



## MINUTES of

# Bundarra Community Committee Meeting

held 19 November 2025 at 6:05pm

Attachments: Rural Address Sign Application  
Draft Crown Land Plan of Management – Bundarra Downs Reserve 2025

### Attendance at Meeting:

#### Committee Members:

Peter Gregory  
Matthew Monk – Chair  
Alison Bayliss  
Lindsay Groth  
Jeffrey Dezius  
Rodney Hargrave  
Rebecca McLean  
John Layton  
Angela Iskov  
Theresa Layton

#### Councillors:

Jen Philp – Secretary  
Adam Blakester

#### Staff:

Toni Averay      General Manager  
Mick Raby      Deputy General Manager  
Steve Williams      Group Manager Corporate

#### Apologies:

Cr Leanne Doran  
Kylie Jarman  
Jennifer Dezius

#### Visitors and guests

Deb Cook  
Carolyn McMullen  
Kate Hannan  
Tania Swan

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## 1. OPENING AND WELCOME

The meeting was opened at 6:00pm

## 2. APOLOGIES BY COMMITTEE MEMBERS

## 3. CONFIRMATION OF MINUTES

The minutes of meeting held 15 October 2025 were confirmed.

### ACTION:

Jen to send to ESO for distribution.

## 4. ITEMS:

### 4.1 Business Arising From Previous Minutes

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<p>4.1.1 Brightening Street lights, getting quote from Essential Energy.</p> <p><b>Action:</b> Awaiting quotes, can then proceed depending on the quote.</p>	DID	ONGOING
<p>4.1.2 Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved.</p> <p><b>Action:</b> Angela and Open Garden crew can take this on, talk to them about what is best for community and bring to the next meeting.</p>	BCC	ONGOING
<p>4.1.3 Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Hannah, has some ideas but is still unwell.</p> <p><b>Action:</b> Expects to be able to do something in December, ideas should be available for next meeting.</p>	PG	ONGOING
<p>4.1.4 Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop. Ongoing. MM to look at various noticeboards around town for better communications. Look at council to do mail outs for better information sharing in Bundarra</p> <p><b>Action:</b> Look at other Business, combine with other noticeboard ideas.</p>	MM	ONGOING
<p>4.1.5 Continue working on caravan park layout and upgrades. Locks are there, signs are there, locks to go on toilets, looking at 14 sites. Confirming boundaries. Some painting is needed, only has a mud map at the moment. There is a constant flow of people using the caravan park and still not paying.</p> <p><b>Action:</b> Dean to talk to Bec about fencing the boundaries. Talk to the one person staying there to move now their house has gone through. Talk to Ruth at the pub about what might make the process better.</p>	KJ	ONGOING
<p>4.1.6 Emu creek sign ordered, leave on list for when completed.</p> <p><b>Action:</b> Sign is up. Complete</p>	DID	COMPLETE
<p>4.1.7 Signs at each end of town - Committee to put a proposal together and bring to next meeting. Transport for NSW to install. MR to talk to TfNSW, take to Local Traffic Forum</p> <p><b>Action:</b> Need to know what we want on it, Mick has list!</p>	MM	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
4.1.8 Community first aid/cpr – leave on list, wait for responses from community college. <b>Action:</b> Looking at dates that don't clash with other events. Community College hasn't responded to attempts to reach out lately.	JP	ONGOING
4.1.9 Air conditioning for hall – Mick to get quote Dean has got a bit of a quote together. Need to get a specialist out to assess to do scope of work. Look at using the Hall as an approved evacuation centre as this might open up more funding opportunities. Currently the Hall meets the requirements as a 'safer place' not a community evacuation centre. <b>Action:</b> Mick confirm where the current evacuation centre is and to organise audit of said evacuation centre.	DID	ONGOING
4.1.10 Get an update from KJ on hall bookings to bring to next meeting <b>Action:</b> Ongoing.	KJ	ONGOING
4.1.11 Make a map of where defibs are, advertise where they are and who to contact, and make sure the community knows about it. (MM to make map) <b>Action:</b> Ongoing (will finalise when we have a defib) MM talking to ACEN in January.	MM	ONGOING
4.1.12 MR to talk to ACEN to see if they can support the purchase of a 24hr defib for Bundarra. Mick talked to ACEN, a request for support will be needed. Submission from committee via Rotary or Uralla Business Chamber as the 'lead' for the project. MM Talking to ACEN. RFS are willing to come and do training when we get one in plac <b>Action:</b> Wait for meeting in January to see if we can get a defib.	DID	ONGOING
4.1.13 Investigate pedestrian crossing on south end of main street. Advocate with traffic committee. 'safe crossing' in the middle of the road, has been approved by the local traffic forum. The cost would be large due to the width of the road, so it might be a walkway across the culvert next to the road instead. Decide whether a 'safe place crossing' or a walkway across the culvert is best. It will also widen the road a bit <b>Action:</b> Vote, safe place vs culvert crossing, unanimous for culvert crossing.	DID	ONGOING
4.1.14 Mick to look at opening times and days for tip, it hasn't been open on Mondays. People have been turned away because the Tip was 'full'. Staff aren't saying that's the case. Please send to Mick if anyone is told its full. It will be open 3 days a week. Thursday, Friday, Sunday. Discussion around what days might be better. Talk to staff about maybe swapping days. Need to manage the resources that we have to try to get the best outcome. Needs one day on the weekend. Committee would like it to be open 4 days a week. Look at different days and staff to work out what might work better. Tip is due to have some works done next month to make it more accessible. Communicate with Tip staff further. Works are beginning to make the area more workable this week <b>Action:</b> Jen to make survey monkey survey to distribute to community to establish what days would be most suitable for it to be open.	DID	ONGOING
4.1.15 School Ag plot, curb and gutter. Funding will need to be sourced via department of education. Council is not responsible for an access point into the property, that responsibility lays with the property owner.	DID	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<b>Action:</b> Council (Dean and David) can work with Department of Education Assets management team.	DW/ DC	
4.1.15 Sewerage Smell, still smells. Council have been doing trials with an aerator and regular chemical treatment. Seems to be worse over the weekend. Town pods smelt over the weekend. Ongoing.	DID	ONGOING
<b>Action:</b>		
4.1.17 Footpath. Grant funding has been approved for 220m from Grace Munro for a footpath.	DID	ONGOING
<b>Action:</b>		
4.1.18 Council Newsletter e newsletter is available, Bundarra section each month, summary of what we talk about at each meeting to go in the newsletter.	GM	ONGOING
<b>Action:</b> Jen to do a summary of each meeting to put into the newsletter monthly.	JP	ONGOING

GM = General Manager  
 DID = Director Infrastructure & Development  
 MCI = Manager Civil Infrastructure  
 AM = Asset Manager  
 ESO = Executive Support Officer  
 BCC = Bundarra Community Committee

## 4.2 Property Signage, Address Clarification for Emergency Services

Emergency services didn't know where to go when a resident had a heart attack. This person had to walk to the end of his (600m) driveway to meet the ambulance. There is the option to buy a 'blue' sign that states the address and property name. It is \$360(ish) and there is an application form. Tania Swan will help promote in the area.

### **ACTION:**

Committee to circulate the application form, get awareness out in the community. Tania to put together a story to accompany awareness drive.

## 4.3 Council Update

See throughout mins.

### **ACTION:**

Draft plan management is out for public expedition 'Bundarra Downs' add link to mins.

## 5. LATE ITEMS/GENERAL BUSINESS

1. Digital noticeboard for the community. Discussion around if it would be worthwhile, wait until January to see if we can get a grant for it with ACEN. Work with Lions Club, they are supportive. General chat seems very supportive. Get Council to see what we need on their end, will need to go through the Council process for approval.

### **ACTION:**

Meet with ACEN in January.

2. How do we find out information on Council buildings and facilities for hire?

**ACTION:**

Use of Public Land and Venue Hire Uralla Shire Council See link.

3. A few delays on the Laura bridge roadworks. Will likely to be 60km/hr over the Christmas break. More works will be completed in the new year.
4. Discussion around speed limits on rural roads. TfNSW is the department in charge, not council. Federal government has also started an enquiry into unsigned rural roads reducing the speed limit to 70km/hr from 100km/hr. Council do not support this.
5. We have had this committee for 12 months! Can everyone go away and think about what we have achieved in the last year and bring to the next meeting.

**ACTION:**

BCC to bring to next meeting.

6. Started to get involved with community and volunteers in Bundarra, in the last month Bundarra has held significant events. 900 people for Bundarra races, Bundarra pony club 50 kids. Jamboree the following weekend 70 kids. National camp draft 250 people attended. Open gardens 300 people. Based on the population of Bundarra, the volunteers have done an incredible job over the past month to get events happening.
7. Work on communication for the community to enhance what we are doing around Bundarra.
8. Next meeting will be short and then Christmas dinner at the pub after! Send to Jen if you will be there.

**ACTION:**

Let Jen know if you can come to next meeting/dinner at the Pub.

## 6. MEETING CLOSED/NEXT MEETING

The meeting closed at: 8:18 pm

Next meeting to be held: 6:00pm - 17th December 2025 followed by dinner at the Pub.



# Rural Address Sign Application

Uralla Shire Council PO Box 106, 32 Salisbury Street, Uralla NSW 2358

e: council@uralla.nsw.gov.au | w: www.uralla.nsw.gov.au | p: 02 6778 6300 | f: 02 6778 6349

Rural address numbers are allocated based on the distance from the beginning of the road to the access/entrance to your property as per *Rural Address Standards (AS:NZS:4819:2011)* and the *NSW Address Policy & User Manual*.

Rural address signs are available for rural ratepayers to order and purchase. Uralla Shire Council has two versions of rural address signs, a yellow post or reflective blue with white letters sign. (Please indicate which rural address sign you require by ticking the appropriate box.)

**Yellow post** – a short post with white numbers on black background displayed vertically down post. (Post approximately 1 metre high installed)  
**\$85.50** including GST each (includes installation)

**Blue sign** – reflective blue with white letters including property name (if required), road number and road name. (Sign approximately 600mmx450mm, mounted on metal pole, approximately 2 metres high installed)  
**\$360.00** including GST each (includes installation)

## Property Details, Applicant and Owner's Consent

### Property Address

Street Address: \_\_\_\_\_ Locality: \_\_\_\_\_

Property Name: \_\_\_\_\_

Lot and DP, Portion, or Section: \_\_\_\_\_

Please advise how your access/entrance is identified, e.g., *white gate, wooden fence, stone entrance*. If required, please sketch a map clearly indicating your property entrance on the reverse of this form:

\_\_\_\_\_

### Applicant/Owner

Name &/or Company (if applicable): \_\_\_\_\_

Applicant's Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

OFFICE USE		
<b>Customer Service</b>		<b>Depot</b>
Date Received:	Acknowledgement sent:	Purchase Order #:
Receipt Number:	Authority updated (if applicable):	Order Sent:
Fees:		

**Submit this form to:**

Uralla Shire Council,  
32 Salisbury Street (or PO Box 106)  
URALLA NSW 2358  
or via email: [council@uralla.nsw.gov.au](mailto:council@uralla.nsw.gov.au)



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**Plan of Management:**

**Bundarra Downs Reserve  
(Crown Reserve 1013348)**

**March 2025**

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### 1.1.1 INFORMATION ABOUT THIS DOCUMENT

<b>Date Adopted by Council</b>		<b>Resolution No.</b>	
<b>Document Owner</b>	Director Infrastructure and Development		
<b>Document Development Officer</b>	Manager Environment & Waste		
<b>Review Timeframe</b>	In the subsequent year following adoption; then every four years		
<b>Last Review Date:</b>	2025	<b>Next Scheduled Review Date</b>	2029

#### 1.1.1.1 Document History

<b>Doc No.</b>	<b>Date Amended</b>	<b>Details/Comments eg Resolution No.</b>
1	2013	Approved by Uralla Shire Council.
2	May 2017	Document reviewed. Management Objectives updated.
3	September 2020	Update prepared by Manager Environment and Waste
3.1	August 2021	Update prepared by Manager of Development and Planning
3.2	July 2022	Document update for presentation to Council
3.3	March 2025	Documented updated Manager Environment and Waste
3.4	May 2025	Documented received approval to progress to public exhibition and Minister's consent to adopt
3.5	October 2025	

#### Further Document Information and Relationships

<b>Related Legislation*</b>	<p><i>Local Government Act 1993 (NSW)</i>  <i>Local Government (General) Regulation 2021 (NSW)</i>  <i>Crown Land Management Act 2016</i>  <i>Environmental Planning and Assessment Act 1979</i>  <i>Biodiversity Conservation Act 2016</i>  <i>Biosecurity Act 2015</i>  <i>Fisheries Management Act 1994</i>  <i>Rural Fires Act 1997</i>  <i>Water Management Act 2000</i>  <i>Protection of the Environment Operations Act 1997</i>  <i>Companion Animals Act 1998</i>  <i>Environment Protection and Biodiversity Conservation Act 1999</i>  <i>Disability Discrimination Act 1992</i>  <i>Telecommunications Act 1996</i></p>
<b>Related Policies, Procedures/Protocols, Statements, documents</b>	<p>Uralla Local Environmental Plan (LEP)          Uralla Shire Council Open Space Strategy          Bush Regeneration Strategy          Plan of Management: Crown Reserve Parks          Plan of Management: General Community Use Reserves (Rural Services)          Plan of Management: Racecourse Lagoon          Plan of Management: Gostwyck Road Reserve          Plan of Management: Uralla Old Court House</p>

Note: Any reference to legislation will be updated in the policy as required. See website at <http://www.legislation.nsw.gov.au> for current Acts, Regulations and Environmental Planning Instruments.

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## **EXECUTIVE SUMMARY**

Uralla Shire Council's plans of management provide direction as to the use and management of council-owned community land and council-managed Crown reserves classified as community land in the Uralla Shire local government area. These plans of management are a statutory requirement under Section 3.23 of the *Crown Land Management Act 2016* and Section 36 of the *Local Government Act 1993*.

This plan of management, adopted on **XX XXXXX XXXX** by Uralla Shire Council, addresses the management of Crown reserve 1013348, being the Bundarra Downs Reserve located at Bendemeer Street within the township of Bundarra. The plan of management outlines the way the land will be used and provides Council with a framework which enables decisions regarding the Bundarra Downs Reserve to be made in a consistent and equitable basis.

The Bundarra Downs Reserve is owned by the NSW State Government (the Crown) and is managed by Uralla Shire Council as the Crown land manager under the *Crown Land Management Act 2016*.

Uralla Shire Council acknowledges the Traditional Custodians of the land on which the reserve is situated. Council recognises their sacred connection to Country and pays respect to Elders past, present and emerging.



*The Reserve provides habitat for the Regent honeyeater, listed as a critically endangered species under the NSW Threatened Species Act 1995.*

## 1 INTRODUCTION

### 1.1 Purpose of this plan

The Crown Land Management Act 2016 commenced on 1 July 2018 which introduced legislation to govern how Crown land is used and managed for the benefit of the community in New South Wales.

Council manages Crown reserve land as if it were public land under the *Local Government Act 1993*. Therefore, all Crown reserve land designated as community land requires a plan of management under the *Local Government Act 1993*.

A plan of management is a statutory instrument which provides strategic planning and governance for the management and use of land.

The purpose of this plan of management is to:

- Contribute to Council's strategic goals and vision as set out in the Community Strategic Plan;
- Comply with the Local Government Act 1993 and the Crown Land Management Act 2016;
- Provide clarity in the future development, use, and management of the community land; and
- Provide Council with a framework in managing Crown reserves which enables consistent and equitable decision making and supports a unified approach to meeting the varied needs of the community.

Bundarra Downs Reserve, more commonly known as Bundarra Nature Park, is a Crown reserve and is classified as community land under the *Local Government Act 1993*. Council manages this reserve in order to improve the recreational, social, and ecological values of the site for the benefit of the community. This plan of management provides a management framework to assist Council to strategically allocate funds and direct resources toward improvement projects in line with the reserve's dedicated purpose.

### 1.2 Corporate objectives

This plan has been developed to align with Council's Integrated Planning and Reporting (IP&R) framework. The IP&R framework directs Council's works and services on behalf of the community and consists of three tiers:

- **Community Strategic Plan:** The Community Strategic Plan describes the community's vision and Council's mission for a period of ten or more years. The development of the Community Strategic Plan is led by the Mayor and Councillors and through engagement with the community to determine the community's priorities and aspirations for the future and to plan strategies to achieve them.
- **Delivery Program:** The Delivery Program is a four-year plan which translates the community's strategic goals into clear actions by outlining the Principal Activities that support the delivery of the Community Strategic Plan.
- **Operational Plan:** The Operational Plan is an annual plan containing detailed actions to achieve the community priorities outlined in the Community Strategic Plan and the Delivery Program. The Operational Plan is prepared each year and identifies the projects, programs and activities that Council will conduct to achieve the commitments of the Delivery Program. Actions may be adjusted at the end of the reporting cycle for their continued alignment with the Community Strategic Plan and Delivery Program.

Council's community land management is guided by this framework. Therefore, the management objectives of the Bundarra Downs Reserve detailed in this plan have been developed in accordance with the goals and strategies of the Community Strategic Plan, the principal activities described in the Delivery Program, and the annual actions contained in the Operational Plan.

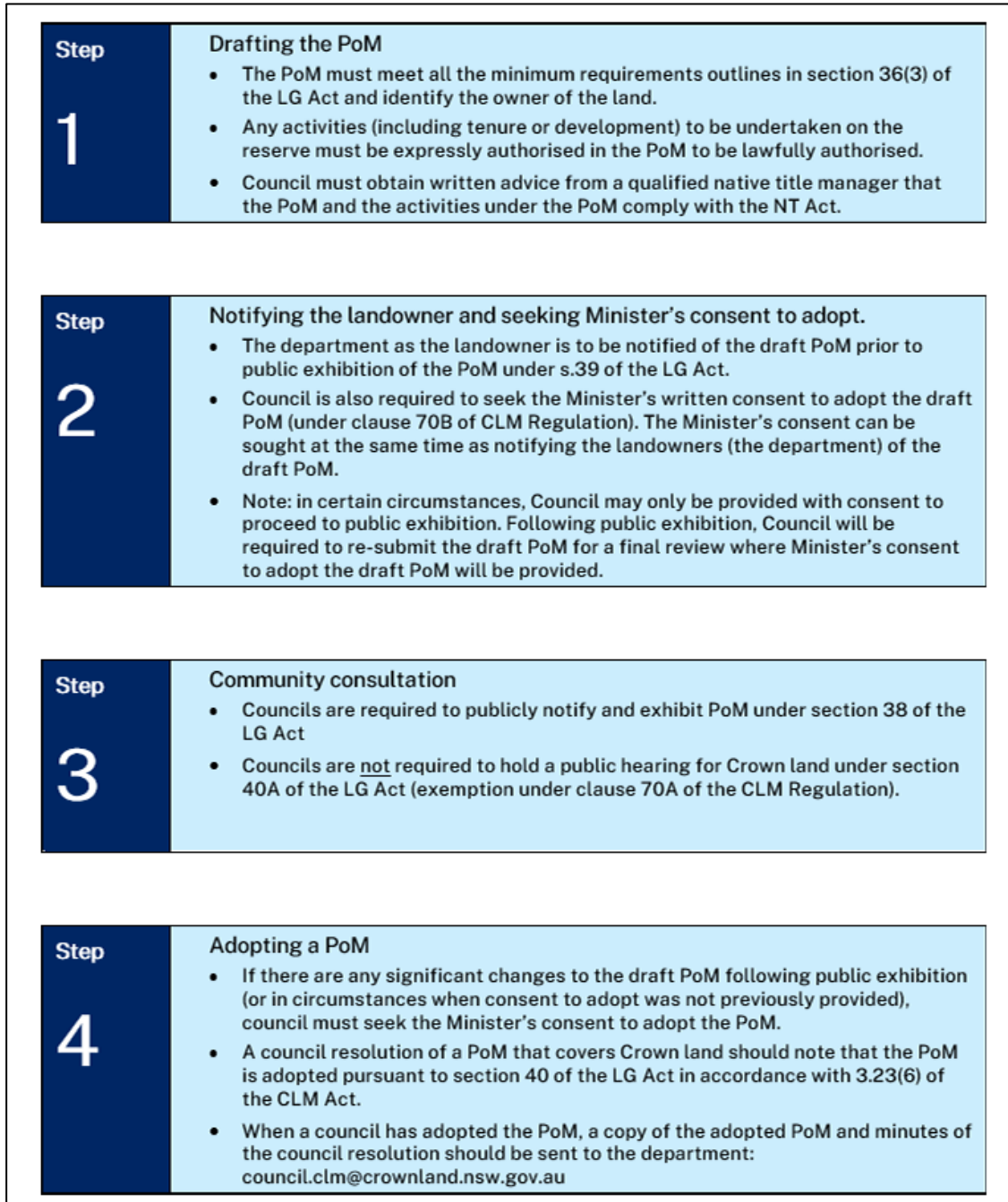
The primary strategic objectives, strategies and activities associated with this plan of management are set out in the table 1 below.

CSP Strategic Objective	CSP Strategy	Delivery Program Activity
1. We have an accessible inclusive and sustainable community	1.2 A safe, active and healthy shire	(N/A)
2. We drive the economy to support prosperity	2.3 Communities that are well serviced with essential infrastructure	2.3.8 Maintain parks, gardens, recreation facilities and open spaces
3. We are good custodians of our environment	3.1 To preserve, protect and renew our beautiful natural environment	3.1.5 Manage Crown Lands under Council care and control
4. We are an independent shire and well-governed community	4.1 Informed and collaborative leadership in our community	(N/A)

**Table 1: Linkage to the Integrated Planning and Reporting Framework**

### 1.3 Process of preparing this plan of management

The process undertaken by Council in preparing this plan of management is illustrated in Figure 1.



**Figure 1:** Process for preparing a plan of management (POM) for council-managed Crown reserves

#### **1.4 Review of this plan of management**

This plan of management will require regular review to maintain alignment with community values and changing community needs and priorities.

Management of the reserve will be assessed against the performance measures listed in section 5 of this plan. The performance measures will be reviewed following the first year of the commencement of the plan of management. Thereafter, a review of the plan of management will occur on a cycle consistent with Council's Integrated Planning and Reporting milestones. Each new phase of Council's Delivery Program will include a comprehensive review of the efficacy of all performance targets and their appropriateness in delivering the objectives within the plan of management.

The community will have an opportunity to participate in reviews of this plan of management. Prior to adoption by Council the plan of management will be placed on public exhibition and open to submissions by the community.

#### **1.5 Community consultation in the development of this plan of management**

As community land has been dedicated for the enjoyment of the public, regular engagement with and feedback from the community is an important tool in defining Council's reserve management priorities.

Council undertakes community engagement in accordance with its Community Engagement Policy and Community Engagement Strategy. These documents guide Council's engagement with the community so as to understand the community's desires and needs, and to use resulting information to plan and develop targeted services for the areas in which it operates.

The first version of this document was developed in 2011 in conjunction with the Bundarra community via a public meeting to gather information for community preferences regarding future reserve management. The meeting was attended by members of the community including local business owners and the Bundarra Public School. The notes from the meeting are attached to this plan at Appendix 1.

The meeting was followed by a public submission process that provided community input toward the development of the plan.

Following the commencement of the *Crown Land Management Act 2016* the Uralla Shire community was consulted with respect to the historic use and values of Council managed Crown reserves. Feedback from the community assisted Council's decision making process toward the appropriate framework for the future management of Council managed Crown reserves.

This plan of management was placed on public exhibition from **XX XXXX XXXX** to **XX XXXX XXXX**, in accordance with the requirements of section 38 of the *Local Government Act 1993*. A total of **XX** submissions were received. Council considered these submissions before adopting the plan of management.

In accordance with section 39 of the *Local Government Act 1993*, prior to being placed on public exhibition, the draft plan of management was referred to the Department of Planning, Industry and Environment – Crown Lands, as representative of the State of New South Wales, the owner of the Reserve. Council has included in the plan any provisions that have been required by the Department of Planning, Industry and Environment – Crown Lands.

Council also sought community input for public land management as part of Council's development of its Open Space Strategy in 2018. Community consultation included public meetings to assist Council's development of its strategic reserve management framework.

## 1.6 History of this plan of management

Bundarra Downs Reserve (Reserve 1013348) was dedicated to the community on 27 April 2007 for the purpose of public recreation. Following community consultation in 2011, the NSW Department of Crown Lands provided the reserve with the additional purpose of environmental protection.

Uralla Shire Council was nominated manager of the Bundarra Downs Reserve Trust in 2007.

Council developed the first version of this plan of management in 2013 in consultation with the Bundarra community and the NSW Department of Crown Lands.

Following the commencement of the *Crown Land Management Act 2016* on 1 July 2018, Council became the Crown Land Manager of the reserve.

The first amendment to the plan was made following the introduction of the *Crown Land Management Act 2016*.

## 2 DESCRIPTION OF THE LAND

### 2.1 Location

Bundarra Downs Reserve, more commonly referred to as Bundarra Nature Park, lies within the township of Bundarra. The reserve is bordered by the Gwydir River to the east and Bendemeer Street (Thunderbolts Way) to the west as shown in Figure 2 below. A road reserve and car park border the reserve to the south and north respectively. To the east is the Bundarra Multipurpose Courts.



**Figure 2:** Location of Bundarra Downs Reserve within the township of Bundarra

## **2.2 Site description**

The reserve comprises park and natural areas. Mown areas are established at and near the entrance, picnic table, and the walking track in order to provide easy access to the facilities. The walking track consists of a natural surface and is mown regularly.

The natural area of the reserve consists of remnant bushland derived from an endemic Box Gum Grassy Woodland community.

The reserve is ecologically connected with the Gwydir River corridor to the east. The combined bushland area of the reserve and riparian area provides a corridor for wildlife movement through Bundarra.

Bundarra Downs Reserve contains limited infrastructure which presently consists of:

- An installed wooden seat and picnic bench;
- Signage indicating plant species and general biodiversity related information; and
- A wire perimeter fence.

The Bundarra multi-purpose courts were constructed in 2021 and are located in the adjacent Lot 1/9/DP758181.

## **2.3 Owner of the land**

The land is owned by the NSW State Government (Crown Lands). The reserve is managed by Uralla Shire Council as Crown land manager under the provisions of the *Crown Land Management Act 2016*.

The land parcels subject to this plan of management are not currently subject to any trust, estate, interest, dedication, condition, restriction or covenant.

## **2.4 Land to which this plan applies**

The Bundarra Downs Reserve occupies Lot 701 and 702 in Deposited Plan 93180. The reserves covers a total area of approximately 2.6 hectares.

## **2.5 Condition of land**

The land is in a relatively natural condition, consisting of remnant bushland derived from an endemic Box Gum Grassy Woodland community. The topography of the reserve is unmodified.

## **3 BASIS OF MANAGEMENT**

### **3.1 Guidelines and core objectives for management of community land**

The management of community land is governed by the categorisation of the land, its purpose, and the core objectives of the relevant category of community land. Council may then apply more specific management objectives to community land, however these must be compatible with the core objectives for the land.

Community land is valued for its important role in the social, intellectual, cultural, and physical enrichment of residents, workers, and visitors to the Uralla Shire area.

### 3.2 Restrictions on management of Crown land

Council is the Crown land manager of the Crown reserves described in this plan of management in accordance with the legislation and conditions imposed by the Minister administering the *Crown Land Management Act 2016*. The use of the land described in this plan of management must:

- Be consistent with the purpose for which the land was dedicated or reserved;
- Consider native title rights and interests and be consistent with the provisions of the *Native Title Act 1993 (Cth)*;
- Consider the inchoate interests of Aboriginal people where an undetermined Aboriginal Land Claim exists;
- Consider and not be in conflict with any interests and rights granted under the *Crown Land Management Act 2016*; and
- Consider any interests held on title.

### 3.3 Community land categorisation

Under the *Local Government Act 1993*, councils must categorise all community land according to the purpose for which it was originally dedicated. In accordance with the original purpose, one or more categories can be applied to a single reserve.

The *Local Government Act 1993* defines five categories of community land:

**Park** – for areas primarily used for passive recreation.

**Sportsground** – for areas where the primary use is for active recreation involving organised sports or the playing of outdoor games.

**General community use** – for all areas where the primary purpose relates to public recreation and the physical, cultural, social, and intellectual welfare or development of members of the public. This includes venues such as community halls, scout and guide halls, and libraries.

**Cultural significance** – for areas with Aboriginal, aesthetic, archaeological, historical, technical, research or social significance.

**Natural area** – for all areas that play an important role in the area's ecology. This category is further subdivided into bushland, escarpment, foreshore, watercourse and wetland categories.

Bundarra Downs Reserve was dedicated for the purpose of public recreation. In 2011, Crown Lands provided the reserve with the additional categorisations as part Park and part Natural Area – Bushland mainly for the preservation native plant and animal species.

Parks are defined in clause 104 of the *Local Government (General) Regulation 2021* as land which is improved by landscaping, gardens or the provision of non-sporting equipment and facilities, and for uses which are mainly passive or active recreational, social, educational and cultural pursuits that do not intrude on the peaceful enjoyment of the land by others.

Natural areas are defined in clause 102 of the *Local Government (General) Regulation 2021* as land whether or not in an undisturbed state, possesses a significant geological feature, geomorphological feature, landform, representative system or other natural feature or attribute that would be sufficient to further categorise the land as bushland, wetland, escarpment, watercourse or foreshore.

The land categorisation of Bundarra Downs Reserve is illustrated in Figure 4.



**Bundarra Nature Park**

**Legend**

- Nature Park Boundary
- Park Boundary
- Picnic Table
- Walking Track
- Natural Area - bushland
- Park



The map is created from a subset of data from the Uralla Shire Council Geographic Information System (GIS) database. Council makes no claims, no representations, and no warranties, express or implied, concerning the validity (express or implied), the reliability or the accuracy of the GIS data and GIS data products furnished by the Town, including the implied validity of any uses of such data.

**Figure 4:** Land categorisation and infrastructure at Bundarra Downs Reserve

### **3.4 Relevant legislation, policies and procedures**

#### **3.4.1 Land classification and reclassification**

The *Local Government Act 1993* requires that all land held by Council must be classified as either operational or community. Council managed community lands must also provide for the capacity for reclassification as operational.

Under the *Crown Land Management Act 2016*, reclassification of community land can be facilitated through the following process:

Ministerial consent to manage land as operational where a council manager can demonstrate that either the land:

Does not fall within any of the categories for community land under the *Local Government Act 1993*; or,

Could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land.

A council must give at least 28 days public notice of the proposed resolution to allow for public submissions.

#### **3.4.2 Plans of management**

The *Crown Land Management Act 2016* requires council managers to adopt a plan of management for any Crown reserve for which it is the appointed Crown land manager and is classified as community land under the *Local Government Act 1993*.

While all plans of management must be developed in accordance with the public exhibition requirements of the *Local Government Act 1993*, if the draft first plan of management does not add, change or alter the initial assigned categories, the council manager will not be required to hold public hearings but must give public notice.

Under the *Local Government Act 1993*, if the draft first plan of management alters the categories assigned as provided by this section, the council manager must:

obtain the written consent of the Minister to adopt the plan if the re-categorisation would require an addition to the purposes for which the land is dedicated or reserved,

hold public hearings under section 40A of the *Local Government Act 1993*.

#### **3.4.3 Express Authorisation of leases, licenses and other estates**

Section 46 of the *Local Government Act 1993* provides Council with the authority to grant conditional leases, licenses or other estates for the use of community land with Express Authorisation associated with a plan of management.

A list of activities permitted under Express Authorisation is included in section 6.4.

The use or occupation of community land for these purposes is prescribed only if the use or occupation does not involve the erection of any building or structure of a permanent nature.

#### **3.4.4 Legislative requirements for community consultation**

Sections 38 and 40 of the *Local Government Act 1993* set out the requirements for public notice and public exhibition for all Council managed community land reserves. These requirements are summarised in Table 2 overleaf.

Section	Requirement
<b>38. Public notice of draft plans of management</b>	(1) A council must give public notice of a draft plan of management.
	(2) The period of public exhibition of the draft plan must be not less than 28 days.
	(3) The public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council.
	(4) The council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter which it considers appropriate or necessary to better enable the draft plan and its implications to be understood.
<b>40. Adoption of plans of management</b>	(1) The council must hold a public hearing in respect of a proposed plan of management (including a plan of management that amends another plan of management) if the proposed plan would have the effect of categorising, or altering the categorisation of, community land under section 36 (4).
	(2) However, a public hearing is not required if the proposed plan would merely have the effect of altering the categorisation of the land under section 36 (5).

**Table 2: Statutory Guidelines for Public Notice and Public Exhibition**

### 3.4.5 Other relevant legislation and statutory controls

In addition to the *Local Government Act 1993* and the *Crown Land Management Act 2016*, the provisions of which this plan of management has been drafted, Council must also comply with other legislation relevant to the management of community lands, including but not limited to:

New South Wales:

- *Environmental Planning and Assessment Act 1979*
- *Biodiversity Conservation Act 2016*
- *Fisheries Management Act 1994*
- *Rural Fires Act 1997*
- *Water Management Act 2000*
- *Protection of the Environment Operations Act 1997*

Commonwealth:

- *Environment Protection and Biodiversity Conservation Act 1999*
- *Biosecurity Act 2015*
- *Disability Discrimination Act 1992*
- *Telecommunications Act 1996*

Furthermore, Council is guided by key plans and strategies which inform the management of public lands, including:

- **Open Space Strategy (Draft)** – The Uralla Shire Council Open Space Strategy provides a framework to assist Council’s decision making in the future planning and development of Uralla Shire open spaces. The strategy acknowledges the importance in providing the community with high quality open space, whether purposed for active or passive recreation and/or improving and preserving biodiversity. This document is under development at the date of preparation of this plan of management.

- Bush Regeneration Strategy – The Uralla Shire Council Bush Regeneration Strategy employs the principles of ecological restoration, which is the process of restoring natural ecosystems to a state where they can support their own regenerative processes. This strategy helps Council improve biodiversity in reserves with significant environmental attributes.

### **3.5 Land comprising habitat of threatened or endangered species**

An ecological assessment of the site undertaken in 2019 concluded that part of the reserve and the adjacent bushland contain flora and by association fauna species that diagnostically represent the ecological attributes of a *White Box - Yellow Box - Blakely's Red Gum Grassy Woodland and Derived Native Grassland*.

*White Box - Yellow Box - Blakely's Red Gum Grassy Woodland and Derived Native Grassland* is listed as a Critically Endangered Ecological Community under Federal legislation. Additionally, some flora and fauna species recorded in the reserve are listed as Vulnerable, Endangered or Critically Endangered under the *NSW Threatened Species Conservation Act 1995*. This information has been cross referenced by a check of the relevant databases and attached to this plan at Appendix 3.

The area of remnant *White Box - Yellow Box - Blakely's Red Gum Grassy Woodland and Derived Native Grassland* justifies the added purpose of 'environmental protection.' Subsequently, management objectives for the reserve include targets for ecological conservation.

### **3.6 Land comprising significant natural features**

Aside from the ecological attributes within the bushland area of the reserve, the land does not possess a significant geological feature, geomorphological feature, landform, representative system or other natural feature or attribute that would be sufficient to further categorise the land as a wetland, escarpment, watercourse or foreshore.

### **3.7 Native title management**

According to the National Native Tribunal Register, the land to which this plan of management applies is registered to the Gomeroi people. A copy of the registration is provided below.

Application name: Gomeroi People

Federal Court File No: NSD37/2019

Date filed: 20 December 2011

Registration test status: The Native Title Registrar has accepted this application for registration.

Native title advice was received from the relevant native title manager on 13<sup>th</sup> September 2019. The Native Title Manager advised that:

The activities contained in this plan of management are valid future acts under subdivision J of the *Native Title Act 1993 (Cth)*.

Section 24JA (2) - the later act is done in good faith and consists of the use, by the statutory authority or any person, of the land or waters for the particular purpose for which the reserve is dedicated.

### **3.8 Aboriginal cultural significance**

The land subject to this plan of management does not include the presence on the land of any known items identified as having Aboriginal historical or cultural significance. Work at the reserve is undertaken with respect to due diligence guidelines. An AHIMS search undertaken in February 2019 contained no results for the Reserve with a 50 meter buffer applied.

### **3.9 Non-indigenous cultural significance**

The Bundarra Downs Reserve does not contain any registered items of non-indigenous cultural significance.

## **4 MANAGEMENT PRESCRIPTIONS**

### **4.1 General management prescriptions**

4.1.0 In general, the purpose of public recreation and the patterns and behaviors regarding public use of the reserve encourages Council to manage the reserve with respect to three primary objectives in relation to the reserve's ecological, social, and recreational values.

#### Managing the park for social value

Bundarra Downs Reserve provides the local community with open space to carry out social activities; the "green spaces" that Council provides to enhance the standard of living for residential communities.

Bundarra Downs Reserve contains the basic infrastructure to support a variety of social activities including picnic areas, walking tracks, and access to natural environments.

#### Managing the park for recreational value

The plan of management encourages recreational use of the park and its facilities by providing a circular walking track through the reserve. The track features a number of interpretive signs containing information about native plants and their ecological communities. The track also provides access to seating and a picnic table for visitors to enjoy the reserve's natural amenity.

#### Managing the park for ecological value

Following community consultation in September 2011, Council applied to and was approved by Crown Lands to add the purpose of environmental protection to Bundarra Downs Reserve. Council's application to Crown Lands is attached to this plan at Appendix 2.

With respect to this additional purpose, Council management prioritises conservation of the reserve's ecological attributes with the fundamental intention to create a natural landscape which is inviting for public use.

Council's Bush Regeneration Strategy establishes the management of natural bushland reserves to progress the goals and strategies of 'Our Environment' as set out in the Community Strategic Plan. The Bush Regeneration Strategy integrates natural bush regeneration principles into work actions for Bundarra Nature Reserve. Natural bush regeneration principles assist the regeneration of native plants, which in turn provide habitat for animals that depend on these plants.

With respect to this additional purpose, Council management priorities conservation of the reserve's ecological attributes with the fundamental intention to create a natural landscape which is inviting for public use.

## **4.2 Visitation**

### **4.2.1 Fees**

Visitation is free to the general public.

### **4.2.2 Access**

Visitor access will be controlled through a single point of entry from the car park located to the immediate north of the reserve as shown in Figure 4. Parking is restricted to the road reserve with a boundary fence to deter vehicles from entering the reserve.

### **4.2.3 Managing visitor numbers**

Visitation numbers and impact on the ecology of the reserve is monitored by Council's Bush Regeneration Team. A management review will be undertaken if adverse effects to the flora and fauna resulting from increased visitor numbers is detected.

## **4.3 Infrastructure and facilities**

### **4.3.1 Parking area**

Council will maintain parking areas and access points. Standard maintenance activities include grading and resurfacing, gate maintenance, mowing / slashing, and litter collection.

### **4.3.2 Picnic facilities**

Further development of picnic facilities will be permitted within Management Area 2 as shown in Figure 5 in section 5.1 of this plan.

### **4.3.3 Seating in the park**

Following consultation with Council, Bundarra Central School has offered to construct six (6) seats from locally sourced materials. The seats will be placed along the walking track to enhance passive recreational activities such as nature appreciation.

More recently, a park seat and picnic table has recently been acquired under the grant funding provided by the NSW Government through the Stronger Country Communities Fund. This seating and table is installed in a shaded area close to the access way in Management Area 2.

### **4.3.4 Sports facilities**

The multi-purpose courts on the adjacent lot are not part of the Bundarra Downs Reserve nor included as part of this management plan. The proximity of the courts to the reserve provides complementary facilities in keeping with the purpose of the reserve.

### **4.3.5 Fencing**

Boundary fences are in place to facilitate appropriate use of the reserve consistent with the prescribed activities listed in section 5.8.

### **4.3.6 Signage and information**

Providing informative signs is a key management priority of this plan of management. Informative signs have been progressively installed by Council to enhance community interest and knowledge of the reserve's environmental attributes. Road signs marking the location of the reserve have been installed at the request of the community. Entrance signage is placed within the car parking area.

#### **4.3.7 Derelict/unsafe structures**

Any derelict and/or unsuitable structures and infrastructure will be removed.

#### **4.3.8 Additional infrastructure**

The need for additional infrastructure will be determined as necessary in response to increasing visitor numbers and considering the availability of funding.

### **4.4 Vegetation management for native flora**

#### **4.4.1 Wood collection**

To maintain the integrity of habitat within the reserve, the collection of green wood, standing dead wood and fallen hollow and non-hollow bearing timber, for any purpose apart from those prescribed by this plan, is not permitted.

#### **4.4.2 Clearing**

With the exception of any purpose as prescribed by this plan, clearing native vegetation within the reserve is not permitted.

#### **4.4.3 Regeneration**

The management framework contained in this plan of management is chiefly developed to encourage natural regeneration within the conservation area of the reserve. Natural regeneration will be assisted by supplementary native plantings where necessary. Local native flora may be re-established, in accordance with expert advice, for the following reasons:

In areas where native vegetation is deficient to promote natural regeneration;

In areas where previous plantings have failed;

To prevent soil erosion; or

To replace exotic flora when removed and where natural regeneration capabilities have been depleted.

Any plantings will be raised from local seed sources and be indigenous to the local area.

#### **4.4.4 Fertilisers**

The use of fertilisers should be avoided. Where the use of fertilisers is necessary, native fertilisers should be used. The use of fertilisers near waterways will be carried out in accordance with best practice guidelines.

#### **4.4.5 Exotic flora**

Noxious and other weeds are a key threat to the ecology of the reserve. Managing weeds will continue to be a high priority until native plants are dominant and are naturally suppressing weed re-emergence. Council's management of weeds is guided by the priority weed species listed by the Department of Primary. Weed species include:

- Privet;
- Saffron thistle;
- Cotoneaster;
- Patterson's Curse;
- Tiger and prickly pear;
- Khaki burr; and

- Cobbler's pegs (farmer's friend.)

#### **4.4.6 Managing vegetation for fauna**

Managing Bundarra Downs Reserve for environmental protection purposes involves comprehensive management of vegetation layers, from the ground layer to the canopy.

Weed control can potentially have adverse and unintended consequences for fauna by reducing plant cover. The following principles will help to reduce potential impacts:

- Maintaining a continuous range of age classes for shrubs and trees will facilitate natural regeneration of plants and maintain the habitat for native fauna. The presence of hollows in aging trees is critical, and where insufficient may be assisted by the installation of nest boxes.
- Retention of understory vegetation for cover, shelter, and food resources. The presence of nesting fauna will influence the management of understory species.
- Replanting of local indigenous species, to establish and maintain habitat and landscape connectivity for wildlife.
- Maintain diversity of on and above the ground including sparse and dense litter, logs and plants.

#### **4.5 Exotic Fauna**

##### **4.5.1 Dogs**

Dogs are allowed within the reserve when leashed and under the control of their owner. Council reserves the right to impound dogs found to be unsupervised or off their lead.

##### **4.5.2 Domestic grazing animals**

Grazing by domestic animals is not permitted within the reserve due to its capacity to impact its natural ecology by destroying vegetation, introducing and propagating weed species, compacting soil, and changing soil nutrient balance through manure.

Council reserves the right to enforce the removal of, or impound domestic grazing animals found in the reserve.

##### **4.5.3 Invasive animals**

Invasive animals are a key threat to the ecology of the reserve. Invasive animals likely to inhabit the reserve include rabbits, foxes, and cats.

Invasive animal control is undertaken in partnership with responsible authorities. All activities required to manage invasive animals are undertaken in accordance with best practice guidelines.

#### **4.6 Fire management**

Bundarra Downs Reserve is not located in a Category 1 or Category 2 bush fire zone as classified by the NSW Rural Fire Service, however the natural environment of the reserve is susceptible to bush fire through the natural accumulation of fuel. The management of bush fire risk is addressed by this plan of management as follows:

- The primary objective of managing fire risk is to protect life and property.
- The secondary objective of fire risk is to reduce the potential for damage to assets within the reserve. A high intensity fire has the potential to alter the vegetation and ecology of the park.

Fire hazard control is routinely undertaken by Council through slashing and mowing grassy areas within the park areas of the reserve.

Fuel build up and subsequent fire risk is monitored by Council within the natural areas of the reserve. Ground fuel is reduced when necessary by removing volumes of large debris, hazard reduction burning and mowing and slashing. Consultation with the Rural Fire Service is undertaken to understand current and future potential fire risk.

#### **4.7 Ecological monitoring**

Ecological monitoring is a key management tool in protecting and improving the ecology of the reserve. Monitoring helps evaluate the effectiveness of management actions and guides future management actions as management needs change. Ecological monitoring includes:

- Photo points to assess visual changes over time;
- Field record sheets for work activity;
- Marked sampling points to list plant and or animal species; and
- Ecological surveys to provide detailed species list over large areas.

The information provided by these data sets is reviewed periodically to evaluate long term trends and changes to the ecology of the reserve.

### **5 MANAGEMENT OBJECTIVES**

#### **5.1 Application of core management objectives**

The *Local Government Act 1993* prescribes the following core objectives for community land categorised as a park:

- To encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- To provide for passive recreational activities or pastimes and for the casual playing of games, and
- To improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

The core objectives for management of community land categorised as a natural area, as outlined in the *Local Government Act 1993* are:

- To conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area, and,
- To maintain the land, or that feature or habitat, in its natural state and setting, and
- To provide for the restoration and regeneration of the land, and
- To provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and
- To assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the *Threatened Species Conservation Act 1995* or the *Fisheries Management Act 1994*.

Figure 5 over the page illustrates the divisional lines for land categorisation and the infrastructure of the reserve.

The plan of management divides the reserve into six (6) separate management areas according to the unique management objectives as determined by physical and ecological attributes.



Figure 5: Bundarra Downs Reserve Management Areas

## **5.2 Management area 1**

### **5.2.1 Description**

Management Area 1 is not zoned as part of Bundarra Downs Reserve, however it provides visitor parking and access to the reserve and is managed for its association with the reserve. This management area covers an area of approximately 5261 m<sup>2</sup>, including a car park and the Bundarra multi-purpose courts.

### **5.2.2 Management Objectives**

- Maintain a graded parking area.
- Create an inviting place for people to enter the park.
- Maintenance of Bundarra multi-purpose courts as scheduled or required.

### **5.2.3 Activities for 2023-2027**

- Maintain road reserve surface to accommodate vehicle parking and keep the external access way mown and free from weeds.
- Liaise with Bundarra community for park and green space improvement priorities.

### **5.2.4 Performance Assessment Measures**

- Monitoring as part of Council's maintenance program.
- Monitoring of community feedback and requests.

## **5.3 Management area 2**

### **5.3.1 Land Categorisation – Park**

The land in Management Area 2 is categorised as a park.

### **5.3.2 Description**

Management Area 2 covers an area of approximately 7600 m<sup>2</sup>. This area includes the entry gate to the reserve and a picnic table and bench. It also allows access to the multi-purpose courts. This area supports some native trees, grasses and wildflowers, and has some established native shrubs.

### **5.3.3 Management Objectives**

- Enhance the appearance of the park entry point.
- Control and reduce African Love Grass infestation.
- Assist native plant regeneration including enrichment planting of native species where necessary.
- Provide and maintain park facilities including seating and picnic tables.

### **5.3.4 Activities for 2023–2028**

- Control and reduce African Love Grass infestation by frequent mowing to prevent seeding.
- Spot spray, where appropriate, African Love Grass and other exotic grasses (e.g. paspalum) growing close to native trees and shrubs.
- Establish a thick mulch bed around small plants and shrubs after weeds are treated.

- Clearly mark natural regeneration areas to avoid damage caused by mowing and slashing activity.
- Maintain newly established plants through mulching, watering and weed control.
- Monitor for presence/development of new weeds issues.

#### **5.3.5 Performance Assessment Measures**

- Monitoring as part of Council's bushland regeneration and maintenance programs.
- Monitoring of community feedback and requests.

### **5.4 Management area 3**

#### **5.4.1 Land Categorisation – Natural Area**

The land in Management Area 3 is categorised as a natural area.

#### **5.4.2 Description**

Management Area 3 covers an area of approximately 3200 m<sup>2</sup>. The area is closely representative of a natural grassy woodland community, containing a diverse range of native trees, shrubs, grasses, wildflowers, and low herb species.

Management Area 3 is known to support a variety native animals including kangaroos, wallabies, numerous lizards, echidnas, micro bats, and bird species. Significantly, this area is also likely to provide habitat for transient koalas and the Regent Honeyeater, listed by the *NSW Threatened Species Act 1995* as critically endangered species.

#### **5.4.3 Management Objectives**

- Maintain and increase the biodiversity value by reducing weed species listed and enabling natural regeneration.
- Maintain the walking track by regular mowing.
- Enable community appreciation of grassy woodland communities by providing and maintaining interpretive signage.

#### **5.4.4 Activities for 2023-2028**

- Monitor recent infestation sites for regeneration of Tiger Pear and Prickly Pear.
- Monitor recent infestation sites for regeneration of Cotoneaster 2012 – 2013.
- Spot spraying African Love Grass with glyphosate, avoiding taking existing native grasses to encourage recruitment.
- Hand-pull or cut, poison and remove heads of Cobbler's Pegs ('Farmer's friend') if in seed.

#### **5.4.5 Performance Assessment Measures**

- Monitoring as part of Council's bushland regeneration program.
- Monitoring of community feedback and requests.

## **5.5 Management area 4**

### **5.5.1 Land Categorisation – Natural Area**

The land in Management Area 4 is categorised as a natural area.

### **5.5.2 Description**

Management Area 4 covers an area of approximately 4,300 m<sup>2</sup>. This area also contains a diverse range of native trees, shrubs, grasses, wildflowers, and low herb species.

Management Area 4 is susceptible to weed infestation which can reduce the abundance of native grasses and herbs, greatly reducing public appreciation of the reserve's natural values.

### **5.5.3 Management Objectives**

- Maintain and increase the biodiversity value by reducing weed species listed and enabling natural regeneration.
- Maintain the walking track by regular mowing.
- Enable community appreciation of grassy woodland communities by providing and maintaining interpretive signage.

### **5.5.4 Activities for 2023-2028**

- Survey and assess abundance and richness of native vegetation.
- Mark planted and regenerating trees and shrubs in areas where they may be hidden by invasive weeds.
- Follow-up weed control work by monitoring the emergence of blackberry and woody weeds treated previously.
- Retain large fallen timber/limbs (removing from track/fence line if required to maintain access/minimise damage.)

### **5.5.5 Performance Assessment Measures**

- Monitoring as part of Council's bushland regeneration program.
- Monitoring of community feedback and requests.

## **5.6 Management area 5**

### **5.6.1 Land Categorisation – Park**

The land in Management Area 5 is categorised as a park.

### **5.6.2 Description**

Covering an area of approximately 7,200 m<sup>2</sup>, Management Area 5 is the second largest area within the reserve. This area is notable for its open space which provides activity areas and an attractive outlook toward other parts of the reserve.

### **5.6.3 Management Objectives**

- Monitor and reduce regeneration weeds in control areas.
- Monitor and control emerging weeds.
- Maintain walking track by slashing or mowing.

- Develop a longer-term strategy to maintain and increase the values aligned with the purpose of this area.

#### **5.6.4 Activities for 2023-2028**

- Survey and assess abundance and richness of native vegetation.
- Ongoing walking track and sign maintenance.
- Monitor and control emerging weeds.
- Retain large fallen timber/limbs (removing from track if required to maintain access.)

#### **5.6.5 Performance Assessment Measures**

- Monitoring as part of Council's bushland regeneration and maintenance programs.
- Monitoring of community feedback and requests.

### **5.7 Management area 6**

#### **5.7.1 Land Categorisation – Natural Area**

The land in Management Area 6 is categorised as a natural area.

#### **5.7.2 Description**

Management Area 6 covers an area of approximately 4200m<sup>2</sup>. Management area 6 comprises of a river terrace adjacent to and comprising part of the Gwydir River Corridor. This area presents the most difficult challenge to manage as a consequence of its steep topography and continuous invasive weeds introduced by native grazing animals.

Management Area 6 is at present somewhat isolated from the remainder of the reserve due to its challenging terrain. Council is currently developing plans to better connect the ecology and physical infrastructure of this area to the remainder of the reserve.

#### **5.7.3 Management Objectives**

- Monitor and reduce regeneration weeds in control areas.
- Monitor and control emerging weeds.
- Develop a longer term strategy to provide greater ecological and physical connection to the remaining sections of the reserve.

#### **5.7.4 Activities for 2023-2027**

- Monitor and control emerging weeds.
- Develop planning and commence construction of physical infrastructure (walking tracks and boundary fences.)

#### **5.7.5 Performance Assessment Measures**

- Monitoring as part of Council's bushland regeneration program.
- Monitoring of community feedback and requests.

## 6 DEVELOPMENT AND USE

### 6.1 Permitted and prohibited recreational activities

Activities within the Bundarra Downs Reserve are focused on passive recreation. Activities that are permitted without Council approval are listed below. Activities that do not appear in this section may be permitted with Council approval.

Allowable activities may be considered by Council to fall within the scope of the management objectives and can be undertaken by individual and community groups. Allowable activities can provide Council with valuable assistance in the maintenance of community reserves.

The list of permitted and prohibited activities does not include those activities permitted with Express Authorisation as listed in section 6.4.

No future act may be undertaken on the Bundarra Downs Reserve unless:

- a. the land becomes *excluded land* for the purposes of the *Crown Land Management Act 2016*, or
- b. the act is a tenure which satisfies the requirements of Section 24HA (Management of Water and Airspace) of the *Native Title Act 1993*, or
- c. the act is a public work or tenure which satisfies the requirements of Section 24KA of the *Native Title Act 1993*, or
- d. the act is a low impact act and satisfies the requirements of Section 24LA of the *Native Title Act 1993*.

The activities listed in 6.1.1 and 6.1.2 and the short-term licences listed in Section 6.4.1<sup>1</sup> are considered to meet the requirements of Section 24LA of the *Native Title Act 1993*.

#### 6.1.1 Permitted activities without Council approval

- Picnicking;
- Walking;
- Bird watching and other nature study;
- Photography and other artistic pursuits;
- Educational activities with local school children;
- Educational activities with visiting school children; and
- As a seed bank for other projects in the area.

#### 6.1.2 Allowable activities for management purposes

- Activities that can be undertaken by the community with approval from Council are:
- Weed control;
- Pest and feral animal control;
- Replanting/revegetation;
- Fencing and general maintenance;

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<sup>1</sup> In the event that the short-term licence does not provide exclusive possession

- Fire management/control;
- Ecological surveys and monitoring; and
- Seed collection.

### **6.1.3 Prohibited activities:**

- Off-leash dog walking;
- Firewood collection;
- Dirt, trail or other motor vehicle use;
- Collecting plants/animals;
- Fireworks;
- Consumption of alcohol;
- Fires;
- Grazing;
- Camping;
- Cycling; and
- Horse riding.

## **6.2 Future Development and use**

Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate.

The facilities on community land may change over time, reflecting the needs of the community. For example, the use of community land is often supported by appropriate ancillary development.

Numerous ideas and requests have been offered by the Bundarra community toward the future development of Bundarra Downs Reserve, its facilities, and how the reserve might link to other development projects.

No immediate management actions for larger scale projects are prescribed by this plan of management. Examples of large scale projects requested by the community for consideration by Council are summarised below.

### **6.2.1 River Walkway**

During the community workshop held in 2011, participants spoke of the potential to create a walkway along the Gwydir River which would connect the park with other sites around Bundarra. This concept would allow the connectivity of the reserve and the Gwydir River to be fully appreciated, allowing greater public access to popular visitor sites along the Gwydir River and its environment.

The idea may be worth further exploration through community consultation in the future, however is not resourced and no planning has been undertaken at this point.

### **6.2.2 Botanical Garden**

The concept to provide a small area to showcase examples of some of the plants found throughout the park is being considered. This would require intensive management and is therefore not a current priority given the limit of current management resources.

A simpler concept might involve choosing an area for intensive management including protecting the remaining native grasses and herbs and providing a buffer strip to eradicate invasive plants. Management of

this area would include mulching between native grasses and herbs and over the buffer area to minimise invasive plants, propagating local grass, herb, shrub and tree species to increase plant diversity to the area.

### **6.2.3 Other projects**

Other smaller projects suggested by the community which may be feasible include:

Installation of BBQs;

- Placement of recycling and waste bins;
- Lighting to discourage vandalism or damage;
- Area to be used for markets and other community events; or
- Toilet facilities.

The priority reserve management actions are to be carried out in the following order:

- Attain effective and sustainable management of ecological attributes and facilities, minimizing the required resources to manage these attributes.
- Encourage active use by the community including the facilitation of small events such as markets.
- Seek additional external funding to proceed with plans for relating to plans for large scale future development.

### **6.3 Permissible development to facilitate use within park areas**

Permissible development within the areas categorised as park include:

- Lighting, seating, toilet facilities, courts, paved areas;
- Hard and soft landscaped areas;
- Car parking and loading areas;
- Heritage and cultural interpretation, for example signage;
- Bio-banking and carbon sequestration initiatives;
- Water-saving initiatives such as stormwater harvesting, rain gardens, and swales;
- Energy-saving initiatives such as solar lights and solar panels; and
- Locational, directional and regulatory signage.

### **6.4 Activities allowed with express authorisation**

Leases and licences formalise the use of community land by groups such as sporting clubs, community groups and schools, or by commercial organisations and individuals providing facilities or services for public use.

The *Local Government Act 1993* contains restrictions on the ability of Council to grant leases, licences and other estates over community land as these alienate the land and limit the ability of the public to use that land. Generally a lease will be required where exclusive occupation or use of all, or part, of an area is proposed. In all other instances a licence or short-term licence or hire agreement will be issued.

Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this plan of management and the capacity of the community land itself and the local area to support the activity.

The purpose of such leases, licences and other estates must be consistent with the core objectives for reserves categorised as parks. Activities requiring leasing and licensing are obtained under Express

Authorisation. Council can limit the purpose of any lease, the type of potential lessee, and the facilities that will be leased.

This plan of management expressly authorises the issue of leases, licences and other estates for use of community land categorised as general community use, provided that:

- The purpose is consistent with the purpose for which the land was dedicated or reserved;
- The purpose is consistent with the core objectives for the category of the land;
- The lease, licence or other estate is for a permitted purpose listed in the *Local Government Act 1993* or the *Local Government (General) Regulation 2021*;
- The issue of the lease, licence or other estate and the provisions of the lease, licence or other estate can be validated or allowed by the provisions of the *Native Title Act 1993 (Cth)*;
- Where the land is subject to a claim under the *Aboriginal Land Rights Act 1983* the issue of any lease, licence or other estate will not prevent the land from being transferred in the event the claim is granted;
- The lease, licence or other estate is granted and notified in accordance with the provisions of the *Local Government Act 1993* or the *Local Government (General) Regulation 2021*;
- The issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved; and
- All suitable insurances have been provided to Council.

#### **6.4.1 Short-term licences**

Short-term licences and bookings may be used to allow Council to program different uses of community land at different times, allowing the best overall use.

Short-term licences may be authorised for the purpose of:

- The playing of a musical instrument, or singing, for fee or reward;
- Engaging in a trade or business;
- The playing of a lawful game or sport;
- The delivery of a public address;
- Commercial photographic sessions;
- Picnics and private celebrations such as weddings and family gatherings;
- Filming sessions; or
- The agistment of stock.

Fees for short-term casual bookings will be charged in accordance with Council's adopted fees and charges at the time.

#### **6.4.2 Other estates**

This plan of management allows Council to grant an estate over community land for the provision of public utilities and works associated with or ancillary to public utilities and provision of services, or connections for premises adjoining the community land to a facility of Council or the public utility provider on the community land in accordance with the *Local Government Act 1993*.

There are no current leases and/or licences over the Bundarra Downs Reserve (R1013348).

## **6.5 Plan Evaluation**

### **6.5.1 Timing**

An evaluation of the Annual Work Plan targets prescribed the Bundarra Downs Reserve will take place by staff at Uralla Shire Council in June each year. The evaluation includes comment on:

- The effectiveness of monitoring tools;
- Condition and health of plantings;
- Presence, abundance and extent of exotic flora;
- Presence of exotic fauna;
- Damage to plantings, native vegetation, or infrastructure;
- Sightings of previously listed and new fauna; and
- Other matters relating to the management of the park.

### **6.5.2 Reporting**

- The information and data recorded from regular work activities including the scope of work activity, monitoring work outcomes and evaluation of work objectives is recorded regularly as part of daily work plans. This information is then used to inform Council reports.
- Reporting against the objectives within this plan of management is a key aspect of Council's Integrated Planning and Reporting (IP&R) cycle. IP&R measures the effectiveness of Council Crown Land Management objectives through the annual, four yearly, and ten yearly planning framework.

## **6.6 External funding**

As the manager of the site, Council can apply for funding under the Crown Reserves Improvement Fund (CRIF) from Crown Lands on an annual basis. These funds are competitively awarded and therefore are not guaranteed.

Council will continue to seek funding from various other sources as the opportunity arises. External funding applications will be more successful where the Bundarra community can demonstrate and contribute in-kind to the project.

## 7 APPENDICES

### 7.1 Appendix 1: Notes from Community meeting August 2011



Bundarra Residents are invited to attend the

**Bundarra Public Reserve BBQ**  
On Saturday 13 August, starting at 11 am  
Bundarra Nature Park

Uralla Shire Council would like advice from the Bundarra Community regarding a Plan of Management for Bundarra Public Reserve. The Reserve includes the old tennis courts and could be the site for the requested cricket practice nets. Council wishes to work with residents who are passionate about the Reserve and represent Community interest and views.

If you would like to hear Community ideas for the Reserve, share your views, or form an advisory committee, come along on 13 August to speak with other members of the Bundarra community and representatives from Uralla Shire Council.

No need to RSVP. Please bring a hat, sunscreen and wear closed shoes.  
For more information, contact a Environmental Projects Officer on 6778 6316.



#### Park Purpose

The purpose of the park is to provide public recreational space for the Bundarra community and visitors.

An additional purpose for the park was included via a submission by Council behalf on the Bundarra community to Crown Lands on in 2011. Crown Lands has subsequently approved the additional purpose of the reserve for environmental protection, allowing park management to focus on conservation space for native flora and fauna, including key habitat for Threatened and Vulnerable fauna, in particular, Regent Honeyeater habitat.

What does the Bundarra community value about the Park?

The park is valued in various ways by the community: for its ecological value; for the diversity of visitor attractions it adds to those on offer in Bundarra; as an outdoor exercise area and its appeal to visitors in Bundarra.

#### Activities in the Park

What activities do you want to use the park for?

The community consensus is that the park should only be used for passive recreation activities. These include but are not limited to:

- Walking.
- Photography.
- Tai Chi.
- On-leash dog walking.

- Education activities.

Prohibited activities include, but are not limited to:

- Off-leash dog walking.
- Firewood collection.
- Dirt, trail or other motor vehicle use.
- Collecting plants/animals.
- Fireworks.
- Consumption of alcohol.
- Fires.
- Grazing.
- Camping.
- Cycling.
- Horse riding.

**Facilities required to support these activities**

- Seating in the park. Bundarra Central School have offered to make 6 seats from Ironbark on steel up-rights. These will be placed along the walking track.
- Fencing. Bundarra Central School has a supply of basic stock fencing that can be used to replace the boundary fence along the road.

A number of suggestions regarding facilities on the Road Reserve, beside the tennis courts, were made. Please refer to 'Sports facilities and Road Reserve'.

**Threats to the Park**

Noxious and other weeds were identified as being the greatest threat to the park. Weeds identified on the day during Peter Hancock's guided walk include:

- Privet.
- Saffron thistle.
- Cotoneaster.
- Unidentified fruit trees (possibly nectarine).
- Patterson's Curse.
- Tiger and prickly pear.
- Khaki burr.
- Farmer's friend.

How can the community and Trust protect the park from these threats?

- Regular NEWA inspections.
- Education and training.

The community group suggested a NEWA/ELA/Landcare supervised weed ID day with appropriate disposal of weeds.

### **Sports facilities and Road Reserve**

The Community wish to see the following facilities included in the area:

- BBQ – to include a pole with a donations box as at Lions Park, Emu Creek.
- A picnic table near the entrance. Bundarra Central School has made a picnic table that can be installed at the park entrance.
- Recycling and waste bins on a pole as at other locations.
- Lighting to discourage vandalism or damage.
- Entrance signage to mark the spot needs to be very clear: 100 m in both approaches. Suggest that basic signage with 'Stop', 'Rest' toilets would be sufficient.
- The area should become an Alcohol Free zone.
- Area can be used for markets and other community events such as musical evenings (e.g. Boogie in Bundarra) or charitable events.
- The CMA sign in the Park should be moved to this location.

### **Working Bees**

Members of the public interested in taking part in a Working Bee:

- Tuesday Exercise Group
- CWA

## 7.2 Appendix 2: Correspondence – USC to Crown Lands requesting permission to prepare a plan of management



### Uralla Shire Council

Address correspondence to:  
General Manager  
32 Salisbury Street  
URALLA NSW 2358

Phone: (02) 6778 6300  
Fax: (02) 6778 5073  
Email: [council@uralla.nsw.gov.au](mailto:council@uralla.nsw.gov.au)  
ABN 55 868 272 018

24 August 2011

Dear Ms Foster,

The Bundarra Downs Reserve was gazetted on 27 April 2007 as a public park for public recreation (R1013348), and Uralla Shire Council appointed as the trust manager.

Given community sentiment and recent use of the park, it is the Trusts belief that the declared purpose of the Park does not reflect the true value of the park to the Bundarra community. In addition, the absence of a Plan of Management leaves the Trust without a strategic framework to manage the park in line with community values and expectations; accommodate a secondary purpose for the park; or provide a framework to appropriately protect and manage a key community and environmental asset.

The Trust is writing to request permission to develop a Plan of Management for the Bundarra Downs Reserve in order to:

1. Provide the framework to appropriately manage the park in respect to its purposes (declared and additional);
2. Provide a framework to protect and manage a key community and environmental asset; and
3. Provide for conservation as a secondary purpose.

#### 1. An additional purpose

The Bundarra community refers to the Reserve as the 'Bundarra Nature Park' and cherishes it for its ecological and natural attributes. Indeed, grants and funding have been provided by State and other government agencies expressly to enhance the ecological health and diversity of the park. In fact, the ecological value of the park is such that it provides habitat for the endangered Regent Honeyeater. Community awareness regarding the uniqueness of the species found within the park is high and participation in aforementioned rehabilitation projects has been strong.

The Trust believes therefore that an additional purpose for 'conservation' is in keeping with community values.

## **2. Compatibility**

The types of activities that are compatible to both purposes and for which the community are supportive include:

- Education activities for local schools;
- Weed control;
- Community tree planting events;
- Flora and fauna surveys;
- Passive recreation activities including meditation and reflection for community members and visitors.

The Trust considers, for all the aforementioned reasons, that it is in the best interest of the Bundarra community to seek security of purpose for the Bundarra Downs Reserve through the auspices of a Plan of Management.

Thank you for your time Ms. Foster. The Trust hopes that Crown Lands will duly consider our request and hope to look forward to a response in the very near future.

Yours faithfully,



Mr. T. P O' Connor  
General Manager, Uralla Shire Council  
On behalf of the Bundarra Downs Reserve Trust



Crown Lands Division

Doc. No:DOC11/105100

108 Faulkner St (PO Box 199A)  
ARMIDALE 2350  
Ph: 02 67703110 Fax: 02 67728782  
Email: [felicity.foster@pma.nsw.gov.au](mailto:felicity.foster@pma.nsw.gov.au)  
[www.lands.nsw.gov.au](http://www.lands.nsw.gov.au)

13 September 2011

General Manager  
32 Salisbury Street  
URALLA NSW 2358

Dear Mr O'Connor

**Re: Bundarra Downs Reserve Trust (R1013348)**

I am writing in response to your letter of 24 August 2011 requesting permission to develop a Plan of Management and through this provide for conservation as a secondary purpose for the Bundarra Downs Reserve R1013348 gazetted 27 April 2007 for the purpose of Public Recreation and Public Park.

I am pleased to advise approval has been given for a draft Plan of Management for Bundarra Downs Reserve R1013348 to be prepared and the inclusion of the additional purpose of 'environmental protection' as part of the draft plan.

Crown Lands has chosen 'environmental protection' as it is a public purpose declared for the purposes of Section 87 of the Crown Lands Act 1989. This purpose covers possible uses including eradication of noxious weeds, preservation and growth of timber, preservation of fauna, game, native birds, native flora, soil conservation, trees, regeneration area and study and conservation of native flora and fauna.

If you require any further information during the preparation process you can contact me on (02) 6770 3110.

Yours faithfully



Felicity Foster  
Project Officer  
Crown Lands, Armidale

### 7.3 Appendix 3: Site species list

Scientific Name	Common Name	Weed?	EPBC <sup>2</sup> listed
<b>Trees</b>			
<i>Acacia implexa</i>	Hickory Wattle		
<i>Acacia rubida</i>	Red-stemmed Wattle		
<i>Casuarina cunninghamiana</i>	River Oak		
<i>Eucalyptus albens</i>	White Box		
<i>Eucalyptus blakelyi</i>	Blakelys Red Gum		
<i>Eucalyptus camaldulensis</i>	River Red Gum		
<i>Eucalyptus crebra</i>	Mugga or Narrow-leaved Ironbark		
<i>Eucalyptus melliodora</i>	Yellow Box		
<i>Eucalyptus macrohyncha</i>	Red Stringybark		
<i>Ligustrum lucidum</i>	Large-leaved Privet	*	
<i>Pistacia chinensis</i>	Pistacia	*	
<i>Sterculia quadrifida</i>	Kurrajong		
<b>Mistletoes</b>			
<i>Amyema pendulum</i> subsp. <i>pendulum</i>	Mistletoe		
<b>Shrubs</b>			
<i>Acacia decora</i>			yes
<i>Acacia paradoxa</i>			
<i>Bursaria spinosa</i> small-leaved form	Blackthorn small leaved form		
<i>Bursaria spinosa</i> subsp. <i>Spinosa</i>	Blackthorn		
<i>Calistemon</i> sp			
<i>Callistemon</i> 'Bakers Creek'	Bakers Creek Bottlebrush		
<i>Cassinia laevis</i>	cough bush		
<i>Cotoneaster</i> sp.	Cotoneaster	*	
<i>Dodonaea viscosa</i>	Hop bush		
<i>Leptospermum brevipes</i>			
<i>Leptospermum polygalifolium</i>			
<i>Lythrum</i>			
<i>Maireana microphylla</i>	Small-leaf Bluebush		
<i>Notelaea microcarpa</i>			
<i>Marrubium vulgare</i>	Horehound		
<b>climbers/scramblers</b>			
<i>Rubus anglocandicans</i>	Blackberry		
<i>Glycine clandestina</i>	Glycine		yes
<i>Hardenbergia violacea</i>	False Sarsaparilla		

<sup>2</sup> Environment Protection and Biodiversity Conservation Act 1999.

<i>Lonicera japonica</i>	Japanese Honeysuckle		
<b>Fern</b>			
<i>Cheilanthes sieberi</i>	Rock fern, Mulga Fern		
<b>Grasses</b>			
<i>Austrodanthonia</i> sp.	Wallaby Grass		
<i>Aristida</i> sp.	a wire grass		
<i>Avena fatua</i>	Wild Oats	*	
<i>Austrastipa</i>	spear grass		
<i>Bothriochloa macra</i>	redleg grass		
<i>Cynodon dactylon</i>	Common Couch		
<i>Dichelachne crinata</i>	Plume Grass		
<i>Digitaria brownii</i>	cotton panic		
<i>Echinopogon</i> sp: which?	Hedgehog Grass		
<i>Elymus scaber</i>	tall wheatgrass		
<i>Eragrostis curvula</i>	African Lovegrass	*	
<i>Eragrostis</i> sp.	a native love grass		
<i>Eulalia aurea</i>	Silky Brown-top		yes
<i>Hyparrhenia hirta</i>	Coolatai grass	*	
<i>Microlaena stipoides</i> var. <i>stipoides</i>	Weeping Meadow Grass		
<i>Nassella neesiana</i>	Chilean needle grass	*	
<i>Panicum effusum</i> .	hairy panic		
<i>Paspalum dilatatum</i>	Paspalum		
<i>Poa sieberiana</i>	Snow Grass		
<i>Setaria parviflora</i> ?	Pigeon Grass		
<i>Sorghum leiocladum</i>	Native Sorghum		
<i>Sporobolus crebra</i>	Slender Rat's Tail Grass		
<i>Themeda australis</i>	Kangaroo Grass		yes
<b>Forb and other herbs</b>			
<i>Ajuga australis</i>	Austral Bugle		
<i>Alternanthera pungens</i>	khaki weed		
<i>Arthropodium milleflorum</i>	Vanilla Lily		yes
<i>Asparagus officinalis</i>	Asparagus		
<i>Bidens subalternans</i>	Cobblers Pegs		
<i>Boerhavia dominii</i>	tarvine		
<i>Bulbine bulbosa</i>	Bulbine Lilly		
<i>calotis lappulacea</i>	Yellow Burr Daisy		
<i>Carex appressa</i>	Tall Sedge		
<i>Chrysocephalum apiculatum</i>	Clustered Everlasting		yes
<i>Commelina cyanea</i>	Scurvy plant		
<i>Convolvulus erubescens</i>	Australian convolvulus		
<i>Cirsium vulgare</i>	Black Thistle		
<i>Conyza bonariensis</i>	Flax-leaf Fleabane		
<i>Craspedia variabilis</i>	Billy Buttons		
<i>Cymbonotus lawsonianus</i>	Bear's Ear		
<i>Cynoglossum australe</i>	Hound's Tongue		
<i>Desmodium brachypodum</i>	Large Tick-trefoil		yes

<i>Desmodium varians</i>	Slender Tick-trefoil		yes
<i>Dianella revoluta</i>	blue berry lily		yes
<i>Dianella sp.</i>	blue berry lily		
<i>Dichondra sp.A</i>	Kidney Plant		
<i>Dichopogon fimbriatus</i>	Nodding Chocolate Lily		yes
<i>Einadia nutans</i>	Saloop		
<i>Erodium crinitum</i>	blue storksbill		
<i>Goodenia pinnatifida</i>	Scrambled Eggs		yes
<i>Juncus sp.</i>			
<i>Lespedeza juncea</i>	Bush Pea or Chinese Lespedeza		
<i>Lomandra filiciformis</i>	wattle Matrush		
<i>Lomandra leucocephala</i>	woolly matrush		
<i>Lomandra longifolia</i>	spiny matrush		
<i>Lomandra multiflora</i>	Many-flowered Matrush		
<i>Medicago sp</i>	Burr Medic	*	
<i>Mentha saturoides s.l.</i>	Pennyroyal or Native Mint		
<i>Opuntia aurantiaca</i>	tiger pear		
<i>Opuntia stricta</i>	prickly pear		
<i>Oxalis sp.</i>	Soursof		
<i>Podolepis neglecta</i>	a Copper Wire Daisy		
<i>Poranthera microphylla</i>	Poranthera		
<i>Ranunculus lappaceus</i>	Common Buttercup		yes
<i>Rostellularia adscendens</i>	Pink Tongues		
<i>Sida corrugata</i>	corrugated sida		yes
<i>Solanum nigrum</i>	Blackberry Nightshade	*	
<i>Stackhousia monogyna</i>	Creamy Candles		
<i>Swainsona reticulata</i>	Kneed Swainson-pea		yes
<i>Swainsona sp.</i>	a Swainsona-pea		?
<i>Trifolium arvense</i>	Hare's Foot Clover	*	
<i>Verbena bonariensis</i>	Purpletop	*	
<i>Verbena rigida</i>	Veined or Creeping Purpletop	*	
<i>Vittadinia sp.</i>	a Fuzzweed		



# Rural Address Sign Application

Uralla Shire Council PO Box 106, 32 Salisbury Street, Uralla NSW 2358

e: council@uralla.nsw.gov.au | w: www.uralla.nsw.gov.au | p: 02 6778 6300 | f: 02 6778 6349

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## Owner's Consent

As the owner/s of the above property, I/we consent to the applicant (if applicable) to act on my/our behalf to lodge this application.

I/We permit officers of Council to install the rural address sign at the entrance of our property as indicated, keeping in mind visibility and safety.

### *Damaged Signs*

I/We agree that once the sign is installed it will be my/our/property owner's responsibility for all maintenance and/or repair/replacement of the sign. I understand that Council will not waive the sign fee for repairs and/or replacement of the sign.

Name &/or Company (if applicable): \_\_\_\_\_

(Note: If ownership is under a company name, please provide evidence that the signatory on the application has the authority to sign on behalf of the company, either by providing authority on company letterhead or advice from ASIC providing authorised persons.) (All owners must sign. If insufficient room, please provide additional pages.)

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch showing location of property access/entrance: