to be open 4 days a week. Look at different days and staff	DID	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
to work out what might work better. Tip is due to have some works done next month to make it more accessible.		

GM = General Manager
 DID = Director Infrastructure & Development
 MCI = Manager Civil Infrastructure
 AM = Asset Manager
 ESO = Executive Support Officer
 BCC = Bundarra Community Committee

4.2 Update from Mardi Cook - RFS

RFS Group Officer for this area. Community concerned, Bundarra sitting on the fringe and there are many members who live in town but work out of town which makes it a struggle. A few new members have signed up recently. Seems to be a disconnect with young members in the area.

Series of small plug ins to get community awareness out there, it’s a giant PR exercise. Some HR burns being planned in area. Young members group can come out and do one, TAS cadets are coming out to do one. District Exercise coming to Bundarra on November 1st, original one was too wet to go ahead. Committee to sell it, get people there, sign up on the day. RFS will bring training to the community so they don’t have to travel. Can council get mobile road signs? advertise district exercise. Fuel loads, permits are in place, RFS can help landholders do burns if they request. Community to talk to RFS (Armidale) for hazards if they need!

ACTION:

Committee to spread the word about RFS
 Council to see if they can get electronic signs to advertise the district exercise.

4.3 Council Update

- School ag plat driveway
- Sewerage smell
- Footpath

ACTION:

Keep above on list to follow up next meeting.

5. LATE ITEMS/GENERAL BUSINESS

- Library is open again, renovations nearly completed, just waiting for computers now.
- MM – possibility of having a pharmacy in Bundarra 2 days per week. Will find out in November. Most likely at Grace Munro.
- Committee would like something in the monthly newsletter about Bundarra in each issue. Sinead to talk to MM about this.
- Laura Road works (Thunderbolts Way), 1.7kms, drainage, culvers extensions, widen verge of road, starting next week.
- Increase in Police presence is noted!
- Funding opportunities for defibs, community disaster preparedness and grass roots community organisations to look at.
- Bundarra Races were held, great day!

ACTION:

1. Sinead to talk to MM about what's happening in Bundarra to add to the Council Newsletter.
2. Look at grants that might be available and look at who to apply for them.

6. MEETING CLOSED/NEXT MEETING

The meeting closed at: 7:30 pm

Next meeting to be held: 6:00pm – 19th November 2025

7. ATTACHMENTS

7.1 Grants

Grassroots Grants - 2025

Closes: 31st of October 2025

Value: \$25,000 to \$50,000

Run By: Newcastle Permanent Charitable Foundation

<https://www.nsw.gov.au/grants-and-funding/clubgrants-category-3-fund/clubgrants-infrastructure>

Funding to support community infrastructure such as a multipurpose community hub or a service for an eligible community group.

<https://www.nsw.gov.au/grants-and-funding/clubgrants-category-3-fund/clubgrants-infrastructure-ready>

Funding to support disaster readiness infrastructure such as evacuation centres, capital equipment or a multipurpose community facility.

Defibrillator Grants Now

Member for Northern Tablelands Brendan Moylan is encouraging sporting clubs, and recreation facilities from across the region to apply for the Local Sport Defibrillator Grant Program. The program is aimed at providing a grant of up to \$3000 for clubs and facilities across NSW to purchase Automated External Defibrillators (AEDs).

For more information and to apply, visit

w.sport.nsw.gov.au/grants/local-sport-defibrillatorgrant-program#eligible-applicants

Applications close 1 December or until funding allocation is exhausted.

7.2 Appendix 2: Detailed Tree/Shrub Selection Matrix

Genus	Common Name/s	Tree Size (small= <7m, Medium=7- 15m, Large > above 15m)	Growth Rate	Type and Origin	Habit / Form	Useful Life Expectancy (Short = < 10 years, Medium= 10-30 years, Long > 30 years)	Flowering seasons	Planting location
<i>Fraxinus angustifolia</i>	Narrow leaf ash	Large	Moderate	Deciduous	pyramidal shaped	Long	Autumn	Parks, gardens and street
<i>Fraxinus oxycarpa</i> "Raywoodii"	Claret ash	Medium	Fast	Deciduous	Upright, open canopy	Long	Autumn	Parks, gardens and street
<i>Fraxinus excelsior</i> "Aurea"	Golden ash	Medium	Moderate	Deciduous, Exotic	Rounded, spreading	Long	Autumn	Parks, gardens and streets
<i>Liquidambar styraciflua</i>	Liquidambar or sweet gum	Large	Fast	Deciduous, Exotic	Pyramidal canopy	Long	Autumn	Parks, gardens and street
<i>Ginkgo bilboa</i>	Maidenhair tree	Medium	Very slow	Deciduous, Exotic	Open shrubby canopy	Long	Autumn	Street. parks, gardens
<i>Sapium sebiferum</i>	Chinese tallow	Medium	Fast	Deciduous	Irregularly oval, open canopy	Long	Autumn	Gardens and parks where there is space
<i>Malus floribunda</i>	Crab apple	Medium	Moderate	Deciduous, Exotic	Rounded	Long	Autumn	Hedging
<i>Murraya paniculata</i>	Mock orange	Small	Fast	Deciduous, Exotic	Rounded, densely-branched		Autumn	Garden
<i>Cotinus Coggygria</i>	Smoke bush	Small	Slow growing	Deciduous	Open-crown, round	Medium	Autumn	Parks, street, powerlines
<i>Prunus nigra</i>	Flowering plum	Small	Moderate	Deciduous	Rounded crown	Medium	Autumn	Parks, gardens and streets.
<i>Prunus serrulate</i>	Japanese flowering cherry	Medium	Moderate	Deciduous	Broad vase-shaped crown	Medium	Autumn	Larger gardens, streets and parks
<i>Acer rubrum</i>	Lipstick maple	Medium	Medium to Fast	Deciduous	Upright, rounded	Long	Autumn	Gardens and streets
<i>Acer palmatum</i>	Japanese maple	Small	Medium to Fast	Deciduous	Rounded to broad-rounded	Long	Autumn	Larger parks, gardens and wide streets
<i>Quercus coccinea</i>	Scarlet oak	Medium	Medium to Fast	Deciduous	Open, wide spreading	Long	Autumn	Street and Parks
<i>Nyssa sylvatica</i>	Tupelo	Medium	Medium	Deciduous	Upright, conical	Long	Autumn	Parks or open areas
<i>Quercus palustris</i>	Pin Oak	Large	Fast	Deciduous	Conical in shape	Long	Autumn	Parks or open areas

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<i>Pyrus calleryana</i>	Flowering pear	Medium	Fast	Deciduous	Upright, Oval or Rounded Shape	Medium	Autumn	Excellent park and shade tree, and can be used in streets
<i>Platanus orientalis</i> "digitat"	Oriental Plane	Large	Fast	Deciduous	Pyramidal to rounded	Long	Autumn	Nice shade, park or streets
<i>Quercus rubra</i>	Red oak	Large	Fast	Deciduous	Upright, rounded	Long	Autumn	Streets and open spaces/parks
<i>Koelreuteria peniculata</i>	Golden rain tree	Medium	Slow growing	Deciduous, Exotic	open branching and rounded	Long	Autumn	Streets and open spaces/parks
<i>Acacia baileyana</i>	Cootamundra wattle	Small	Fast	Deciduous	wide-spreading	Medium	Winter	Parks, Street
<i>Acacia implexa</i>	Hickory wattle	Small	Fast	Deciduous	Arching	Long	Autumn	Hedge
<i>Acacia fimbriata</i>	Fringed wattle	Small	Fast	Deciduous	globe-shaped	Medium	Winter	Parks and gardens
<i>Nothofagus gunnii</i>	Fagus beech	Small	Fast	Deciduous	Thick shrubby appearance.	Medium	Autumn/Wi nter	Street and hedge
<i>Hakea laurina</i>	Pincushion hakea	Small	Fast	Deciduous	Dense, Round	Long	Spring	Not in wet areas
<i>Acacia filicifoli</i>	Fern-leaved Wattle	Small	Fast	Native	Erect shrub	Medium	Winter/Spri ng	wide streets and parks
<i>Acacia melanoxylon</i>	Blackwood	Medium	Fast	Native	Upright and spreading	Medium	Spring/Sum mer	Parks
<i>Casuarina cunninghamiana</i>	River Oak	Large	Fast	Native	pyramidal	Long	Autumn	River banks to stabilise soils
<i>Eucalyptus blakelyi</i>	Blakel's Red Gum	Medium	Moderate	Native	V-shaped canopy	Long	Spring/Sum mer	Parks and gardens
<i>Eucalyptus melliodora</i>	Yellow Box	Large	Moderate to slow	Native	oval-shaped	Long	Summer	Parks and gardens
<i>Eucalyptus viminalis</i>	Manna gum, Ribbon gum, White Gum	Large	Fast	Native	Open crown	Long	Spring	Hedge
<i>Acacia rubida</i>	Red-stemmed Wattle	Small	Fast	Native	Erect	Medium	Winter	Hedge
<i>Acacia amoena</i>	boomerang wattle	Small		Native	Erect	Medium	Spring, Summer	Creek land and poorly drained soils

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<i>Callistemon sieberi</i>	Alpine or River Bottlebrush	Small	Fast	Native	Rounded	Long	Spring	Screen or informal hedge
<i>Callistemon citrinus</i>	Crimson Bottlebrush	Small	Slow	Native	Domed	Long	Spring and summer	Hedge, gardens
<i>Callistemon pungens</i>	Prickly Bottlebrush	Small		Native	Bushy	Long	Summer	Garden and landscape
<i>Bursaria spinosa</i>	Blackthorn	Small to medium	Fast	Native	Narrow to rounded	Long	Summer	Hedging and screening
<i>Leptospermum polygalifolium</i>	Common creek Tea Tree	Small	Fast	Native	Twiggy canopy	Long	Spring	Hedge
<i>Acacia rubida</i>	Red-stemmed Wattle	Small	Fast	Native	Erect to bushy	Long	summer	Screening
<i>Arbutus unedo</i>	Irish strawberry tree	small	Slow to moderate	Evergreen, Non native	Well-rounded dense canopy	Long	summer	Small gardens or parks along borders for screening
<i>Lagerstroemia indica</i>	Crepe myrtle	Small	moderate	Evergreen, Non native	Erect, wide-spreading	Long	Spring	Hedge for wider verges, nature strips, parks and reserves.
<i>Photinia robusta</i>	Many varieties/cultivars including "Red Robin"	Small	Fast	Evergreen, Non native	Domed	Long	Spring	Hedge
<i>Acer platanooides</i>	Crimson Sentry	Medium	Slow- moderate	Deciduous, Non native	Upright branching	Long	Summer and Autumn	Streets, parks and gardens
<i>Fraxinus Americana</i>	White Ash	Medium	Fast	Deciduous, Non native	Upright, rounded	Long		Street, parks and gardens
<i>Pistacia chinensis</i>	Chinese pistache	Medium	Moderate	Deciduous, Non native	upright oval, rounded	Long	-	Street, parks and gardens
<i>Ulmus parvifolia</i>	Chinese Elm	Large	Moderate	Deciduous, Non native	vase-shaped and spreading canopy	Long		Perfect for Shade tree in large spaces

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<i>Eucalyptus torquata</i>	Coral Gum	Small- Medium	Moderate	Native	Spreading	Long but not frost tolerant while young	-	Gardens and streets
<i>Eucalyptus leucoxydon</i>	Yellow, gum	10-30m	medium	native	upright	long	Autumn, winter	Windbreaks, shade, ornamental, well- drained soils
<i>Eucalyptus sideroxylon</i>	Mugga ironbark or red ironbark	Medium	Medium	native	Upright, bushy	Long	April to Dec	Streets, parks
<i>Eucalyptus acaciaformis</i>	Wattle-leaved peppermint	20m	Fast	Native	Upright, bushy	Long	Summer	Streets, reserves
<i>Eucalyptus dalrympleana</i>	Mountain white gum	40m	Fast	Native	Upright	Long	Autumn to spring	Parks reserves
<i>Eucalyptus pulverulenta</i>	Siller-leaved mountain gum	5-9m	Fast	Native	Upright	Long	Summer	Streets, parks, gardens
<i>Eucalyptus stellulata</i>	Black sally	15m	Fast	Native	Upright or mallee	Medium	Summer, autumn	Near water, along creek banks, etc.
<i>Eucalyptus gregsoniana</i>	Mallee snow gum	4-6m	Fast	Native	Small tree/shrub, attracts birds, bees	Medium	Winter, spring	Streets, gardens, well- drained soils
<i>Eucalyptus moorei</i>	Narrow-leaved Sally	6-10m	Fast	Native	Upright tree or mallee	Medium	Autumn	Streets, parks
<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	10-50m	Fast	Native	Upright	Long	Spring- summer	Parks, reserves
<i>Eucalyptus nicholii</i>	Narrow-leaved black peppermint	15-18m	Fast	Native	Upright bushy	Long	Autumn	Parks, reserves
<i>Eucalyptus lacrimans</i>	Weeping snow gum	15m	Slow	Native	Upright, pendulous	Long	Spring, summer	Damp areas, clay

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<i>Eucalyptus camphora</i>	Swamp gum	25m	Medium	Native	Upright	Long	Summer	Wet areas
<i>Eucalyptus coccifera</i>	Tasmanian snow gum	Medium	Medium	Native	Upright	Long	Summer	Parks, reserves
<i>Eucalyptus crenulata,</i>	Silver gum	Medium	Fast	Native	Upright, bushy	Long	Spring- summer	Streets, parks
<i>Eucalyptus gunnii</i>	Cider gum	Large	Fast	Native	Upright	Long	Anytime	Parks, reserves
<i>Eucalyptus neglecta</i>	Omeo gum	7m	Fast	Native	Spreading	Long	Summer	Streets, parks
<i>Eucalyptus urnigera,</i>	Urn tree	5-15m	Medium	Native	Urn shaped	Long	Autumn- winter	Streets, parks
<i>Eucalyptus risdonii</i>	Risdon peppermint	Small	Medium	Native	Upright pendulous	Long	Summer	Streets, parks
<i>Eucalyptus perriniana</i>	Spinning gum	Medium	Fast	Native	Upright, bushy	Long	Anytime	Streets, parks
<i>Eucalyptus parvula</i>	Small-leaved gum	10-15m	Fast	Native	Upright	Long	Summer	Streets, parks
<i>Eucalyptus megalocarpa</i>	Rosea	Small	Fast	Native	Upright	Long	Autumn, winter	Streets, well drained
<i>Eucalyptus kybeanensis</i>	Kybean mallee ash	4-6m	Medium	Native	Upright	Long	Spring	Streets, gardens
<i>Eucalyptus saxatilis</i>	Suggan Buggan mallee	Small	Medium	Native	Upright tree or mallee	Long	Autumn, winter	Parks, gardens

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<i>Acacia floribunda</i>	Gossamer wattle	6m	Fast	Native	Spreading	Medium	Spring	Streets, windbreaks
<i>Acacia dealbata</i>	Silver wattle	30m	Fast	Native	Upright, attractive blue foliage	Medium	Spring	Streets, parks
<i>Hakea salicifolia</i>	Willow-leaved hakea	3-5m	Fast	Native	Upright, bushy	Long	Spring	Streets, parks, windbreaks, gardens
<i>Melaleuca alternifolia</i>	Australian tea tree	7m	Medium	Native	Upright, attractive bark and flowers	Long	Spring	Streets, parks, wet areas
<i>Banksia integrifolia</i>	Coast banksia	Up to 25m	Medium	Native	Upright	Long	Winter	Streets, parks, well-drained
<i>Banksia marginata</i>	Silver banksia	Up to 12m	Medium	Native	Bushy	Medium	Winter	Gardens, parks, well-drained
<i>Banksia neoanglica</i>	New England Banksia	2.5m	Medium	Native	Bushy	Long	Winter	Gardens, parks, well-drained
<i>Allocasuarina littoralis</i>	Black she-oak	5-15m	Medium	Native	Bushy, upright	Long	Summer	Parks, gardens