



AGENDA

Bundarra Community Committee Meeting

Held on 15 July 2026 at 6:00pm

1. OPENING & WELCOME
2. APOLOGIES BY COMMITTEE MEMBERS
3. CONFIRMATION OF MINUTES
4. ITEMS

4.1 Business Arising from Previous Minutes

BUSINESS ARISING FROM PREVIOUS MEETING		WHO	STATUS
4.1.1	Brightening Street lights. Talked to Essential Energy. There is a way forward that is more cost effective. Duplicate the existing the lights that will double the coverage, and its cheaper. On existing poles a second light will be added. Peter Gregory will work with Mick to select some trial lights to see how it goes. Placed an order with Essential energy. They need to assess the poles that we recommended. Hopefully next meeting we have more of an update.	DID	ONGOING
4.1.2	Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. Garden Crew have made a suggestion for Chinese Pistachio trees. They are deciduous. Angela will talk to a local nursery to discuss options and pricing. Council will look at places to avoid planting them (15-20m from corners etc). Set up a flyer to let the community know we would like to plant more trees in the street, its up to residents to pay for the trees, or the BCC can look for grants to help cover some of the costs. Uralla tree group operates and may be looking for projects. Adam will talk to Armidale tree group. Council to do	BCC, AI, DID, AB	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING		WHO	STATUS
	up a little fact sheet on the tree and the process to undertake more tree planing in Bundarra		
4.1.3	Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Lions has ordered some weatherboard and Hannah has a quote for the paint. Once weatherboard has been put up. Hannah will put a graffiti coat over it. Ready to go once we get the weatherboard put up – No new update	PG	ONGOING
4.1.4	Caravan Park Update: Have found someone for the caretaker role. Some governance checks have been done, just to safeguard both parties. Should have something in place very soon. Look at ongoing strategies for new caretakers ongoing every 3 months, with the potential to extend (for example) and advertising early to get people interested in advance. Some governance checks are being completed. Looks reasonably promising. Council can execute when its ready to go. Moving power box and water, taken on notice, SH to look into.	DID	ONGOING
4.1.5	Signs at each end of town – Confirmed that they will be installed soon. Signs on outside of town, fuel, caravan, food symbols. Smaller directional signs for various things in town. Aim to have them in place before next meeting! Signs at each end of town for water restrictions are good.	DID	ONGOING
4.1.6	Air conditioning for hall – Look for grants. We can put potential evacuation centre on the Hall for grants to be able to get grants. Quote received – looking at grants, once there are grants available we can apply for them (now we know a price) and if there is a co payment required the funds in the account for this committee may be used. See draft scope of works for the hall. This is now a bigger, long term project that we will look at grants for and see if we can combine various aspects into one grant to get the most out of things being completed.	DID	ONGOING
4.1.7	Tip Issue: Council brought up list of complaints since January and there are no logged calls about it being full. Residents need to call the council number at the time to have it logged so there is data to support this issue. If residents don't ring the customer service there is no complaint logged. Never Bin A Battery campaign started today. Discussion around the batteries in things like toothbrushes, headphones, rechargeable razors etc. Can there be a bin at the depot for batteries? Mick to look into. Jen to distribute flyers out on Friday.	DID	ONGOING
4.1.8	Sewerage Smell, still smells. New aerator was installed and is trialling. There has been a few reports in the last month regarding sewer smells. Inspecting the Sewerage Treatment Plant on a daily basis. No odour coming from there in the last month. But still getting complaints of the smell Some more investigations need to be completed because the smell seems to be around town. With water restrictions less waste going into the pods which means they aren't pumping out as much, causing issues.	DID	ONGOING

BUSINESS ARISING FROM PREVIOUS MEETING		WHO	STATUS
	Spread the word – if you can smell sewer call customer service asap so we can get a staff member there straight away to investigate. MR to contact Lindsay next week to discuss these issues. Michael McLennan happy to take calls directly on this so that he can attend immediately. No calls taken from customer service in the last month. The pods in town are not a sealed unit, so will have smells attached to them, community awareness around this may help.		
4.1.9	Look at structured grant application process and team for Bundarra. There is a process that could potentially work, council can run the accounting and set up a new account for this committee. Mick is happy to investigate the process. Need to find an organisation to auspice this so we can then apply for grants.	DID	ONGOING

4.2 Council Update

1. Hall Scope of Works – update if anyone has suggestions?
2. Draft Growth Management Strategy of public exhibition.

4.3 General Business

5. CONCLUSION OF MEETING