



## AGENDA

# Bundarra School of Arts Hall and Community Consultative s355 Committee Meeting

**Held on 11/06/2025 at 6:00pm**

- 1 OPENING & WELCOME .....
- 2 APOLOGIES BY COMMITTEE MEMBERS .....
- 3 CONFIRMATION OF MINUTES .....
- 4 ITEMS.....
  - 4.1 Business Arising From Previous Minutes

Actions Arising from this Meeting:	Who	Status
1. Add Ken and Deb to 16 April 2025 meeting as attendees	ESO	Complete 15/5/25
2. Circulate the confirmed meeting mins to all Bundarra contacts	ESO	
3. Toni to follow up caravan park overstayer	TA	
4. Matthew Monk to talk to Dean (local police officer) and invite to meeting to discuss options to make streets safer	MM	
5. Look at EOI and update as required, particularly around 'resident' changing to what interest you have in the area eg, business, reside etc	ESO	Complete 15/5/25
6. Start to make amendments to the TOR in the future to bring to council for adoption. Put on next Agenda for discussion	BCC	

Actions Arising from this Meeting:	Who	Status
7. Find out who has keys for Hall, and who needs keys. Kylie, Matt and a spare set at the Bundarra Depot maybe?	BCC	
8. Council consider grant application for battery and solar panels at Grace Munro	DID	
9. Put RTC funding on agenda for next meeting	JP	
10. Recommend to council that the 'preschool' ramp done first, then if there is any funding left over outside the CWA/Library building	ESO	
11. Committee can write a letter to Telstra to get them to fix their pits	BCC	
12. Get a list of what pits need to be looked at. Peter Gregory to get a list of pits	PG	
13. Jenny Dezius to see if lights still not working on bridge and contact Essential Energy	JD	
14. Council to look into options with essential energy for better lighting in main street	DID	
15. Council to get an update from TfNSW regarding work on the bridge and distribute to Bundarra contacts	DID	
16. Committee to look at Street Tree Policy, identify what they would like	BCC	
17. Identify where is a fire hazard outside of town, work with RFS to best mitigate these areas	BCC	
18. Council to prioritise privet at Grace Munro and Preschool in a WAP	DID	
19. Advertise the meeting agenda through Council channels (website, facebook, etc) and through local contacts. Minutes at local places once accepted	ESO	
20. Meeting minutes are on Council website even before confirmation at next meeting	ESO	
21. Make Bundarra events calendar	BCC	

- 4.2 Update EOI form .....
- 4.3 Update Terms Of Reference/ Committee name change .....
- 4.4 Events Calendar.....
- Engage with other community volunteers/committees
  - Engage with the business community
  - Look for new community events

- Support existing events
- 4.5 Keys For Hall.....
- Kylie Jarman-2 sets
  - Matthew Monk-1 set
  - Jen Philp-1 set
  - John Layton-1 set
- 4.6 RTC Funding.....
- 4.7 Council Update .....
- 4.8 General Business.....
- 4.8.1...GRANT Application- [Strengthening Rural Communities — Small & Vital | FRRR](#)

Computer access, literacy training and support

A proposal for a computer, screens, printer and internet at the Bundarra Library

- Training for computer use and access to internet for unskilled people
  - Part share of Uralla librarian
  - Train the trainer-local Bundarra residents
  - Utilise library and CWA rooms
  - Utilise existing people engaged in the library
- 4.8.2... Advertising and information for community -Committee role and contacts
- Let the community be informed who and what Bundarra 355 committee is there for
- Keep the information flowing to the community via media and hard copies

4.8.3 **Caravan Park**

- Site plan
- Signage
- Upgrade-toilets, showers and laundry
- Booking and payments
- Locks for power boxes and amenities
- Payment for site and key deposit pre-entry
- Site map rules, payment terms
- Receipts
- Pamphlet for Bundarra Area-Things to do
- Advertising-web page, Facebook, school newsletter, signage at town entrance and caravan park

4.8.4 **Bundarra Hall of Arts**

- Booking and charging system

- Advertising
- Other opportunities for use-fitness equipment etc
- Office in front room for Committee administration and meetings

**5 LATE ITEM/S.....**

5.1 .....

**6 NEW ACTIONS ARISING.....**

**7 CONCLUSION OF MEETING.....**