



AGENDA

Bundarra School of Arts Hall and Community Consultative s355 Committee Meeting

Held on 13/08/2025 at 6:00pm

- 1 OPENING & WELCOME**
- 2 APOLOGIES BY COMMITTEE MEMBERS**
- 3 CONFIRMATION OF MINUTES**
- 4 ITEMS.....**
 - 4.1 Business Arising From Previous Minutes

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
Jen to send confirmed minutes to Sylvia for distribution.	JP/ESO	
Consider Squadron Energy sponsorship/grants for Grace Munro	BCC	
There is a water valve on the main, need to cut out and move valve. Job is ongoing. Light pole now in road, need Essential Energy on site. Leave on action list as job is ongoing. (4.1.6)	DID	
Brightening Street lights, getting quote from Essential Energy. (4.1.10)	DID	
Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. (4.1.12)	BCC	
Hazard reduction burns around Bundarra Mick to bring up at next bushfire management meeting. (4.1.13)	DID	
Local events - Send email to organisations to ask what dates they have for events, put on Bundarra Facebook page. (4.1.16)	MM	
Events - MM to call organisations to get event dates. (4.1.17)	MM	
Peter Gregory to follow up on artist to see if they are still able to do community artwork. (4.1.18)	PG	

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop. (4.1.19)	KJ	
Update link to Bundarra website on the Uralla council website. Update the Bundarra section of 'tourism' on the Uralla council page. Get pamphlet and distribute to places in Bundarra. MM to talk to Chris Clark. (4.1.20)	ESO	
Information for community - What information and where? Need to trickle information. (4.1.22)	MM/JP	
Continue working on caravan park layout and upgrades. (4.1.24)	KJ	
JL to tidy up and make inventory of who owns what equipment. (4.1.25)	JL	
Emu creek sign ordered, leave on list for when completed. (4.1.26)	DID	
Signs at each end of town - Committee to put a proposal together and bring to next meeting. (4.1.28)	MM	
Community first aid/cpr – leave on list, wait for responses from community college. (4.1.30)	JP	
Cars on verge of street – ranger to visit again. (4.1.31)	DID	
Air conditioning for hall – Mick to get quote (4.1.32)	DID	
Hard copies of minutes, news letter etc to places around Bundarra PG to get and deliver. (4.1.33)	PG	
Present TOR and name change to council to adopt. (4.3)	ESO	
MM to take on events and chat to everyone to get input from organisations. (4.4)	MM	
Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop. (4.5)	KJ	
Get an update from KJ on hall bookings to bring to next meeting (4.7.2)	KJ	
Mick to get an update on booking and charging systems used at Uralla court house. (4.7.2)	DID	
Make a map of where defibs are, advertise where they are and who to contact, and make sure the community knows about it. (MM to make map) (4.7.3)	MM	
MR to talk to ACEN to see if they can support the purchase of a 24hr defib for Bundarra. (4.7.3)	DID	
Investigate pedestrian crossing on south end of main street. Advocate with traffic committee. (4.7.4)	DID	
Investigate funding for handrail on front steps of hall (4.7.4)	DID	
More soft fall needed in park. PG to handle. (4.7.5)	PG	
Mick to look at opening times and days for tip, it hasn't been open on Mondays. (4.7.6)	DID	

4.2 Ongoing actions.....

Ongoing Actions:	Who	Status
1. Committee can write a letter to Telstra to get them to fix their pits	BCC	Ongoing

Ongoing Actions:	Who	Status
2. Council to look into options with essential energy for better lighting in main street	DID	Ongoing
3. Committee to look at Street Tree Policy, identify what they would like	BCC	Ongoing
4. Identify where is a fire hazard outside of town, work with RFS to best mitigate these areas	BCC	Ongoing
5. Council to prioritise privet at Grace Munro and Preschool in a WAP	DID	Ongoing
6. Advertise the meeting agenda through Council channels (website, facebook, etc) and through local contacts. Minutes at local places once accepted	ESO BCC	Ongoing
7. Make Bundarra events calendar	BCC	Ongoing
8. Consider Squadron Energy sponsorship/grants for Grace Munro		Ongoing
9. Mick to follow up on brightening the streetlights	DID	Ongoing
10. Committee members to look at tree planning policy, Jen to attach to mins.	BCC	Ongoing
11. Mick to bring up at next bushfire management meeting.	DID	Ongoing
12. Committee to help collate with what events they know to make a comprehensive calendar	BCC	Ongoing
13. Peter Gregory to follow up on artist to see if they are still able to do artwork	PG	Ongoing
14. Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop	KJ	Ongoing
15. Talk to Chris Clark (visitor information center) to get information out to Bundarra about the area	GM	Ongoing
16. Put information out to Bundarra facebook page, school newsletter, council website, noticeboards and Bundarra businesses	JP/ESO	Ongoing
17. Kylie Jarman to work with Dean Wiley to get appropriate list completed	KJ/ AM	Ongoing
18. John Layton to contact owners of gym equipment to see what they want to do with it.	JL	Ongoing
19. New sign at Emu Creek to outline how to donate when camping	DID	Ongoing
20. Council staff to look into signs to put at each end of town to indicate what services are in Bundarra	DID	Ongoing
21. Angela Iskov to create a list/map of where they are located in Bundarra	AI	Ongoing
22. Bec McLean to ask Jamie for a quote to run a training session for the community	BMc	Ongoing

Ongoing Actions:	Who	Status
23. Rubbish on nature strip - Mick to get the Ranger to talk to the owners to have removed	DID	Ongoing
24. Reverse Cycle Air Conditioning in Hall - talk to council and get a quote to see if it would be viable. Also look for grant funding to help with this.	DID	Ongoing
25. Peter Gregory to distribute newsletter hard copies to all businesses in Bundarra.	PG	Ongoing

GM = General Manager
 DID = Director Infrastructure & Development
 MCI = Manager Civil Infrastructure
 AM = Asset Manager
 ESO = Executive Support Officer
 BCC = Bundarra Community Committee

- 4.3 Update Terms Of Reference/ Committee name change
- 4.4 Council Update
- 5 LATE ITEM/S.....**
- 5.1
- 6 NEW ACTIONS ARISING.....**
- 7 CONCLUSION OF MEETING.....**