



MINUTES of

Bundarra Community Committee Meeting

Held 13 May 2026 at 6:10pm

Attachments: 1. Works report
2. Updated Bundarra Contact List
3. Upcoming event list

Attendance at Meeting:

Committee Members:

Peter Gregory
Matthew Monk – Chair
Rebecca McLean
Jeffrey Dezius
Angela Iskov

Councillors:

Cr Jen Philp – Secretary
Cr Leanne Doran
Cr Adam Blakester

Staff:

Mick Raby - Acting General Manager
Steven Head - Acting Director Infrastructure & Development

Apologies:

Alison Bayliss
Jennifer Dezius
John Layton
Theresa Layton
Lindsay Groth
Rodney Hardgraves
Toni Averay - General Manager

Visitors and guests

Kate Hannan
Carolyn McMullen
Deb Cook

AGENDA

- 1. OPENING AND WELCOME3
- 2. APOLOGIES BY COMMITTEE MEMBERS3
- 3. CONFIRMATION OF MINUTES3
- 4. ITEMS.....3
 - 4.1 BUSINESS ARISING.....3
 - 4.2 COUNCIL UPDATE.....4
 - 4.3 GENERAL BUSINESS.....4
- 5 MEETING CLOSED/NEXT MEETING.....5

DRAFT

1. OPENING AND WELCOME

The meeting was opened at 6:10pm
Introduced Steven Head, who will be joining us for the next few months.

2. APOLOGIES BY COMMITTEE MEMBERS**3. CONFIRMATION OF MINUTES****4. ITEMS****4.1 Business Arising****Business Arising From Previous Minutes**

BUSINESS ARISING FROM PREVIOUS MEETING		WHO	STATUS
4.1.1	Brightening Street lights. Talked to Essential Energy. There is a way forward that is more cost effective. Duplicate the existing the lights that will double the coverage, and it's cheaper. On existing poles a second light will be added. Peter Gregory will work with Mick to select some trial lights to see how it goes. Action: Picked 4 poles, trialling these. Gone to Essential Energy for confirmation quote. If in the \$650-\$850 range (per pole) will be executed. Will be between 1 week and 3 month time frame. Once we see what they look like the committee will decide on more if it's a good option.	DID	ONGOING
4.1.2	Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. Action: Angela and Open Garden crew can take this on, talk to them about what is best for community and bring to the next meeting. Hold off until it rains	BCC	ONGOING
4.1.3	Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Lions has ordered some weatherboard and Hannah has a quote for the paint. Once weatherboard has been put up. Hannah will put a graffiti coat over it. Action: Ready to go once we get the weatherboard put up.	PG	ONGOING
4.1.4	Caravan Park Update: Have found someone for the caretaker role. Action: Some governance checks have been done, just to safeguard both parties. Should have something in place very soon. Look at ongoing strategies for new caretakers ongoing every 3 months, with the potential to extend (for example) and advertising early to get people interested in advance.	DID	ONGOING
4.1.6	Signs at each end of town – Confirmed that they will be installed soon. Action: Signs on outside of town, fuel, caravan, food symbols. Smaller directional signs for various things in town. Aim to have them in place before next meeting! Signs at each end of town for water restrictions are good.	MM	ONGOING
4.1.7	Air conditioning for hall – Look for grants. We can put potential evacuation centre on the Hall for grants to be able to get grants.	DID	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
Action: Quote received – looking at grants, once there are grants available we can apply for them (now we know a price) and if there is a co payment required the funds in the account for this committee may be used.		
4.1.8 Tip Issue: Council brought up list of complaints since January and there are no logged calls about it being full. Residents need to call the council number at the time to have it logged so there is data to support this issue. Action: If residents don't ring the customer service there is no complaint logged.	DID	ONGOING
4.1.9 Sewerage Smell, still smells. New aerator was installed and is trialling. There has been a few reports in the last month regarding sewer smells. Inspecting the Sewerage Treatment Plant on a daily basis. No odour coming from there in the last month. But still getting complaints of the smell. Action: Some more investigations need to be completed because the smell seems to be around town. With water restrictions less waste going into the pods which means they aren't pumping out as much, causing issues. Spread the word – if you can smell sewer call customer service asap so we can get a staff member there straight away to investigate. MR to contact Lindsay next week to discuss these issues.	DID	ONGOING
4.1.10 Council Newsletter e newsletter is available, library now has internet. Can print and distribute to local businesses.	MM	COMPLETED
4.1.11 Look at structured grant application process and team for Bundarra 4.1.13 Look at structured grant application process and team for Bundarra community. There is a process that could potentially work, council can run the accounting and set up a new account for this committee. Action: Mick is happy to investigate the process and we should be able to get it in the May council meeting. We will need a covering letter of support. Ongoing.	DID	ONGOING
4.1.14 Investigate various ways we can get information to the community better, what will include everyone, how can it work so that no one misses out. Action: See attached community contact list that's been updated. Information to get distributed to this list when required.	BCC	COMPLETED

GM = General Manager
DID = Director Infrastructure & Development
MCI = Manager Civil Infrastructure
AM = Asset Manager
ESO = Executive Support Officer
BCC = Bundarra Community Committee

4.2 Council Update

Works report – See attached.
ACTION: Add Telstra pits to Works report.

4.3 General Business

- 'Just a farmer' feature film presentation. To be screened in Bundarra 14th June. Free lunch and afternoon tea provided. Aim is to bring in the whole community. The P&C have been looking into this as well. P&C were looking at grants for this.
- Would it be possible to have a bike track going through the nature reserve? (Bundarra Downs). Would need to look at the Plan of Management. If council gets a submission from the committee to add it to the POM then it could be added to it.

- Pharmacy has started in Bundarra. Now there is a doctor to potentially come to Bundarra 2 days a week. We need a premises for them to operate out of. The premises needs to be audited before its confirmed.
- Races will be on again. New inside rail is being installed currently. Looking at a golf day on the Sunday, and a Calcutta on the Friday.
- Bundarra open at the end of this month. (golf). Goat races might be coming back to Bundarra.
- CWA 26th September spring markets.
- RFS hazard reductions – some staff from Fire Control came here, had a look at 3 areas, they have cadets who might come out for training. Looks like some hazard reduction burning will be happening.

ACTION:

1. Someone needs to look at speakers and projector at the hall to check if they work,
2. MM to talk to Bec Kemp about the P&C and movie screening.
3. MM to make a submission to council on the Bundarra Downs Plan of Management to see if a bike path would be able to be put there.
4. MR to ask Blake about where the lease for Grace Munro is up to.
5. JP to add upcoming event list to mins each month.

5. MEETING CLOSED/NEXT MEETING

The meeting closed at: 7:45 pm

Next meeting to be held: Wednesday June 10th at 6:00pm

Works Update Since Last Report			
Location	Works Description	Status at Last Report	Status Now
Sewer	Council to investigate the pre-school sewerage pump. Look at a residential pump not a commercial pump. (MMc)	New Item moved from Business Arising	Ongoing
Sewer	Odour issues at central pump station when Showground is heavily utilised. (MMc)	New Item moved from Business Arising	Ongoing
Street Lighting	As a trial for effect - duplicate the existing the lights (per EE advice) on selected existing poles. Peter Gregory will work with Mick to select trial poles. (PG/DW)	New Item moved from Business Arising	Ongoing
Visitor Signage	Committee to confirm amenity symbols – Petrol; Caravan; Food; Dump Point. Council will negotiate the approval process and report back. (DC)	New Item moved from Business Arising	Ongoing
Caravan Park Caretaker	Council will proceed with the process. Draft an agreement and execute. (DW)	New Item moved from Business Arising	Ongoing
Water Treatment	Replace with Bundarra Water Restrictions Monthly Report until return to normal. (MR)	New Item	Ongoing
Extend Culvert	Extend culvert to create safe pedestrian access on southern entrance to town.	New Item moved from Business Arising	In the next FY year subject to funding
Multipurpose Facility	COMPLETE Almost Shade sail (complete), exercise equipment perimeter path, kids bike path, kids play equipment (2 x teeter rides) and fence work (DW)	Equipment ordered, due March. All Works set for April.	Ongoing
Baldersleigh Road	Renewal of Drainage Culverts along 20 kms of the road (DC)	To be complete before 30 June 26.	Ongoing
Search for Hall Upgrade Grants	The Hall's role as an evac/safer place can be used to support a Grant application.	New Item moved from Business Arising	Ongoing



Bundarra Community Email Contact List:

	Camp Draft	badcacampdraft@gmail.com
	Central School	bundarra-c.school@det.nsw.edu.au
	Church	67874015
	Preschool	admin@bundarrapreschool.com.au
	Rugby League Football Club	bundyrlfc@gmail.com
Andrea Robinson	Show Society	bundarrashowsociety@yahoo.com.au
Alison Bayliss		ambayliss123@hotmail.com
Amy Layton	Rural & Remote Assistance	ruralremoteassistance@gmail.com
Andrea Robinson	Images by Andrea	imagesbyandrea@gmail.com
Bec McLean		bec.keithmclean@gmail.com
Carloyn McMullen		carolynrmcmullen@gmail.com
Christine Crago	Café	0488 994 556
Danny Tickle	Pony Club	bundarrapclub2359@gmail.com
Deb Cook		deb.bundyrec@gmail.com
Denise Goodall (secretary) & Richard Goodall (president)	Bundarra Residents Association	bundarra.residents.assn.inc@gmail.com
Bill Doak		margie.doak@gmail.com
Nea Roberts	Country Womens Association	cwabundarra@gmail.com
Jackie Stibbard	The Bridge Stores	jds.555@bigpond.com
Jennifer Dezius	Court House & Museum	jendez@hotmail.com.au
John and Theresa Layton	The Common Trust – Crown Lands	jt.layton@bigpond.com
Justin Williamson	Sport & Rec	williamsonruralmarketing@bigpond.com
Kylie Jarmon	General Store	bundygeneralstore@gmail.com
Lindsay Groth	Pre-school & fishing club	Lindsay.brian1@bigpond.com
Matthew Monk	Bundarra Racing Club	matthewmonk@ppmsaus.com
Nicole Baker	Bears Rugby League	nicolemaree02@gmail.com
Peter Gregory	RFS	petergregory147@gmail.com
Rosslyn Mason-Gaudern		rozgaudern@bigpond.com
Ruth Deaves	Pub - Commercial Hotel	ruth.deaves@bigpond.com
Tanya Swan	Bundarra Garden Festival	nursemaid@activ8.net.au
Trent Gregory	Lions Club	trent.gregory15@gmail.com



BUNDARRA

Upcoming Events

14 June

'Just A Farmer' Feature Film

26 September

CWA Spring Markets

5 October (long weekend)

BUNDARRA RACES

Friday Night Calcutta

Saturday Races

Sunday Golf Day

