



AGENDA

Bundarra Community Committee Meeting

Held on 15/04/2026 at 6:00pm

1. OPENING & WELCOME
2. APOLOGIES BY COMMITTEE MEMBERS
3. CONFIRMATION OF MINUTES
4. ITEMS
 - 4.1 BUSINESS ARISING.

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<p>4.1.1 Brightening Street lights, getting quote from Essential Energy. 64 lights in town. For new lights that meet the standards will be \$45k roughly plus GST. Can we get 2 or 4 lights done to see what the different wattage looks like to then make the decision for how much of an upgrade would be suitable. Look at some grants from Essential energy that might be applicable.</p> <p>Action: Mick to look at Grants. See if we can get a trial in to find out what's best for all, somewhere in the main street and label them for the community.</p>	DID	ONGOING
<p>4.1.2 Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved.</p> <p>Action: Angela and Open Garden crew can take this on, talk to them about what is best for community and bring to the next meeting.</p>	BCC	ONGOING
<p>4.1.3 Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Lions has ordered some weatherboard and Hannah has a quote for the paint. Once weatherboard has been put up. Hannah will put a graffiti coat over it.</p> <p>Action: Expects to be able to do something soon, keep in touch with Hannah.</p>	PG	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<p>4.1.4 Community signage for notices. Need a grant group in place to do more. Anything that needs to be communicated with the community, its up to this committee to help distribute it.</p> <p>Action: Combine with other noticeboard ideas.</p>	MM	ONGOING
<p>4.1.5 Caravan Park Update: Concrete posts with bay numbers are the next step, There is a current overstay. Council are working through the process. Its currently compromising the process of the upgrades. Discussions around the management, Kylie had a discussion with Dean today. Can we do an EOI to the community for the 'caretaker' role of the caravan park. Have their roles clearly defined and what they would get in return. Eg cleaning, taking bookings, etc</p> <p>Action: Get an EOI to the community to see who wants to take on the caravan park caretaker role.</p>	PG	ONGOING
<p>4.1.6 Signs at each end of town – Traffic forum happy to receive, need to supply them with design and location.</p> <p>Action: Send design and get location to Committee for review before sending to TfNSW. 3 Locations for signs.</p>	MM	ONGOING
<p>4.1.7 First Aid/CPR, We have some people interested but need to pay, there are grants that are available but the criteria can be complicated. The RFS have a free first aid course, but you need to be a member of the RFS to get this.</p> <p>Action: Get an EOI of people that need it in the community, get an idea of costings and dates. Committee to spread the word to get numbers and bring back to set up dates.</p>	JP	ONGOING
<p>4.1.8 Air conditioning for hall – Showground is current evacuation centre for Bundarra, but isn't suitable. DCJ have the authority over evacuation centres. Look for grants. We can put potential evacuation centre on the Hall for grants to be able to get grants.</p> <p>Action: Mick to look at emergency management plan, look for grants for air conditioning for the hall and be able to use it as an evacuation centre in the future. Mick to talk to Pre school about their evacuation plan.</p>	DID	ONGOING
<p>4.1.9 Extend culvert on southern entrance to town. Look at in the next year subject to funding.</p> <p>Action: Move to works update.</p>	DID	ONGOING
<p>4.1.10 Tip Issue: People are still being turned away because it is 'full'. Some are reporting it, but need to make sure it is reported by everyone and then getting documented. Council looking at waste strategy for the whole shire. Look at permanent structures and how it will be set up. It was a 3 week process, now it's a 2 week process so they are being emptied more regularly. The amount of rubbish exceeds the size of the bins.</p> <p>Action: Mick to look at list of complaints when people call, Mick to look at what the tip might look like with new strategy.</p>	DID	ONGOING
<p>4.1.11 Sewerage Smell, still smells. Council have been doing trials with an aerator and regular chemical treatment. Seems to be worse over the weekend. Town pods smelt over the weekend. Ongoing.</p>	DID	ONGOING
<p>4.1.12 Council Newsletter e newsletter is available, Can the newsletter be sent to the Library to print and then distribute to local businesses.</p> <p>ACTION: Send the monthly newsletter to the CWA/Library to then</p>	MM	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
distribute to local businesses. Mick to investigate the ongoing staff/volunteers of the library.		
4.1.13 Look at structured grant application process and team for Bundarra community. Action: Mick to research the legal side of things particularly on funds held and the process of executing the grant.	MM	ONGOING
4.1.14 Investigate various ways we can get information to the community better, what will include everyone, how can it work so that no one misses out. Action: everyone on the committee has a responsibility to let the wider community know what's happening. We are working on email lists but aware that doesn't cover everyone. Everyone on the BCC has responsibility to pass on information that's sent out.	BCC	ONGOING

GM = General Manager
 DID = Director Infrastructure & Development
 MCI = Manager Civil Infrastructure
 AM = Asset Manager
 ESO = Executive Support Officer
 BCC = Bundarra Community Committee

4.2 COUNCIL UPDATE

4.3 GENERAL BUSINESS

- PUBLIC TOILET SIGNAGE

Conclusion of meeting.