



MINUTES of

Bundarra Community Committee Meeting

Held 11 February 2026 at 6:08pm

Attachments: Bundarra Works Report as at 11 February 2026

Attendance at Meeting:

Committee Members:

Peter Gregory
Matthew Monk – Chair
Alison Bayliss
Lindsay Groth
Jeffrey Dezius
Rebecca McLean
John Layton
Angela Iskov
Theresa Layton
Jennifer Dezius

Councillors:

Jen Philp – Secretary
Cr Leanne Doran
Cr Adam Blakester

Apologies:

Toni Averay - General Manager
Mick Raby - Director Infrastructure & Development
Rodney Hargrave

Visitors and guests

Deb Cook
Carolyn McMullen
Kate Hannan

AGENDA

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1. OPENING AND WELCOME

The meeting was opened at 6:08pm.

2. APOLOGIES BY COMMITTEE MEMBERS

Toni Averay - General Manager
Mick Raby - Director Infrastructure & Development
Rodney Hargrave

3. CONFIRMATION OF MINUTES

4. ITEMS:

4.1 Business Arising From Previous Minutes

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
4.1.1 Brightening Street lights, getting quote from Essential Energy. Action: Awaiting quotes, can then proceed depending on the quote.	DID	ONGOING
4.1.2 Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. Action: Angela and Open Garden crew can take this on, talk to them about what is best for community and bring to the next meeting.	BCC	ONGOING
4.1.3 Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Hannah, taking to Lions meeting tomorrow night for feedback. Action: Expects to be able to do something soon ideas should be available for next meeting.	PG	ONGOING
4.1.4 Community signage for notices. Can it include RFS ratings etc? see later item re MM meeting with ACEN. Action: Look at other Business, combine with other noticeboard ideas.	MM	ONGOING
4.1.5 Caravan Park Update: Locks are on power boxes and laundry. Boundary is sorted. Crim safe on laundry window. Meeting held with Ruth, one of the biggest issues is surveillance on the park. Ruth is willing to participate in helping manage it and have both the Shop and Pub as booking points. 10 powered sites, 4 unpowered sites. Action: Council staff to continue talks.	PG	ONGOING
4.1.6 Signs at each end of town - Committee to put a proposal together and bring to next meeting. Transport for NSW to install. MR to talk to TfNSW, take to Local Traffic Forum. Action: Need to know what we want on it, Mick has list! Transport meeting due after this meeting, update at next BCC meeting.	MM	ONGOING
4.1.7 Community first aid/CPR – leave on list, wait for responses from community college. Look at costings for others to do it. Action: Jen to get costings as communication has stopped with others.	JP	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<p>4.1.8 Air conditioning for hall – Mick to get quote Dean has got a bit of a quote together. Need to get a specialist out to assess to do scope of work. Look at using the Hall as an approved evacuation centre as this might open up more funding opportunities. Currently the Hall meets the requirements as a ‘safer place’ not a community evacuation centre.</p> <p>Action: Mick confirm where the current evacuation centre is and to organise audit of said evacuation centre, get scope of work/quotes.</p>	DID	ONGOING
<p>4.1.9 Grace Munro want to use the hall once a month. They have used it in the past, bookings are increasing.</p> <p>Action: Ongoing keep an eye on bookings.</p>	MM	ONGOING
<p>4.1.10 Make a map of where defibs are, advertise where they are and who to contact, and make sure the community knows about it. (MM to make map)</p> <p>Action: Ongoing (will finalise when we have a defib) Looking at grants.</p>	MM	ONGOING
<p>4.1.11 Investigate pedestrian crossing on south end of main street. Advocate with traffic committee. ‘safe crossing’ in the middle of the road, has been approved by the local traffic forum. The cost would be large due to the width of the road, so it might be a walkway across the culvert next to the road instead. Decide whether a ‘safe place crossing’ or a walkway across the culvert is best. It will also widen the road a bit</p> <p>Action: Vote, safe place vs culvert crossing, unanimous for culvert crossing. Transport meeting after this meeting. DID to bring to next meeting.</p>	DID	ONGOING
<p>4.1.12 Tip Issue: People are still being turned away because it is ‘full’. Some in the committee said its still not getting better. Skips aren’t being emptied enough. There are mattresses and lounges there. Why are they taking rego plate details?</p> <p>Action: Residents to make calls to council when the Tip is full (not wait until this meeting to report it. Council to advise on the reason behind taking rego plate details.</p>	DID	ONGOING
<p>4.1.13 Sewerage Smell, still smells. Council have been doing trials with an aerator and regular chemical treatment. Seems to be worse over the weekend. Town pods smelt over the weekend. Ongoing.</p>	DID	ONGOING
<p>4.1.14 Council Newsletter e newsletter is available, Bundarra section each month, summary of what we talk about at each meeting to go in the newsletter. MM publish new idea of website and local information points to help information get around the community.</p>	MM	ONGOING

GM = General Manager

DID = Director Infrastructure & Development

MCI = Manager Civil Infrastructure

AM = Asset Manager

ESO = Executive Support Officer

BCC = Bundarra Community Committee

4.2 Meeting with ACEN

ACEN:

Meeting with Scott Green from ACEN, he was at the Bundarra show. Discussion about what ACEN do, how they come up with funding and their requirements. ACEN need reports on how their grants are spent. They are not getting good reports on how its spent, so its hard to get grants. Steps that were discussed included; need community awareness, outcomes, community engagement etc. ACEN are happy to give out grants if we are able to meet their KPI's and reporting framework. We could to set up a group that can help structure a process to apply for grants for Bundarra. Scott is happy to help us.

ACTION:

Do the committee want to support investigating the administration and legalities of forming a more structured grant application process for the community. All committee members present voted yes.

4.3 Community Information And Distribution

How can we get better community involvement? How can we distribute surveys etc. Newsletters, for Bundarra. How can we get information out better? how can we spread it further?

ACTION:

We need it printed and delivered to residents. We now have an IT centre at the library. Print and put in retail businesses. Look at cost of Australia post

4.4 Council Update

See attached

How do we report to council? We need residents to report things to council as they happen, not wait until this meeting to bring up things that should be a call or email as its very delayed.

ACTION:

Add phone number and email for council, distribute it to BCC members and also maybe some signs around town for awareness.

5. LATE ITEMS/GENERAL BUSINESS

- Computers and printer set up at Library. There will be free Wi-Fi at the library for the community.
- Tablelands pulse. Matthews brother has set it up to distribute information tablelandpulse.com.au.
- Committee requests a council executive staff member present at every community meeting. If there are questions that can't be answered during the meeting, it is requested that an update be provided via email within 2 weeks of the meeting being held. (committee voted yes)
- Uralla Neighbourhood Centre were going to come and chat tonight but next meeting they will come and chat about food pantry, hampers etc.
- Cr Petrov passed away Sunday, the committee sends their condolences to the family.

6. MEETING Closed/NEXT MEETING

The meeting closed at: 7:40 pm

Next meeting to be held: Wednesday, 11 March 2026 at 6:00pm

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Works Update Since Last Report			
Location	Works Description	Status at Last Report	Status Now
Barraba Road	Grant application has been unsuccessful under the Safer Local Roads Improvement Plan (SLRIP) Grant	Grant Application was unsuccessful. New Application has been submitted in current round	TfNSW has announced Round 3 and Council was unsuccessful.
Bundarra - northern approach	<ol style="list-style-type: none"> We have lengthened the arms on the streetlights in the area to improve light onto the road. Road count data demonstrates an average speed of 77km in the 50 zone. We are compiling supportive business case for 'reassurance speed signs' for the 50km/h town entry. 	<p>First 2 points are complete.</p> <p>Additional speed limit signage installed on northern approach.</p>	Complete
Sewer Treatment Plant	Seeking quotations for the lease of an aeration plant to test the effect of aeration on odour outbreaks.	<p>Underway</p> <p>-trailing to align with the historical timing of the issue (early Spring 2025)</p>	No change
Water Treatment Plant and Reticulation System	<p>Testing is underway to identify potential cause/s of reported poor water quality:</p> <ol style="list-style-type: none"> Poor water treatment process? Poor reticulation mains? <p>Poor household plumbing?</p>	<p>Ongoing. Happy to receive feedback.</p> <p>Regulatory NATA accredited testing on behalf of NSW Health last week confirmed zero PFAS in the Bundarra water source.</p>	No change
Town	<p>Further work on pram ramps near Oliver St are planned.</p> <p>Northern side footpath under SCCF5A 200m from grace Munro to Dawkins</p>	<p>CWA previously advised but already has a ramp/driveway.</p> <p>Therefore target Bowline Street</p>	<p>New pram ramp has been constructed at the corner of Bowline and Bendemeer Streets.</p> <p>Complete</p>
Laura Creek	Commencement of drainage culvert improvement works are planned to	Rescheduled due to wet conditions. Now definitely July into August	Drainage culvert works have been completed. Road

Bundarra Works Update as at 10 February 2026

Works Update Since Last Report			
Location	Works Description	Status at Last Report	Status Now
	use a grant under the Restart NSW Fund		widening and formation work is now underway.
Bakers Creek	A construction design to improve the problem road alignment issues will be produced whilst we await future grant opportunities	Future	No change
Barraba Road	Council will have a dozer winning some gravel for future grading work – the addition of extra gravel will increase the longevity and performance after each future maintenance grading effort	Future	No change
Multipurpose Facility	Shade sail (complete), exercise equipment perimeter path, kids bike path, kids play equipment (2 x teeter rides) and fence work	Tender is on the market. Closes second week of August	Equipment ordered, due March. All Works set for April.
Emu Crossing	Public amenity refurbishment	Tender is on the market. Closes second week of August	Commenced November. Due this month for completion
Court Street	Public amenity refurbishment	Tender is on the market. Closes second week of August	Commenced November 2025. Due this month for completion

Council contact details for reporting issues:

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Phone: 02 6778 6300